

June 2020

Barley with Wheatley Booth Parish Council (BPC)

**Minutes of the Meeting of the Council held on
Wednesday 10th June 2020 - Remotely Via Zoom Conference Call**

Present: Cllr. D. Heap (Chair) Cllr. J. Connor
Cllr. R. Fowler Cllr. D. Goldsbrough
Cllr. R. Seymour

In Attendance: L. Commons-Wicks (Clerk) C. Heap (RFO)

Public: None

1.	Apologies: Cllr. V. Mager	Absent: Cllr. C. Lioni																																																	
	<u>Coronavirus Pandemic</u> To reduce the spreading of the virus the government had introduced legislation and guidance that includes social distancing and restriction on people meeting in groups. The Coronavirus Act 2020 has permitted Councils to conduct their business without holding a physical meeting. Consequently, the June 2020 BPC was again held remotely via Zoom conferencing allowing remote participation. The agenda for the meeting was limited to priority issues.																																																		
2.	Councillors Declaration of Interest: Cllr. R. Seymour (Section 5. Barrier)																																																		
3.	To Approve the Minutes of the Council Meeting held on May 14th 2020: It was RESOLVED that the Minutes of the meeting should be approved and that the Chair sign them as a correct record.																																																		
4.	Financial Matters: The following payments were approved / ratified: <table border="1"><thead><tr><th>May'20</th><th>Income</th><th></th><th>Expenditure</th><th></th><th></th><th></th></tr></thead><tbody><tr><td>15</td><td>Car Park Opens</td><td>1</td><td>Lancs Assoc. Local Councils</td><td>63.43</td><td>E305</td><td>Paid</td></tr><tr><td></td><td>Toilet Closed</td><td>1</td><td>Cibl Village Hall Internet 50%</td><td>103.98</td><td>E306</td><td>Paid</td></tr><tr><td></td><td></td><td>12</td><td>F. Grindrod Spring Plants</td><td>452.77</td><td>E307</td><td>Paid</td></tr><tr><td></td><td></td><td>26</td><td>UU Waterplus Toilets Water</td><td>96.97</td><td>E308</td><td>Paid</td></tr><tr><td>June'20</td><td></td><td></td><td></td><td></td><td></td><td></td></tr><tr><td>5</td><td>Car Park</td><td>1300</td><td></td><td></td><td></td><td></td></tr></tbody></table> The RFO explained that she provides a schedule of proposed payments to the full parish council and makes payment when the schedule has been approved by the parish council in a public meeting. This includes both electronic and cheque payments. The exception to this is when there is a timing issue relating to the payment of salaries or routine pre-approved expenditure where delaying payment for up to a month could cause charges or supply problems. Such payments are to be approved by the Chair and Vice Chair beforehand and reported to the PC for ratification. Members confirmed they supported these arrangements.		May'20	Income		Expenditure				15	Car Park Opens	1	Lancs Assoc. Local Councils	63.43	E305	Paid		Toilet Closed	1	Cibl Village Hall Internet 50%	103.98	E306	Paid			12	F. Grindrod Spring Plants	452.77	E307	Paid			26	UU Waterplus Toilets Water	96.97	E308	Paid	June'20							5	Car Park	1300				
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Confirmed Minutes

Dereke Heap

8 July 2020

5. **Parish Maintenance & Village Projects:**

1.0 CCTV Update: (Action 9).

Cllr. Fowler reported that the Church might not agree to CCTV cameras being erected on their building and he proposed that the cameras could be located on Meadow Bank Farm buildings and that the cameras would not encroach upon any properties other than the church and those residents already consulted.

It was **RESOLVED** that there should be a change in position of the cameras, originally proposed to be housed on the Church, to be situated on the farm buildings if the farm agreed to the cameras being fixed.

Consultation letter to be sent to Meadow Bank Farm. **(Action: DH).**

Tenders are to be sent out to three companies if the farm agrees to house the cameras. **(Action: RD and DH).**

The PC considered companies to be invited to tender and agreed on four potential suppliers, to be arranged by Cllr. Fowler & Cllr. Heap.

Car Park Electric Barrier Update: Cllr. Seymour expressed a 'declaration of interest'.

The Chairman reminded members that the PC had previously been given a guide estimate of the cost to install an electric barrier system, consideration of which had been on hold whilst the RDPE Grant Application was pursued.

The discussion gave consideration to road marking to discourage parking on the adjacent roads and the complexities of barrier maintenance and release if barrier fails. The merits of a pay and display ticket system with and without a barrier were discussed. A vote was taken on the two options and the Council **RESOLVED** that a barrier was the preferred option.

Councillor D. Goldsborough volunteered to prepare documents to enable quotations to be gathered to install a barrier system in consultation with the RFO.

(Action: DG).

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6.	<p>Traffic Issues, Turning Circle, Carpark & Planned Events in Barley:</p> <p>Road Lines Update (Action 22).</p> <p>Cllr. Heap reported he had written to LCC on 26 May requesting urgent action now that highway workers had returned to work after being furloughed. By 5th June, there had been no response, so he wrote to local MP outlining the length of time this project has been ongoing (March 2019) and requesting his intervention to remove any barriers to the lines being installed. No reply has been received yet. A response is still awaited from LCC.</p>
7.	<p>Camping and Campervans Using the Village Green and Carpark:</p> <p>Cllr. Fowler reported overnight parking on the carpark. He commented there have been approximately 6/7 people voicing concern over the issue of camping / campervans on the village green and carpark and that if no action is taken the numbers could increase if seen as a free camp site.</p> <p>It was RESOLVED that the problem to be initially addressed using signage worded to deter overnight parking.</p> <p>(Action CF): Cllr. Fowler to determine type/size/location of sign and cost estimate. DH to supply contact details for LCC if required.</p>
8.	<p>In Response to the Changes Announced By The Government In Relation To The Coronavirus Lockdown Rules On 10th May 2020 the Council Considered the Following:</p> <p>(i) Open Public Toilets on The Carpark:</p> <p>The car park toilets had been closed since 22 March 2020 due to the Covid-19 pandemic. Work was underway to obtain PPE and CV19 signage to be used when the toilets opened. It was RESOLVED that the toilets would remain closed. This arrangement to be reviewed again in 2 weeks' time.</p> <p>(ii) Consideration of Closing Time of Car Park:</p> <p>The car park had re-opened on 15 May, but the Council had agreed to close between 1700-1800hrs depending on the availability of the gatekeeper. This decision was reviewed and it was RESOLVED that the carpark would continue to be opened daily from 0900hrs until 1700hrs.</p>
9.	<p>Barley Website Update:</p> <p>Cllr. Heap outlined the legalities of the transparency code in relation to the PC website. The requirements outlined included the upload of minutes, accounts and audits that will need to be updated. The Clerk & Councillor Seymour would be updating the web site.</p> <p>The Chairman confirmed the BPC Clerk e-mail address was now active. clerk@barleyparish.uk</p>

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10.	Chairman Report: 1.0 Sculpture Trail – The trail was closed on 3 rd June and will remain closed due to C-19. 1.1 Waste collection on Village Green - Frequency of waste collection has been increased by PBC to include weekends; the Borough Council will review this in 2 weeks' time. 1.2 RDPE Growth Programme Grant Update – the grant application was unsuccessful. 1.3 Vacancy for parish councillor arising from resignation of Cllr.Lowcock, to be advertised - (Action DH) .
11.	Councillors Reports: 1.0 Cllr. Connor expressed concern over “books” being left at the bus circle shelter. (Action RF): Cllr Fowler to put message on Barley Resident Facebook site to discourage items being left. 1.1 Cllr. Heap noted a Facebook comment regarding the possible introduction of road barriers on Ogden and Blackmoss access roads. Cllr. Fowler reported Richard Hargreaves made the Facebook post. 1.2 Cllr. Fowler enquired about purchasing litter picking equipment. Members in general agreement and Cllr Fowler to look in to suitable equipment and purchasing in consultation with RFO. (Action RF) .
14.	Date of the next meeting: 8th July 2020.
	Wed 8th July 2020 (agenda items by 1st July 2020)