

Barley with Wheatley Booth Parish Council (BPC)

Minutes of the Meeting of the Council held on the 14 November 2018 at the Village Hall

Present: Cllr. D. Heap (Chairman) Cllr. D. Oldham Cllr. D. Goodger
Cllr. I Milne Cllr J Connor Cllr F Wilkinson

In Attendance: V. Thorp (Clerk), C. Heap (RFO), The Worship the Mayor (Cllr J Starkie)

Public: Mr A Hardiman

1.	Apologies for Absence: None
2.	Councillors Declaration of Interest: Cllr Wilkinson: Lenthsmen.
3.	To Approve the Minutes of the Council Meeting held on 10 October 2018. It was RESOLVED that the Minutes of the Annual Council Meeting held on 10 October 2018 should be approved and that the Chairman sign them as a correct record.
4.	<p>Public Participation and Questions:</p> <ul style="list-style-type: none"> • Cllr Goodger introduced Alan Hardiman (AH), who attended the meeting with regard to the potential installation of CCTV in the village. The Chair proposed that the purpose of any installation of CCTV would only be to detect any criminal activity and that the footage would only be reviewed in the event of a crime being committed; Members concurred. <p>The Chair stated that there was not a large amount of crime in the village and that the amounts of money stolen from the toilets had not been significant. He added that the areas for surveillance would need to be agreed. Members noted that the Cabin, who had been the subject of recent theft, were planning to install their own CCTV cameras.</p> <p>AH advised that he had surveyed the village and that he proposed the installation of 5 cameras (one of which would be capable of number plate recognition) with a recording device at each end of the village; the total cost for this would be circa £8k. The person reviewing the footage would also need to gain accreditation by attending a recognised course at a cost of £300 / £400; the PC would also need to comply with all relevant legislation. AH added that external monitoring of the footage could cost £700 + vat per annum.</p> <p>The Chair advised that he would consult residents on the scheme via the newsletter and that the matter would be discussed further at the next meeting.</p>
5.	<p>Planning Applications (PA):</p> <ul style="list-style-type: none"> • Barley House Farm The Chair advised that the application had been approved at the BWP meeting of November 8th. • Loft conversion, former water treatment works. The Chair advised that following a consultation with Members, no comments were submitted to PBC. • Single Storey Extension, 3 the Bullion. The Chair advised that he had recently been notified of this application and it might be necessary to arrange an extraordinary PC meeting.

6.	<p>Financial Matters: The following payments were approved:</p> <table border="1" data-bbox="250 128 1455 373"> <thead> <tr> <th>PAYEE</th> <th>PURPOSE</th> <th>AMOUNT</th> </tr> </thead> <tbody> <tr> <td>Pendle BC</td> <td>Balsam Pulling & Strimming Team</td> <td>£1,050.00</td> </tr> <tr> <td>JRB Ltd</td> <td>Dog Waste Bags</td> <td>£102.60</td> </tr> <tr> <td>Pendle BC</td> <td>Annual Playground Inspection</td> <td>£66.00</td> </tr> <tr> <td>Margaret Wilkinson</td> <td>October Toilet Clean</td> <td>£279.00</td> </tr> <tr> <td>NV Supplies</td> <td>Toilet Supplies</td> <td>£128.81</td> </tr> <tr> <td>C.A. Heap (RFO)</td> <td>Printing Ink</td> <td>£22.40</td> </tr> </tbody> </table>	PAYEE	PURPOSE	AMOUNT	Pendle BC	Balsam Pulling & Strimming Team	£1,050.00	JRB Ltd	Dog Waste Bags	£102.60	Pendle BC	Annual Playground Inspection	£66.00	Margaret Wilkinson	October Toilet Clean	£279.00	NV Supplies	Toilet Supplies	£128.81	C.A. Heap (RFO)	Printing Ink	£22.40																								
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7.	<p>Councillor actions: Progress on actions as follows - The following actions were completed since the last meeting:</p> <table border="1" data-bbox="190 478 1552 688"> <thead> <tr> <th>Councillor</th> <th>Action</th> <th>From</th> </tr> </thead> <tbody> <tr> <td>D Heap</td> <td>Follow up enforcement visit to Boothman Wood</td> <td>Sep '18</td> </tr> <tr> <td>D Heap</td> <td>Respond to Rose Turner queries</td> <td>Sep '18</td> </tr> <tr> <td>D Heap</td> <td>Contact Lengthsman scheme administrator re number of hours remaining</td> <td>Sep '18</td> </tr> <tr> <td>D Goodger</td> <td>Arrange meeting re installation of CCTV</td> <td>Oct '18</td> </tr> </tbody> </table> <p>The following will be carried forward:</p> <table border="1" data-bbox="190 751 1552 1108"> <thead> <tr> <th>Councillor</th> <th>Action</th> <th>From</th> </tr> </thead> <tbody> <tr> <td>D Goodger</td> <td>Repairs to orientation board</td> <td>May '18</td> </tr> <tr> <td>I. Milne</td> <td>Purchase key fobs</td> <td>June '18</td> </tr> <tr> <td>D Heap</td> <td>Purchase mirror for Barley Lane</td> <td>Oct '18</td> </tr> <tr> <td>D Oldham</td> <td>Produce detailed budget for toilet refurbishment</td> <td>Oct '18</td> </tr> <tr> <td>I Milne</td> <td>Discuss provision of hedge rather than boulders at Narrowgates</td> <td>Nov '18</td> </tr> <tr> <td>D Heap</td> <td>Circulate copy of playground report by email.</td> <td>Nov '18</td> </tr> <tr> <td>D Heap</td> <td>Discuss purpose of donation to FoG Club with A Hargreaves.</td> <td>Nov '18</td> </tr> <tr> <td>D Heap</td> <td>Advise resident re camper vans parking overnight on car park</td> <td>Nov '18</td> </tr> <tr> <td>D Oldham</td> <td>Advise resident to report removal of street light to LCC</td> <td>Nov '18</td> </tr> </tbody> </table> <ul style="list-style-type: none"> • Cllr Milne advised that the key fobs should be available in 2-3 weeks. • The Chair advised that during an enforcement visit to Boothman Park, PBC had noted the 'incremental creep' of development and would be discussing this with the developer. 	Councillor	Action	From	D Heap	Follow up enforcement visit to Boothman Wood	Sep '18	D Heap	Respond to Rose Turner queries	Sep '18	D Heap	Contact Lengthsman scheme administrator re number of hours remaining	Sep '18	D Goodger	Arrange meeting re installation of CCTV	Oct '18	Councillor	Action	From	D Goodger	Repairs to orientation board	May '18	I. Milne	Purchase key fobs	June '18	D Heap	Purchase mirror for Barley Lane	Oct '18	D Oldham	Produce detailed budget for toilet refurbishment	Oct '18	I Milne	Discuss provision of hedge rather than boulders at Narrowgates	Nov '18	D Heap	Circulate copy of playground report by email.	Nov '18	D Heap	Discuss purpose of donation to FoG Club with A Hargreaves.	Nov '18	D Heap	Advise resident re camper vans parking overnight on car park	Nov '18	D Oldham	Advise resident to report removal of street light to LCC	Nov '18
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8.	<p>Update on Village Projects</p> <ul style="list-style-type: none"> • Village Green Drainage – no update; this project will now be postponed until May 2018. • Orientation Board – Cllr. Goodger reported that it was hoped the board would be returned by the end of November. • Footpath repairs at Whitehough – no developments to report. • Installation of verge boulders at Narrowgates – no update from United Utilities; it was proposed that a hedge may be a suitable alternative. This will be discussed with residents. Action: Cllr Milne. • Traffic calming at Barley Green – The Chairman advised that he would source a vandal-proof mirror 6-800mm in diameter with a budget of around £300. Action: Cllr Heap. • CCTV – see item 4 above. • SPID – the post has now been installed and Cllr. Wakeford can provide brackets. 																																													
9.	<p>Annual Playground Inspection Report The Chair advised that he would circulate a copy of the report by email for Members to consider and discuss at the next meeting. Action: Cllr Heap.</p>																																													
10.	<p>Donation to FoG Club It was RESOLVED that a payment of £500.00 be made to the FoG Club towards to purchase of a 65" smart TV. Members noted that the application fulfilled all the PC's criteria for donations. Members did, however, query whether the monies could be better spent on the fabric of the Chapel. The Chair advised that he would discuss this with Angie Hargreaves. Action: Cllr Heap.</p>																																													

	<p>Village Hall Heating Repair It was RESOLVED that the PC would fund cost of heating repairs at the Village Hall. The VH had offered a contribution of circa £300 to the maintenance costs and that was accepted by the Council (a quotation from Askew's Ltd has been received for £806.23).</p>
11.	<p>Toilet Funding/Maintenance Arrangements.</p> <ul style="list-style-type: none"> • Provision of a detailed budget for maintenance of the toilet block will be carried forward to the next meeting. • The Chair advised that running costs were £3,590; donations of £1,080 have been received, leaving a balance of £2,510.
12.	<p>Reports for information only:</p> <p>PARISH CLERK:</p> <ul style="list-style-type: none"> • The Clerk advised that she would be attending a meeting to discuss an electoral review of PBC on November 22nd. <p>RESPONSIBLE FINANCIAL OFFICER:</p> <ul style="list-style-type: none"> • The RFO reported balance of the account at 14.11.18 was £53,559 with uncleared cheques / payments of £85. <p>PLANNED EVENTS WITHIN BARLEY:</p> <ul style="list-style-type: none"> • The Tour of Pendle fell race will take place on Saturday 17th Nov'18. The chairman advised that the village would be extremely busy and that cones would be placed at 'pinch points'. Action: DH & JC <p>CHAIR:</p> <ul style="list-style-type: none"> • The Chair congratulated Roughlee on winning the Best Kept Village competition in the Hamlet class. He added that Barley had received a very positive report. • The Chair advised that the PC had received a 'clean bill of health' from the auditors. <p>LENGTHSMAN:</p> <ul style="list-style-type: none"> • The Lengthsman advised that his hours were as follows: September: 11.5; October: 17.5. • A meeting regarding the Scheme will be held on November 15th. <p>COUNCILLORS LIAISON:</p> <ul style="list-style-type: none"> • Cllr Milne: advised that a resident had reported increasing numbers of camper vans parking overnight on the car park. Members agreed as the visitors had made a contribution to parking and appeared to be using the facilities responsibly, that this was acceptable but the situation would be monitored. The Chair will respond to the resident. Action: Cllr Heap. • Cllr Connor: advised that 80 people had attended the Remembrance Service despite inclement weather. The Chair thanked Cllr Connor for organising a poignant well organised and attended event. • Cllr Oldham: advised that a resident had complained the light had been removed from the street light at Ridge End. The resident to be advised to report this to LCC. Action: Cllr Oldham. <p>BOROUGH COUNCILLOR:</p> <ul style="list-style-type: none"> • Cllr Starkie advised that PBC would be taking part in an electoral integrity pilot. • A proposal for elections to be held four yearly has been rejected. • The extension of the Lomeshaye industrial estate will result in an additional roundabout being created on the Padiham bypass.
	<p>Date of the next meeting: 12 December 2018</p>