

Barley with Wheatley Booth Parish Council (BPC)

Minutes of the Meeting of the Council held on the 13 February 2019 at the Village Hall

Present: Cllr. D. Heap (Chairman) Cllr. D. Oldham Cllr. D. Goodger
 Cllr. I Milne Cllr F Wilkinson Cllr. V. Mager

In Attendance: V. Thorp (Clerk), C. Heap (RFO), The Worship the Mayor (Cllr J Starkie),

Public: Mr R Clarkson

1.	<p>Apologies for Absence: Cllr J Connor</p>																								
2.	<p>Councillors Declaration of Interest: Cllr Wilkinson: Lengthsman.</p>																								
3.	<p>To Approve the Minutes of the Council Meeting held on 9 January 2019. It was RESOLVED that the Minutes of the Annual Council Meeting held on 9 January 2019 should be approved and that the Chair sign them as a correct record.</p>																								
4.	<p>Public participation: None</p>																								
5.	<p>Planning Applications (PA):</p> <ul style="list-style-type: none"> The Chair advised that there were no current planning applications within the village. The Chair advised that the application to build two properties at Thorneyholme had been refused as had the application to extend the car park at Douglas Hall kennels. 																								
6.	<p>Financial Matters: The following payments were approved:</p> <table border="1" style="width: 100%; border-collapse: collapse; margin-left: 20px;"> <thead> <tr> <th style="text-align: center;">PAYEE</th> <th style="text-align: center;">PURPOSE</th> <th style="text-align: center;">AMOUNT</th> </tr> </thead> <tbody> <tr> <td>Clerk</td> <td>Salary</td> <td style="text-align: right;">254.00</td> </tr> <tr> <td>RFO</td> <td>Salary</td> <td style="text-align: right;">173.00</td> </tr> <tr> <td>Gatekeeper</td> <td>Honorarium</td> <td style="text-align: right;">137.00</td> </tr> <tr> <td>JRB Ltd</td> <td>Dog Waste Bags</td> <td style="text-align: right;">102.60</td> </tr> <tr> <td>NVS Ltd</td> <td>Toilet Clean Materials</td> <td style="text-align: right;">144.74</td> </tr> <tr> <td>Margaret Wilkinson</td> <td>Toilet Clean January 2018</td> <td style="text-align: right;">279.00</td> </tr> <tr> <td>Village Hall</td> <td>Remembrance Service Catering</td> <td style="text-align: right;">£30.00</td> </tr> </tbody> </table>	PAYEE	PURPOSE	AMOUNT	Clerk	Salary	254.00	RFO	Salary	173.00	Gatekeeper	Honorarium	137.00	JRB Ltd	Dog Waste Bags	102.60	NVS Ltd	Toilet Clean Materials	144.74	Margaret Wilkinson	Toilet Clean January 2018	279.00	Village Hall	Remembrance Service Catering	£30.00
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7.	<p>Councillor actions: Progress on actions as follows - The following actions were completed since the last meeting:</p> <table border="1" style="width: 100%; border-collapse: collapse; margin-left: 20px;"> <thead> <tr> <th style="text-align: center;">Councillor</th> <th style="text-align: center;">Action</th> <th style="text-align: center;">From</th> </tr> </thead> <tbody> <tr> <td style="text-align: center;">D Heap</td> <td>List questions for proposed CCTV provider HavTec regarding CCTV scheme</td> <td style="text-align: center;">Jan '19</td> </tr> <tr> <td style="text-align: center;">D Heap</td> <td>Estimate costs for car park improvements</td> <td style="text-align: center;">Jan '19</td> </tr> <tr> <td style="text-align: center;">F Wilkinson</td> <td>Attach SPID fittings to new pole outside village Hall.</td> <td style="text-align: center;">Jan '19</td> </tr> </tbody> </table>	Councillor	Action	From	D Heap	List questions for proposed CCTV provider HavTec regarding CCTV scheme	Jan '19	D Heap	Estimate costs for car park improvements	Jan '19	F Wilkinson	Attach SPID fittings to new pole outside village Hall.	Jan '19												
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The following will be carried forward:		
Councillor	Action	From
D Goodger	Repairs to orientation board	May '18
D Heap	Purchase mirror for Barley Lane	Oct '18
D Oldham	Produce detailed budget for toilet refurbishment	Oct '18
D Heap	Discuss implementation of white / yellow lines with LCC	Jan '19
D Heap	Contact UU to advise that boulders at Narrowgates will be installed unless they advise otherwise.	Feb '19
Clerk / V. Mager / D Heap	Arrange meeting to develop CCTV policy	Feb '19
D Heap	Quotations for tarmac circulation within car park	Feb '19
D Oldham	Research storage containers for traffic cones.	Feb '19
D Heap	Request representative from PHLP attend APM.	Feb '19
I Milne	Specify location for additional dog waste bin.	Feb '19
V Thorp	Advise police of location of white Golf.	Feb '19

8. **Update on Village Projects**

- **Orientation Board** – carried forward.
- **Installation of verge boulders at Narrowgates** – the Chair stated that as he had not received any communication from UU, he would advise them that unless he received notification to the contrary, the scheme to install boulders could go ahead by the residents. **Action: Cllr Heap.**

9. **Installation of CCTV in the village:**

- The Chair advised that an additional quotation for the project had been provided. He proposed that a consultation with residents on the project be held during the annual Parish meeting; Members concurred.
- The Chair proposed that he, Cllr. Mager and the Clerk meet to discuss the development of a CCTV policy; this was agreed. **Action: Cllr Heap / Clerk.**

10. **Traffic Issues, Turning Circle, Car Park & Planned Events in Barley:**

- **Traffic issues:** The Chair advised that he had raised the issue of road lines in the village directly with LCC and he would be preparing a plan of the village identifying the locations where inconsiderate parking causes congestion or safety issues. This would be shared with LCC. **Action: Cllr.Heap.**
- **Turning Circle:** it was noted that cars were regularly parking on the turning circle during the day. The Chair advised that he would arrange for the parking restriction sign to be repaired (welded) and that it would be displayed in a more prominent position.
- **Car park:** The Chair circulated a proposal for laying a circular track of tarmac in the car park involving excavating into the current surface, installing a pcc channel restraining border and tarmac surfacing. The budget for the project is circa £20k and it was **RESOLVED** that the scheme be approved in principle. To be added to the next agenda and quotations for the work sought. **Action: Cllr Heap.**

Cllr Starkie advised that he was awaiting the return from illness of his contact at the PHLP to progress the scheme to mark out spaces in the car park which had received support.

- **Planned Events:** The Chairman advised that races will be held as follows:
 - 2 March: Stan Bradshaw Fell Race
 - 27 March: Dark Dash (evening)
 - 6 April: full Tour of Pendle Fell Race
 - 11 May: Mayoral ascent
 - 21 July: Pendle Running Festival
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	<ul style="list-style-type: none"> • Traffic Cones: The Chair reiterated that cones would be deployed in the village when events or predicted good weather deemed it necessary, provided that volunteers to set out the cones were available. Cllr Oldham advised that he was currently researching alternatives for storing the cones at the rear of the Village Hall. Action: Cllr Oldham.
11.	<p>Best Kept Village 2019</p> <ul style="list-style-type: none"> • It was RESOLVED that Barley enter the Lancashire Best Kept Village 2019 competition at a fee of £20. • The Clerk advised that the competition had changed and now required the nomination of 'Outstanding Features' rather than 'Certificate of Merit' entries. Members agreed that the War Memorial be nominated.
12.	<p>Toilet Funding/Maintenance Arrangements.</p> <ul style="list-style-type: none"> • Current Expenditure £ 5,875 and Income £1,261. Balance: £4.6k net expenditure. • Cllr Oldham advised that the current estimate for the proposed maintenance works was £16.5k rather than the £15k previously advised. He added that he proposed to bring quotations to the next meeting. Action: Cllr Oldham.
13.	<p>Reports for information only:</p> <p>PARISH CLERK:</p> <ul style="list-style-type: none"> • The Clerk advised that she would be attending a meeting on February 25th regarding the administration of the election in the Parish in May. The election will only be required should more than seven candidates put themselves forward. <p>RESPONSIBLE FINANCIAL OFFICER:</p> <ul style="list-style-type: none"> • The RFO reported balance of the account at 13.02.19 was £54,362 with no uncleared payments. <p>CHAIR:</p> <ul style="list-style-type: none"> • The Chair advised that he was waiting for a list of residents who had expressed interest in superfast broadband in Whitehough (being prepared by Mr. B. Sanderson) and would then contact the MP / BT. • The Chair also advised that he would ask a representative from the PHLP to speak at the annual Parish meeting. Action Cllr Heap. <p>LENGTHSMAN:</p> <ul style="list-style-type: none"> • The Lengthsman advised that his hours were as follows: January: 7.5 hours. • The Lengthsman advised that he would fill the potholes in the car park asap once weather permitted. <p>COUNCILLORS LIAISON:</p> <ul style="list-style-type: none"> • Cllr Milne: in response to a further request for dog waste bins from Cllr Milne, Cllr Starkie advised that these should be requested from B&WP with a specific location but that its provision would depend on whether the location could be easily reached for emptying. Action: Cllr Milne. • Cllr Oldham: advised that a white Golf appeared to have been abandoned in the village; this will be reported to the police. Action: Clerk. <p>COUNTY COUNCILLOR: None</p> <p>BOROUGH COUNCILLOR:</p> <ul style="list-style-type: none"> • Cllr Starkie advised that he had a budget of £500 per village to allocate to a project but that an application would need to be made.
	<p>Date of the next meeting: 20 March 2019</p>