

Barley with Wheatley Booth Parish Council (BPC)

Minutes of the Annual Meeting of the Council held on the 16 May 2018 at the Village Hall

Present: Cllr. D. Heap (Chairman) Cllr. D. Oldham Cllr. J. Connor
Cllr. D. Goodger Cllr I Milne

In Attendance: V. Thorp (Clerk), C. Heap (RFO), Cllr J Starkie

Public: Tim Cartmell & Nikki iAllen.

| | |
|----|--|
| 1. | <p>Election of the Chair It was RESOLVED that Cllr. Heap be elected as Chairman of Barley Parish Council. It was also RESOLVED that Cllr. Heap be appointed as co-optee onto Barrowford & Western Parishes Committee. Cllr Heap accepted the position subject to support from Councillors in relation to attendance at BWP and writing the newsletter etc.</p> |
| 2. | <p>Election of the Vice Chair It was RESOLVED that Cllr. Connor be elected as Vice-Chairman of Barley Parish Council.</p> |
| 3. | <p>Apologies for Absence: No apologies received, Cllrs Wilkinson and Statham were absent.</p> |
| 4. | <p>Councillors Declaration of Interest: Cllr F Wilkinson: Lengthsman – NOT in attendance</p> |
| 5. | <p>To Approve the Minutes of the Council Meeting held on 11 April 2018 It was RESOLVED that the Minutes of the Council Meeting held on 11 April 2018 should be approved and that the Chairman sign them as a correct record.</p> |
| 6. | <p>Public Participation and Questions: Narrowgates residents T. Cartmell & N. Allen expressed concern at the poor parking by visitors at the entrance to Narrowgates which caused inconvenience to residents, damaged the verges and churned mud into the drain which had subsequently blocked and causing surface water to run into Narrowgates. Residents currently putting out “no parking cones” to deter parking. It was proposed that large boulders be installed to prevent verge parking with shrubs planted in between the boulders. The boulders were estimated to cost £50 each. The scheme was agreed in principle; actual costs will be presented to a subsequent meeting. Action: Cllr Milne will lead and liaise with TM & NA upon design layout, type of boulders and costs.</p> <p>Feedback from Annual Parish meeting: Circa 40 residents attended.</p> <ul style="list-style-type: none"> • Update on projects completed in 2017/18 was well received, • Reporting on planning applications was well received, • Interest in the history project was high, • Good support for village green, car park and toilet improvements as outlined, • Good support for efforts to manage parking, • Encouraged to be more pro-active in dealing with dog waste including providing bags, engaging with PBC and reporting persistent offenders to PBC. |

On a show of hands, the following support was given to the following proposals:-

- Approx. 30% for toilet pay machine being installed,
- Approx. 90% for car park ticket machine being installed,
- Approx. 90% for “pump funding” to support and energise public projects that are unlikely to happen without BPC involvement,
- Approx. 75% support for road lines in village including yellow lines.

7. **Planning Applications (PA):**

- 18/0219/REM. Reserved Matters: Erection of 5 detached dwelling houses (Appearance, Landscaping, Layout and Scale) of Planning Permission 13/15/0290P. Barley House Farm Barley Lane. Barley

The Chairman advised that outline planning permission had been granted and this application was to determine the reserved matters of appearance, landscaping, layout and scale.

Members discussed the application and it was **RESOLVED** that BPC would object to the application on design grounds. **Action: Clerk.**

8. **Financial Matters:**

The following payments were approved:

| Expenditure | Cost (£) |
|--|----------|
| Best Kept Village entry | 15.00 |
| Dewhurst DS, BKV painting materials. | 25.96 |
| B Counsell, power washing playground fence | 60.00 |
| Dugdales, Gravel for footpath repair | 383.38 |
| | |
| Toilets | |
| NVS Cleaning materials | 34.06 |
| NVS Cleaning materials | 114.41 |
| R Statham Toilet Cleaning | 45.00 |
| Direct 365 Sanitary bins | 400.27 |
| M Wilkinson Toilet Cleaning | 225.00 |

9. **Councillor actions:**

Progress on actions as follows -

The following actions were completed since the last meeting:

| Councillor | Action | From |
|-------------|--|---------|
| F Wilkinson | Quantify materials for Pendle Hill path repair & undertake | Feb '18 |
| D Heap | Contact Andrew Walker re Balsam Bashing activity | Mar '18 |
| J Connor | Quotation for pressure washing of fence in playground | Apr '18 |
| D Heap | Visit Barley Mow re barbecue installation | Apr '18 |

The following will be carried forward:

| Councillor | Action | From |
|--------------------------|--|---------|
| D Heap | Contact planning department re flue at Waterside House. | Apr '18 |
| D Oldham | Develop project plan for toilets | Apr '18 |
| Cllr Heap & Cllr Goodger | Lead project to install manhole on the village green | May '18 |
| D Goodger | Repairs to orientation board | May '18 |
| D Heap | Approach owner of Boothman Park to discuss balsam removal. | May '18 |

| | | |
|--------------------|---|---------|
| D Heap | Contact Lengthsman scheme administrator for update. | May '18 |
| I Milne / D Oldham | Building inspection of toilets | May '18 |
| D Heap | Meet with the Chair of Roughlee PC to discuss footpath repairs at Whitehough. | May '18 |
| Clerk | Refer Boothman Park sign to LCC Highways. | May '18 |
| RFO | Claim capital grant for 2017/18 | May '18 |
| D. Heap | Meet with Roughlee PC & PBC to discuss footpath repairs. | May '18 |
| J. Connor | Arrange Weed-spraying. | May '18 |

- Cllr Starkie advised BPC to apply for a dog waste bin at B&WP.
- It was agreed to monitor the impact of the use of the firepit at the Barley Mow on the number of spaces in the car park.
- The Chairman advised that he continued to request monies for traffic calming on Barley Green from PBC but Neil Watson was not responding.

10. **Update on Village Projects**
- **Repairs to Pendle Hill Path opposite Chapel** – repairs completed.
 - **Village Green Maintenance** – the Chairman advised that the green had been aerated and sand spread; the impact will be reviewed after a month. It was proposed that drainage was improved by installing a manhole with a perforated lid at the low point on the green; this was agreed. Cllr Heap to lead supported by Cllr. Goodger. **Action: Cllr Heap.**
The Chairman advised that the requirement for selective weed killing and fertilising will be reviewed over the next couple of months.
 - **Orientation Board** – Cllr. Goodger advised that he had received an estimate of £250 - £300 to repair the orientation board. This was approved and the repairs will be undertaken. **Action: Cllr. Goodger.**
 - **Toilets** – a project plan will be brought to the next meeting. **Action: Cllr. Oldham.**
 - **Car Park repairs** – it was **RESOLVED** that car park repairs be approved at a cost of £1,500.
 - **Himalayan Balsam** – Cllr Goodger advised that Environmental Action Group charge £175 per day for a 7 hour day. It was agreed that they would be engaged initially for 5 days to clear balsam but that this may be extended, dependant on how much was removed. The Chairman advised that he would approach the owner of Boothman Park to discuss an approach to removal. **Action: Cllr. Heap.**
 - **Footpath repairs at Whitehough** – the Chairman advised that, as was proposed at the annual parish meeting, a scheme could be developed where monies from a number of parties could be combined to enable the project to progress. Contributions were suggested as: £5k from Barley, £10k from B&WP with the remainder from LCC and the landowners. The Chairman gave the proviso that if other grants are available, monies will be returned to BPC. It was **RESOLVED** that the project be approved in principle. The Chairman will meet with the Chair of Roughlee PC and Tom Partridge of PBC to confirm the BPC contribution and discuss further. **Action: Cllr. Heap.**
11. **Best Kept Village 2018 update**
- Cllr Connor advised that painting in the village had been completed but that he would request that the metal benches be jet washed.
 - It was agreed that the Lengthsman from Roughlee be requested to spray weed killer in the village. **Action: Cllr. Connor**

| | |
|-----|--|
| 12. | <p>Toilet Funding/Maintenance Arrangements. It was agreed that the building inspection will be undertaken prior to the next meeting. Action Cllrs Milne & Oldham.</p> |
| 13. | <p>Reports for information only: PARISH CLERK:</p> <ul style="list-style-type: none"> • The Clerk advised that she had written to the Barley Mow to thank them for supplying the food for the Annual Parish meeting. <p>RESPONSIBLE FINANCIAL OFFICER:</p> <ul style="list-style-type: none"> • The RFO advised that the balance of the account at 16.05.18 was £48,017 with uncleared cheques of £337.50. <p>PLANNED EVENTS WITHIN BARLEY:</p> <ul style="list-style-type: none"> • None <p>CHAIRMAN:</p> <ul style="list-style-type: none"> • None <p>LENGTHSMAN:</p> <ul style="list-style-type: none"> • The Chairman advised that he would contact the scheme administrator to ascertain how many hours the village has left in the scheme. Action: Cllr. Heap. <p>COUNCILLORS LIAISON</p> <ul style="list-style-type: none"> • Cllr. Milne: advised that the police had been made aware of speeding and unauthorised traffic issues along Barley Green. • Cllr. Connor: advised that sleepers covering a manhole in the upper level of the car park had rotted. Replacement sleepers have been ordered and will be installed shortly. • Cllr Oldham: showed members a sign which has been recently installed at the entrance to Whitehough; this will be referred to LCC Highways to determine whether it is permissible. Action: Clerk. <p>• COUNTY COUNCILLOR:</p> <ul style="list-style-type: none"> • No report <p>BOROUGH COUNCILLOR:</p> <ul style="list-style-type: none"> • Cllr Starkie advised that he and the RFO had attended a meeting, immediately prior to this meeting, to discuss the installation of superfast broadband in the Pendle villages. A representative from LCC had attended the meeting and was advised that significant numbers of properties had not been connected, contrary to LCC's understanding and that there was limited clarity regarding the progress of the project. It had been agreed that PBC will be advised of the next steps in the next month. |
| | <p>Date of next the meeting: 13 June 2018</p> |