

June 2021

Barley with Wheatley Booth Parish Council (BPC)

Minutes of the Meeting of the Council held on Wednesday 9th June 2021 at Barley Chapel

Present: Cllr. D. Heap (Chair) Cllr. J. Connor Cllr. S. Umpleby Cllr. L Hunt
Cllr. D. Goldsborough Cllr. R. Seymour Cllr. R. Fowler

In Attendance: C. Heap (Acting Clerk / RFO) **Public:** None

1.	Apologies: C. Lioni Absent:																																	
	<i>The meeting was held at the Barley Methodist Church because the Village Hall had a wasp infestation.</i>																																	
2.	Councillors Declaration of Interest: None																																	
3.	To elect the Chair & Vice Chairman of the Council It was RESOLVED that Cllr. Heap be elected as Chairman of Barley Parish Council. It was also RESOLVED that Cllr. Heap be appointed as co-optee onto Barrowford & Western Parishes Committee. To elect the Vice-Chair of the Council It was RESOLVED that Cllr. Connor be elected as Vice-Chairman of Barley Parish Council.																																	
4.	To Approve the Minutes of the Council Meetings held on 12th May & 2nd June 2021: It was RESOLVED that the Minutes of the meetings should be approved and that the Chair sign them as a correct record.																																	
5.	Financial Matters: The following payments were approved / ratified for payment: <table border="1"><thead><tr><th>May'21</th><th>Expenditure</th><th></th></tr></thead><tbody><tr><td>18</td><td>F. Grindrod Bedding Plants 2020</td><td>790.65</td></tr><tr><td>21</td><td>British Gas Electric Debit</td><td>45.76</td></tr><tr><td>4 June</td><td>Lloyds Jones Toilet Supply</td><td>7.19</td></tr><tr><td>4</td><td>UU Waterplus Toilets Water</td><td>406.04</td></tr><tr><td>4</td><td>Wilkinson May Toilet Clean</td><td>310.00</td></tr><tr><td>4</td><td>Brian Pinder Paint Finger Post Sign Bullion</td><td>108.00</td></tr><tr><td>4</td><td>Best KV Postage Charge</td><td>1.50</td></tr><tr><td>4</td><td>Uniblast Ltd - Chapel Bridge</td><td>200.00</td></tr><tr><td>4</td><td>Dewhurst Paints Best Kept Village</td><td>52.99</td></tr><tr><td>4</td><td>ITUS Damaged Camera Farm</td><td>240.00</td></tr></tbody></table>	May'21	Expenditure		18	F. Grindrod Bedding Plants 2020	790.65	21	British Gas Electric Debit	45.76	4 June	Lloyds Jones Toilet Supply	7.19	4	UU Waterplus Toilets Water	406.04	4	Wilkinson May Toilet Clean	310.00	4	Brian Pinder Paint Finger Post Sign Bullion	108.00	4	Best KV Postage Charge	1.50	4	Uniblast Ltd - Chapel Bridge	200.00	4	Dewhurst Paints Best Kept Village	52.99	4	ITUS Damaged Camera Farm	240.00
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6.	Planning Applications Application 21/0243/HHO: Full Erection of a Replacement detached garage & stable block AT: Higher Narrow Gates Farm, Cross Lane, Barley – Approved with Lighting Conditions Application 21/0360/HFUL: Change of use of land from agricultural to domestic garden. AT: Narrowgates House, Narrowgates, Barley. PC removed objections but no PBC decision.																																	

7. **Parish Maintenance & Village Projects:**

Best Kept Village Update – Cllr. Connor

Turning circle has been tidied and painting completed. Thwaites have painted playground equipment and benches. All landscaped areas had been weeded, many benches painted and notice board painted.

The Chairman had written to PBC regarding unsafe personalised benches on the Village Green but they confirmed they have no records prior to 2010 so cannot provide owners details. Councillors agreed to repair private benches when owners could not be traced and where it was economical to do so and removing them if they cannot be repaired. PBC to be informed so they have a record of the bench being removed and can offer the space to other sponsors. Original name plaques to be stored in case owners contacted council in future.

The Chairman informed Council that two of the hand wash machines in public toilets were not working and this could impact BKV result. They are very old and parts may be difficult to obtain so BKV judges have been informed that repair is in hand.

LCC had contacted The Chairman regarding the 'sandblasting' of the bridge as organised by a Councillor. They informed him that the bridge was the property of LCC and BPC should not have undertaken the work without their consent. They reported that damage had been caused to the pointing of the bridge. The Chairman told them that the work had been carried out with the best of intentions and was an improvement to the visual appearance of the bridge. It was **RESOLVED** for Cllr Heap to meet with LCC to discuss repairs to the pointing. **Action:** Cllr Heap

It was agreed to thank the Pendle Inn for funding and organising the painting of the playground equipment and benches and PHLP with James Starkie for organising and part funding the painting of the Finger Post Sign at the Bullion. **Action:** Clerk

Car Park Surface Upgrade Update

The Chairman reported that the Lottery Funding representative had visited the car park with Cathy Hopley (PHLP) and she was optimistic that the grant funding might be transferred to surfacing.

Repairs to Torn Playground Matting

Cllr Goldsbrough reported that he had sent out 3 requests for quotes but had not received any response. He had chased them up and will report to Council as soon as he receives a reply.

Action Cllr Goldsbrough

Update on Proposed Car Park Height Restriction Barrier

Cllr. Fowler has requested a quote from Robert Swales Ltd who has installed barriers for UU. Mr Swales will visit site and recommend preferred options and provide a quote.

The Chairman informed Council the temporary barrier had been hit by a bus the previous day which caused it to be unstable and it had to be dismantled by Cllr. Connor. The Chairman will request that the temporary structure is re-erected by Kirk Scaffolding and Cllr. Connor will liaise with a local farmer to cut back low-lying branches to improve visibility of the barrier.

ACTION: Cllrs. Fowler & Connor

Council Project Priorities

Following discussion, it was agreed that the Council's project priorities should be: -

- I. Car Park Resurfacing,
- II. Playground surface matting repair/replace quote.
- III. Toilet Handwash facility repair.

Other works were required in the toilets, particularly the gent's toilet floor.

8. **Barley Car Park Management System (CPMS) Update: Vehicle Recognition System**

The Chairman reported PwE project delays had been disappointing and that recent updates had not been timely. The latest update is that installation would be completed the following week.

PwE had decommissioned the original 'pay box' and installed the new pay kiosk on 8th June, however the pay kiosk cannot be commissioned until next week. This would have resulted in a significant loss of revenue but Cllrs. Heap & Connor had been able to prop the old pay box up against the wall in a visible position and it was hoped many visitors would continue to pay.

Cllr. Hunt reported that he was ready to link the wifi but had some concern that due to the delay there could be some weather damage to the cable. He had another cable ready as safeguard. The Chairman confirmed he had ordered a new parking fee plate to fix to the BPC car park sign.

The Chairman will update Council partners and the Council Facebook page just prior to the PwE CPMS going live.

Issuing of Parking Permits

The Chairman confirmed permits would be issued to: -
PBC Grass cutting Teams, the Lengthsman and Councillors Connor. Heap & Hunt.

The Chair confirmed that The Cabin has no rights to free parking on the car park but they are entitled to a bin storage area. Cllrs. Heap and Umpleby had met with Paula Milligan to inform her that parking permits would be discussed at the PC meeting and she had forwarded an e-mail to Cllr Umpleby which she read out for the Council to consider. The e-mail pointed out that she would be the first point of contact for queries and complaints for the new PwE system and that the Cabin generates extra income for the car park. Mrs Milligan requested this to be taken into consideration when discussing Cabin parking permits.

The Chairman said that he felt the Cabin was a 'special case' because of their long association with the car park and the Parish Council and they had been the eyes and ears of the Council reporting problems in the car park and village green area.

Following discussion options were put to Councillors to consider and vote upon: -

It was **RESOLVED** to offer a parking contract to the Cabin on a confidential lease arrangement which will be reviewed within two years. **Action.** Cllr Heap to inform The Cabin of the decision.

9. **Traffic Issues, Turning Circle, Carpark & Planned Events in Barley:**

TURNING CIRCLE: - Cllr Connor reported that he has installed a line of cones across the entrance to the turning circle to prevent parking during the BKV judging period. However, it was evident that some people were ignoring them and moving the cones. Enforcement seemed the only realistic option given the inconsiderate actions of a few and this could be pursued with PwE now that the car park commissioning was underway.

It was also reported that vehicles are now being parked outside properties on Pendle Row but it was acknowledged that as the parking bays are not official there is little the PC can do. Cllr Connor said he had suggested to residents that they re-apply for residents parking and Cllr Goldsbrough reported that he had consulted PBC on resident parking who had informed him that this is a County Council matter but as they are aware of the parking situation in Barley, they would be happy to support any application.

EVENTS: - None known

10.	<p>Covid 19 Update</p> <p>It was RESOLVED to remove the 'Covid' signs at the entrance to the village if restrictions are lifted on June 21st but to leave the Toilet cleaning signs in place to promote good hygiene. However, it was becoming increasingly unlikely that many restrictions including social distancing and limiting numbers of people in public places (table service only in pubs) would continue due to the latest new covid variant (Indian) and that plans to remove all legal limits on social contact would be moved back to July to allow more people to be vaccinated.</p>
11.	<p>Reports from Chairman</p> <p>Lengthsman Scheme – No actions proposed, Cllr Connor & Heap to provide a works list.</p> <p>Condition of Barley Lane Road Surface A local resident, Mr Eaton, had been lobbying LCC to repair the local roads. Councillors agreed that Barley Lane was in an unsatisfactory condition and to lobby the County Council for permanent repairs to be undertaken through the S Bends. Action: Chairman</p>
12	<p>Financial Officers Report</p> <p>The RFO reported the balance of the account at 09.06.21 was £37.6k Commitments & Projected Expenditure on Car Park and Toilets reduced the balance to £11.3k.</p> <p>Accounts & Annual Governance Statement 2021</p> <p>Members RESOLVED to approved the financial accounts for 2021.</p> <p>Members answered affirmatively to all the questions on the annual governance statement and a copy of the accounting statement was circulated to members.</p>
13	<p>Councillors & Borough Councillor Report</p> <p>Cllr Heap – Following Cllr Heap agreeing to remain as Chairman until September he submitted a list of main tasks and responsibilities to be assigned to Councillors relevant to their experience and interests. The list was a 'first draft' and open for discussion and change if Councillors did not feel their proposed responsibilities were suitable to them. He also thought more tasks would be added to the list. He would contact Councillors to discuss their views on the allocations proposed. Action: Chairman</p> <p>The Chair reminded Councillors that the Council doesn't usually meet in July so unless there are issues which need addressing the next meeting will be in August.</p> <p>Cllr Connor – Reported that a wasp nest had been found in the Village Hall. A pest control contractor was authorised to treat the infestation and the work has been carried out today.</p> <p>Cllr Umpleby – Reported that she had met with Cathy Hopley from PHLP to discuss Interpretation Board. They are looking at options to be included on the board and Cllr Umpleby with bring update to next meeting for discussion. Action: - Cllr Umpleby.</p> <p>Clerk Position: To be advertised in July – Action: Chairman</p>
14	<p>Date of the next meeting: 11th August 2021, (agenda items by 5th August 2021)</p>