

Barley with Wheatley Booth Parish Council (BPC)

Minutes of the Meeting of the Council held on the 11 October 2017 at the Village Hall

Present: Cllr. D. Heap (Chairman) Cllr. D. Oldham Cllr. J. Connor
 Cllr. D. Goodger Cllr. S. Statham Cllr I Milne
 Cllr. F Wilkinson

In Attendance: V. Thorp (Clerk), C. Heap (RFO) & Cllr J Starkie

Public: Trish Ashcroft, Police CSO

1.	<p>Apologies for Absence: None</p>								
2.	<p>Councillors Declaration of Interest: Cllr Wilkinson - Lengthsman</p>								
3.	<p>To Approve the Minutes of the Council Meeting held on 13 September 2017 It was RESOLVED that the Minutes of the Council Meeting held on 13 September 2017 should be approved and that the Chairman sign them as a correct record.</p> <p>In response to a request from the Chairman, Cllr. Connor agreed to write the November newsletter. It was also agreed that Cllr. Connor would attend the Best Kept Village ceremony on October 23rd.</p> <p>Cllr. Milne confirmed that he had asked a local fabricator to construct stronger boxes for installation in the toilets for donations towards costs.</p> <p>The Chairman advised that PBC had not yet asked for monies from the developer for Section 106 traffic calming measures at Barley Green.</p>								
4.	<p>Public Participation and Questions:</p> <ul style="list-style-type: none"> • Trish Ashcroft, PCSO advised that six rural mounted police volunteers were patrolling the local area and that their training had been funded by the police. 								
5.	<p>Planning Applications (PA):</p> <ul style="list-style-type: none"> • Croft Barn Update Further to discussions at the last meeting, the Chairman advised that the PA for the new driveway at Croft Barn, which was supported by the PC, had detailed the construction to be in stone setts but that the drive had been tarmacked. The Chairman advised that he had spoken with the resident after the last meeting and prior to the tarmac being laid and advised that stone setts were expected. Tarmac was used and the resident later informed the Chairman that planning approval was granted for tarmac. Given that the planning portal still detailed that setts were to be used the Borough Councillor raised a query with the planning department to determine if a change of materials had been approved. They had advised that they could find no documents supporting a change but that they would continue searching. Councillor Starkie confirmed that he would now investigate this matter further with the planning department – no action is required by the PC. 								
6.	<p>Financial Matters: The following payments were approved:</p> <table border="1" style="width: 100%; border-collapse: collapse; margin-left: 20px;"> <thead> <tr> <th style="text-align: left;">Item</th> <th style="text-align: right;">Payment</th> </tr> </thead> <tbody> <tr> <td>M. Wilkinson Toilet Clean August'17</td> <td style="text-align: right;">261.00</td> </tr> <tr> <td>R Statham Toilet Donation box lock</td> <td style="text-align: right;">7.00</td> </tr> <tr> <td>BDO Audit Payment</td> <td style="text-align: right;">240.00</td> </tr> </tbody> </table>	Item	Payment	M. Wilkinson Toilet Clean August'17	261.00	R Statham Toilet Donation box lock	7.00	BDO Audit Payment	240.00
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A Hargreaves Toilet Clean Sept'17	140.00
S Gilbert Notice Board Repair	525.00
D Armstrong Repair to Finger Post Sign	131.00
M. Wilkinson Toilet Clean Sept'17	144.00

7. **Councillor actions:**
Progress on actions as follows -

The following actions were completed since the last meeting:

Councillor	Completed Action	From
D. Heap	Arrange repair of Notice Board with S. Gilbert	June'17
Clerk	Circulate web pages to members	Sep '17
D Goodger	Collect orientation board	July '17
Clerk / D Heap	Write letter to Seafood Pub Co re car park wall	July '17
D Heap	Contact owner Croft Barn re driveway construction materials	Sep '17
D Heap	Discuss repairs to drain outside VH with Chair.	July '17

The following will be carried forward:

Councillor	Completed Action	From
F. Wilkinson	Erect Orientation Board on car park toilet building	Feb'17
D. Heap	Write to residents vis parking on Pendle Row	June'17
Clerk	Progress development of BPC Web site	June'17
Clerk	Circulate Parish History to Members	July '17
D Goodger/ I Milne	Review electrical test report	July '17
D Goodger	Develop map of areas infested with balsam	July '17
Clerk	Develop code of conduct for site visits	July '17
All	View orientation board	Sep '17
D Heap / S Statham	Contact Tom Partridge re Pendle Hill path maintenance	Sep '17

- The electrical test report will be sent to Cllrs. Goodger and Milne. **Action: Cllr Heap.**
- The Clerk advised Members that a new treatment for Himalayan Balsam had been featured on Gardeners World. She stated that she would contact the programme to find out more details. **Action: Clerk.**

8. **Update on Village Projects**

- **Bullion Parish Noticeboard:** completed by Simon Gilbert at a cost of £525.
- **Orientation Board:** all to visit Cllr. Goodger's house prior to the next meeting as its installation location will be agreed at the meeting. The Chairman thanked Cllr. Goodger for collecting the orientation board. **Action: All.**
- **Repairs to Pendle Hill path:** Discuss Tom Partridge required. **Action: Cllrs. Heap & Statham.**
- **Village Green:** The Chairman stated that he had been advised by PBC that they were unable to undertake any works on the village green this year but would be happy to do so in Spring 2018. He added that he would approach a local farmer to see if they would be prepared to aerate the grass before winter. **Action: Cllr Heap.**
- **Barley Lane Roadway Parking:** planings still being sourced.
- **Website:** the website is now established and the address is barleyparish.uk. The site now needs to be developed to include accounts, minutes and

9.	<p>Pensioners Gifts It was RESOLVED that Members approve a budget of up to £400 for the purchase of pensioners' gifts. This purchase to be made under s137 LGA 1972.</p>
10.	<p>Remembrance Service Arrangements Cllr Connor advised that the service will be held on Saturday 11 November with attendees meeting at 10.30am. He added that the Rev. Hallows will officiate and the Mayor will be attending. Cllr. Starkie advised that he would be attending the ceremony in Nelson.</p>
11.	<p>Toilet Funding/Maintenance Arrangements The Chairman advised that expenditure was £3,367 with donations of £461.78 received. Cllr Connor circulated a photograph from Coniston showing the installation of coin-operated turnstiles. Research will be undertaken and the matter discussed further. Action: Cllr Heap.</p> <p>Building Maintenance Inspection: Action Cllr. D. Oldham & I. Milne</p>
12.	<p>Reports for information only:</p> <p>PARISH CLERK:</p> <ul style="list-style-type: none"> The Clerk advised that she had received a request that the council celebrate the RAF centenary in 2018 by planting the flower beds with RAF themed colours. This was agreed and will be included in the planting scheme next year. Action Cllr. Connor & Heap <p>RESPONSIBLE FINANCIAL OFFICER:</p> <ul style="list-style-type: none"> The RFO advised that the balance of the account at 11.10.17 was £44,966 with outstanding cheques amounting to £200.40. <p>CHAIRMAN:</p> <ul style="list-style-type: none"> None. <p>LENGTHSMAN: The Lengthsman advised that his hours were as follows: August: 17.5 September: 10</p> <p>The Chairman requested the drainage channel outside I. Milne house was cleaned out. Action: FW.</p> <p>COUNCILLORS LIAISON</p> <ul style="list-style-type: none"> Cllr Milne: Cllr Starkie advised that he understood that installation of an additional dog waste bin had been agreed. <p>COUNTY COUNCILLOR: None</p> <p>BOROUGH COUNCILLOR: Cllr Starkie advised the following:</p> <ul style="list-style-type: none"> An hourly bus service has been restored to the village. Small grants were available for removing vegetation from footpaths. Footpath blockages were dealt with by the Countryside Forum. A draft annual report was available from the Forest of Bowland AONB A consultation from PBC was underway on emptying recycling bins monthly. A consultation on local governance was underway from PBC.
	<p>Date of next the meeting: 8 November 2017</p>