

MAY 2020

Barley with Wheatley Booth Parish Council (BPC)

**Minutes of the Meeting of the Council held on
Thursday 14th May 2020 - Remotely Via Zoom Conference Call**

Present: Cllr. D. Heap (Chair) Cllr. J. Connor
Cllr. R. Fowler Cllr. D. Goldsbrough
Cllr. J. Lowcock Cllr. V. Mager
Cllr. R. Seymour

In Attendance: L. Commons-Wicks (Clerk) C. Heap (RFO)

Public: None

1.	Apologies: Cllr. C. Lioni	Absent:
	Coronavirus Pandemic Due to the start of the CV partial lock-down of the UK there had been no Parish Council meeting in April'20. To reduce the spreading of the virus the government had introduced legislation and guidance which include social distancing and restriction on people meeting in groups. The Coronavirus Act 2020 has permitted Councils to conduct their business without holding a physical meeting. Against this background the Chairman welcomed Councillors to the historic and first "virtual meeting" of the Council using the "Zoom" video platform which enabled Councillors to be involved in a Council meeting whilst at home. The agenda for the meeting was limited as Councillors were mainly inexperienced in video conferencing and Zoom conferencing is limited to 40 minutes. Consequently, some items which regularly appear on the agenda were not prioritised and were not included.	
2.	Councillors Declaration of Interest: None	
3.	To elect the Chair of the Council Cllr Seymour proposed that Cllr Heap continue as Chair. This was seconded and it was unanimously RESOLVED that Cllr. Heap be elected as Chair of Barley Parish Council. It was also RESOLVED that Cllr. Heap be appointed as co-opted onto Barrowford & Western Parishes Committee. Cllr. Heap agreed to accept the role provided others took their turn to represent the PC at Barrowford & Western Parishes Committee meetings and to write the Newsletter	
4.	To elect the Vice-Chair of the Council Cllr Heap proposed that Cllr. Connor continue as Vice-Chair. This was seconded and it was RESOLVED, unanimously, that Cllr. Connor be elected as Vice-Chair of Barley Parish Council.	
5.	To Approve the Minutes of the Council Meeting held on 11th March. It was RESOLVED that the Minutes of the meeting should be approved and that the Chair sign them as a correct record.	

Confirmed Minutes

Derek Heap

10 June '20

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6. **Financial Matters:**
The following payments were approved:

Expenditure	Cost (£)
Barnes Locks & Hinges	24.13
Toilet Lock J. Edmundson	150.00
Gatekeeper Salary	146.00
Clerk Salary	316.00
RFO Salary	145.20
HMRC	115.30
M. Wilkinson Mar Toilet Clean	230.00
RFO Honorarium	39.20

7. **In Response to the Changes Announced By The Government In Relation To The Coronavirus Lockdown Rules On 10th May 2020 the Council Considered the Following:**

(i) Continue To Protect The Village Centre From Visitors Parking In The Village Using Signs And Cones As Appropriate

Appropriate signage to be designed and sourced to discourage visitors parking in the village and to confirm there is still a right of way through the village. – **Action 30 - DH**
The current sign “Residents Only – No Access” is to be removed.
No parking cones are to remain spread through the village.

(ii) Open the Public Carpark To Permit Parking Now That The Public Are Free To Travel To Exercise In The Countryside

The car park had been closed since 22 March 2020 due to the CV19 pandemic. It was RESOLVED that the carpark would be opened daily from Friday 15th May from 0900hrs until 1700hrs. The early closing is to allow residents to walk around (exercise) and children to play on the car park. **Action 32 - DH** to arrange with carpark gatekeeper.

(iii) Open Public Toilets on The Carpark

The car park toilets had been closed since 22 March 2020 due to the CV19 pandemic. It was RESOLVED that the toilets would remain closed. This arrangement to be reviewed in 2 weeks.
The Council would have to consider compliance with CV19 regulations with signs directing how to comply and the provision of appropriate PPE for cleaning staffs. It was noted other Councils in the area had also kept their toilets closed.

(iv) Any Other Action That Can Be Taken To Encourage Visitors To Respect The Current Social Distancing Rules

It was agreed that signage to encourage social distancing in the village to be sourced and erected around the village. **Action 31 - DH**

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8.	<p>Chairman & Councillors Report</p> <p>1.0 Chairman</p> <p>1.1 Best Kept Village Competition Cancelled due to Coronavirus</p> <p>1.2 Following the chairman's proposal, it was RESOLVED that Frank Grindrod be commissioned to plant summer bedding plants at the same rates as last year.</p> <p style="text-align: center;">Action 33 - RFO</p> <p>2.0 Councillor Reports – None</p>																																																																																																		
9.	<p>Councillor Actions: NOT DISCUSSED AT MEETING BUT UPDATED BY CLERK / Cllr. Heap</p> <p>Progress on actions as follows:</p> <p>The following are completed actions since the last meeting:</p> <table border="1" style="width: 100%; border-collapse: collapse;"> <thead> <tr> <th style="width: 5%;">Ref</th> <th style="width: 20%;">Councillor</th> <th style="width: 60%;">Action</th> <th style="width: 15%;">From</th> </tr> </thead> <tbody> <tr> <td>09</td> <td>Cllrs. RF/VM/DH</td> <td>Develop 1st Draft CCTV tender documents</td> <td>Jan 20</td> </tr> <tr> <td>07</td> <td>Cllr. D.Goldsbr'</td> <td>Develop 1st draft Turning Circle Parking Policy</td> <td>Jan 20</td> </tr> <tr> <td>18</td> <td>Cllr. C. Lioni</td> <td>To follow-up on road line scheduling and report - March 20 BPC</td> <td>Feb 20</td> </tr> <tr> <td>21</td> <td>Cllr. R. Fowler</td> <td>To provide CCTV update on Barley Residents Facebook pag</td> <td>Mar 20</td> </tr> <tr> <td>22</td> <td>Cllr. D. 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