

**Barley with Wheatley Booth Parish Council (BPC)**

**Minutes of the Meeting of the Council held on the 15<sup>th</sup> March 2017 at the Village Hall**

**Present:** Cllr. D. Heap (Chairman) Cllr. D. Oldham Cllr. J. Connor Cllr. I. Milne  
Cllr. S. Statham Cllr. D. Goodger Cllr. F Wilkinson

**In Attendance:** C. Heap (RFO & Acting Clerk) & County Cllr C. Wakeford

**Public:** Roger Clarkson

1.	<b>Apologies for Absence:</b> Cllr J. Starkie
2.	<b>Councillors Declaration of Interest:</b> Cllr F Wilkinson (Lengthsman)
3.	<b>To Approve the Minutes of the Council Meetings held on 8th February 2017</b> It was <b>RESOLVED</b> that the Minutes of the Council Meeting held on 8 <sup>th</sup> February 2017 should be approved and that the Chairman sign them as a correct record.
4.	<b>Public Participation and Questions:</b> None
5.	<p><b>Update on Planning Applications (PA):</b></p> <p><b>16/0797/FUL – Ing Head Farm, Barley Lane, Barley, BB9 6LG – Demolition of existing outbuildings and erection of two, one bedroom holiday cottages.</b> The applicant had updated plans by introducing stone features to reduce the excessive glass frontage. Consequently BPC had withdrawn the objection to the development. At BWP planning permission had been refused due to the design. BPC hoped that the decision would not leave the current derelict building as an eyesore on the side of Pendle Hill as a permanent feature.</p> <p><b>16/0814/HHO – Whitehough Grange – Erection of Two storey Garage &amp; Games Room.</b> Planning permission was granted by planning officers. BPC believed there were 3Np objections (BPC, RPC &amp; LCC) and that the application would be brought to BWP for consideration. However, PBC Planners had contacted LCC and persuaded them to withdraw their objection on parking grounds. The Pendle planning website was not updated. The Chairman had complained about being misled and PBC planning department have apologised for the error and given assurances it will not happen again..</p> <p><b>16/0508/HHO – Croft Barn, Whitehough - Creation 2 Parking Spaces.</b> The Secretary of State had emphatically denied the appeal and the claim for costs.</p> <p><b>16/0606/HHO Higher Laithe Farm: Erection of first Floor Extension.-</b> Following refusal of the application, the applicants have appealed to the Secretary of State.</p> <p><b>17/0039/FUL – Boothman Park: Erection of Reception &amp; Office Building.</b> Councillors had visited the site on 26 February but only given limited access. The Council objected to the plan based upon poor information provided. The Council has written to PBC regarding access roads and earthworks ongoing on the site.</p>

	Following discussions with Roughlee PC it has been agreed to liaise on planning issues and to work together to protect the AONB. The Council <b>Resolved</b> that the Chairman could seek more weighting is given to PC objections by Pendle BC.																							
6.	<b>Financial Matters:</b> The following payments were approved: <table border="1" data-bbox="301 333 1485 564"> <thead> <tr> <th>PAYEE</th> <th>PURPOSE</th> <th>AMOUNT</th> </tr> </thead> <tbody> <tr> <td>F Wilkinson</td> <td>Strimmer Parts</td> <td><b>£40.47</b></td> </tr> <tr> <td>J. Riley (Electrician)</td> <td>Repair to Bus Shelter Light</td> <td><b>£66.00</b></td> </tr> <tr> <td>L.A.L.C.</td> <td>Subscription</td> <td><b>£60.55</b></td> </tr> <tr> <td>United Utilities</td> <td>Water &amp; Wastewater Nov'16-Feb'17</td> <td><b>£401.36</b></td> </tr> <tr> <td></td> <td></td> <td></td> </tr> </tbody> </table>			PAYEE	PURPOSE	AMOUNT	F Wilkinson	Strimmer Parts	<b>£40.47</b>	J. Riley (Electrician)	Repair to Bus Shelter Light	<b>£66.00</b>	L.A.L.C.	Subscription	<b>£60.55</b>	United Utilities	Water & Wastewater Nov'16-Feb'17	<b>£401.36</b>						
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7.	<b>Councillor Actions not including Projects:</b> Progress on actions as follows: <table border="1" data-bbox="301 674 1522 1052"> <thead> <tr> <th>Councillor</th> <th>Action</th> <th>From</th> </tr> </thead> <tbody> <tr> <td>D. Heap</td> <td>Confirm planning application protocols with Roughlee &amp; Newchurch parish Councils.</td> <td>Completed</td> </tr> <tr> <td>D. Heap</td> <td>Letter to PBC confirming Planning Condition 16 requirements at Barley Green</td> <td>Completed 17 February'17</td> </tr> <tr> <td>D. Heap</td> <td>Letter to MP regarding Communication Mast – mast location &amp; planning notes inc.</td> <td>Completed 3 March'17</td> </tr> <tr> <td>I Milne &amp; D Heap</td> <td>Review Standing Orders</td> <td>Completed</td> </tr> <tr> <td>Clerk</td> <td>Submit entry in to BKV Competition</td> <td>Feb'17</td> </tr> <tr> <td>D. Oldham</td> <td>Prepare paint playground fencing tender</td> <td>March'17</td> </tr> </tbody> </table>			Councillor	Action	From	D. Heap	Confirm planning application protocols with Roughlee & Newchurch parish Councils.	Completed	D. Heap	Letter to PBC confirming Planning Condition 16 requirements at Barley Green	Completed 17 February'17	D. Heap	Letter to MP regarding Communication Mast – mast location & planning notes inc.	Completed 3 March'17	I Milne & D Heap	Review Standing Orders	Completed	Clerk	Submit entry in to BKV Competition	Feb'17	D. Oldham	Prepare paint playground fencing tender	March'17
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8.	<b>Village Projects</b> <ul style="list-style-type: none"> <li>• <b>Car park Potholes (June'16):</b> The car park is in poor condition and complaints are being made – the works were scheduled for last June but have not been done. The stone is stocked on site and Cllr Heap requested the work is prioritised and undertaken before Easter weather permitting. <b>Action: Cllr. Wilkinson.</b></li> <li>• <b>Relocation of planters (December'16)-</b> One Planter to stay on Turning Circle and one to be re-located to playground path. Frank Grindrod not available to provide plants at present so Cllr Goodger will investigate other options. <b>Action Cllr Goodger</b></li> <li>• <b>Waterworks Development Condition 16 &amp; 17.</b> Pendle BC has been informed contractor's cheque has been destroyed. BPC will liaise with PBC and Developer to agree traffic calming measures and repairs to roadway following completion of works. <b>Action: Cllr Heap</b></li> <li>• <b>Orientation Board:</b> The first board to be fitted on wall outside Ladies toilet. The Cllr Taylor plaque to be moved. <b>Action: FW.</b> The location of the second board which will be on a stand was discussed and the favoured location is on the verge adjacent to the river by the chapel. Local Cllrs to agree location.</li> <li>• <b>Best Kept Village:</b> Application letter to be submitted to include Narrowgates. E-mail to be sent to Barley Mow and Pendle Inn asking if they would like to be included in the competition as Merit entries. <b>Action: Clerk.</b></li> </ul>																							

	<ul style="list-style-type: none"> <li>• <b>Clear silt from under bridge next to Chapel (Feb'17):</b> Action to be postponed until May due to weather. <b>Action: Cllr Goodger</b></li> <li>• <b>Village Green:</b> Lengthsman to excavate gullies and clear drains, might be able to borrow jetter from Hargreaves Farm. <b>Action: F. Wilkinson &amp; D Heap.</b> Councillors gave a commitment to improve drainage on the village green.</li> </ul>
9.	<p><b>Toilet Funding &amp; Maintenance Arrangements</b></p> <ul style="list-style-type: none"> <li>• £5,831.00 costs to date 2017</li> <li>• £1220.00 Receipts from 20p Donation Box</li> <li>• Cabin is contributing £568 for private facility and to water / wastewater costs.</li> </ul> <p>Cllr Milne reported that during the last 'race day' the runners did not contribute to the toilet donation box. Collecting Toilet Monies – I. Milne March &amp; S. Statham April.</p>
10.	<p><b>Best Kept Village Funding 2017</b></p> <p>Members <b>RESOLVED</b> to approve a budget of £500.00 plus contingency for painting and maintenance of bench seats: <b>Action: Cllr Connor.</b></p> <p>Members <b>RESOLVED</b> to tender the cleaning and painting of the playground fence: <b>Action: Cllr. Oldham</b> to prepare specification and other tender documents.</p>
11.	<p><b>Internal Audit:</b></p> <p>The Chairman advised that there were some changes to the Risk Register in relation to assets and it was <b>RESOLVED</b> that these were approved.</p> <p>The Chairman advised that there were some changes to the Asset Register in relation to the Turning circle and it was <b>RESOLVED</b> that these were approved.</p> <p>The effectiveness of the audit was reviewed and approved and it was <b>RESOLVED</b> that the Internal Auditor, Mrs. S. Taylor, be reappointed for the financial year 2016/17.</p> <p>Cllr Heap &amp; Goodger had reviewed the Standing Orders of the Council and proposed changes in relation to payments and conduct – to be considered at the next meeting.</p>
12.	<p><b>PARISH CLERK:</b> Acting Clerk: Nothing</p> <p><b>Responsible Financial Officer:</b></p> <ul style="list-style-type: none"> <li>• The RFO advised that the balance of the account at 15.03.2017 was £40,458.58 with outstanding cheques amounting to £419.20.</li> </ul> <p><b>Chairman:</b></p> <ul style="list-style-type: none"> <li>• <b>Parish Clerk:-</b> There have not been any applications. Chairman will advertise again and approach possible candidates.</li> <li>• <b>Stan Bradshaw Fell race:-</b> Well organised and good weather. 241 Runners attended and £100 fee paid.</li> <li>• <b>Rosendale Mountain Rescue</b> is holding a fell race on 22<sup>nd</sup> March . There will be 100 runners. It was agreed to reduce the BPC fee to £20.00 to reflect their charity status and contribution to the community. <b>Action: D. Heap</b></li> </ul>

	<ul style="list-style-type: none"> <li>• <b>Village Hall Lighting:</b> The Village Hall Chairman has reaffirmed to Cllr Heap that there are plans to reduce the external lighting outside the Village Hall.</li> </ul> <p><b>Lengthsman:</b></p> <ul style="list-style-type: none"> <li>• Working hours – 26.5 hrs January, 7.5hrs Feb and 7 hrs to be worked in March.</li> <li>• <b>Newsletter:-</b> Cllr Connor agreed to do the April Newsletter.</li> </ul> <p><b><u>COUNCILLORS LIAISON</u></b></p> <p><b>Cllr Oldham:</b> Expressed concern regarding Boothman Wood. Cllr Heap informed members that following a site visit members were not allowed to view the site. Applicant informed Councillors that Neil Watson had given permission to open the Haul Road. Cllr Heap contacted Neil Watson who confirmed this was not true. PBC will send an officer to investigate the development. BPC objected to application due to lack of information. There were 3 objections to the office / reception application..</p> <p><b>Cllr Connor:</b> Informed that the recycling bins have been removed permanently. Cllr Connor asked if members wanted to continue with providing 'dog waste bags' It was agreed to continue for the next six months and then review the situation again.</p> <p><b>Cllr Goodger:</b> Informed members that boosters for the village Broadband will be available shortly.</p> <p><b>Cllr Milne:</b> Questioned the progress of Fibre Optic Broadband to the village. Cllr Wakeford informed members it is hoped to have fibre optic installed this year.</p> <p><b>Cllr Statham:</b> Reported a loose kerbstone near Hargreaves Farm and the footbridge near the playground is deteriorating.</p> <p><b>Borough Councillor:</b> Not present.</p> <p><b>County councillor:</b></p> <ul style="list-style-type: none"> <li>• <b>Speed signs:</b> Higherford want to join. It is now anticipated that with grants available the cost to each Parish will be approx. £100.00</li> <li>• <b>Whitehough:</b> The takeover by BFC in the Community is progressing smoothly.</li> <li>• <b>Cllr Jame Starkie:</b> Cllr Starkie will be declared Deputy Mayor of Pendle in May.</li> </ul>
13.	<p><b>Annual Meeting of the Parish:</b></p> <p><b>It was RESOLVED to hold The Annual Meeting of the Parish on Wednesday 17<sup>th</sup> May and to set a budget of £140.00 for Catering.</b></p> <p><b>Members agreed to change the format of the meeting.:</b>  Opening and closing by Cllr Heap  Cllr Milne to have 5 minute talk on being a new Cllr, Cllr Oldham to give a 5 Minute talk on Planning issues and Cllr Statham to give a 5 Minute talk on Playground and other projects.</p>
	<p><b>Date of next the meeting:</b> <b>12<sup>th</sup> April 2017</b></p>