

January 2022

Barley with Wheatley Booth Parish Council (BPC)

Minutes of the Meeting of the Council held on Wednesday 12th January 2022 at Barley Village Hall

Present: Cllr. D. Heap (Chair) Cllr. J. Connor Cllr. R. Seymour Cllr. Hunt
Cllr. D. Goldsbrough Cllr. T. Cartmell Cllr. N. Dewhurst

In Attendance: C A Heap (Clerk & RFO) & Cllr. Lioni

Public: None

1.	Apologies:	Absent:																														
2.	Councillors Declaration of Interest: None																															
3.	To Approve the Minutes of the Council Meetings held on 8th December 2021: It was RESOLVED that the Minutes of the meeting should be APPROVED and that the Chair sign them as a correct record.																															
4.	Public Participation: None																															
5.	Financial Matters: The following payments were approved / ratified for payment: <table border="1"><thead><tr><th>Dec'21</th><th>Expenditure</th><th></th></tr></thead><tbody><tr><td></td><td>Booker Xmas Pensioners Gifts RS</td><td>137.24</td></tr><tr><td></td><td>CMS BPC Website Host</td><td>162.00</td></tr><tr><td></td><td>PwE Commission November'21</td><td>187.85</td></tr><tr><td></td><td>British Gas Electric Debit</td><td>27.42</td></tr><tr><td></td><td>Gatekeeper Salary</td><td>175.00</td></tr><tr><td></td><td>Clerk Salary</td><td>246.40</td></tr><tr><td></td><td>RFO Salary</td><td>168.80</td></tr><tr><td></td><td>HMRC</td><td>103.80</td></tr><tr><td>Jan'22</td><td>Toilet Cleaning December 2022</td><td>310.00</td></tr></tbody></table>		Dec'21	Expenditure			Booker Xmas Pensioners Gifts RS	137.24		CMS BPC Website Host	162.00		PwE Commission November'21	187.85		British Gas Electric Debit	27.42		Gatekeeper Salary	175.00		Clerk Salary	246.40		RFO Salary	168.80		HMRC	103.80	Jan'22	Toilet Cleaning December 2022	310.00
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6.	Planning Applications: Town and Country Planning Act 1990 APPLICATION: 21/0949/FUL PROPOSAL: Full: Erection of 257No. Dwelling Houses and associated Works AT: Land SW of Pasture Lane, Barrowford FOR: Castle Green Homes The Council agreed to object to this application as it impacted on local residents as follows: 1. Increased Traffic Congestion in an already Congested Area Given the number of houses planned, the single access on to Pasture Lane, the difficult bends and narrow sections of the lane, the inadequate junction with the A682 in Barrowford and the current volumes of traffic causing congestion, the Council concluded the current highway structure was not adequate to sustain the additional vehicle journeys (or pollution) which would be generated by this development 2. Detrimental Impact on the Environment & the Open Countryside <i>Pasture Lane is open countryside and the gateway to the Pendle AONB. This development would expand Barrowford into the open countryside so reducing open spaces and wildlife habitat as well as generating noise, light and emission's pollution. The Council strongly objects to developments in the open countryside because they reduce our amenity and our well-being.</i> 3. Lack of Services to Support Resident & Increased Flood Risk in an area prone to Flooding Barrowford continues to grow but key services such as schools and medical facilities, used by Barley residents, struggle to meet current demand and it is uncertain how they will cope in the																															

Confirmed Minutes

Date: 9th February'22

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future if growth continues. Barrowford also has a history of drainage and flooding problems and this development will add to these. **Action: Clerk to inform PBC**

7. **Parish Maintenance & Village Projects:**

a) **Update on LEF Grant Application for Village Green Drainage Scheme**

The Chairman reported that the grant application had been approved by the LEF on 15th December 2021. He added that when the Supplement Grant Application was submitted, he had increased the request from £10,500 to £12,500 to cover additional costs. This has been accepted. The next stage is to submit the 'Third Party Contribution' payment to the LEF of £1,375. The Chairman had met with the VH Committee on 11th January and they agreed to be the TPC. The VHC must now complete the necessary forms and pay the contribution before 31st January 2022.

The chairman would now inform PBC of the successful bid and Council agreed they should encourage PBC to continue to work with BPC on completing the design details, preparing tender documents for the drainage and appointing a contractor to deliver the works. **Action Cllr. Heap**
The aim would be to undertake the works by June 2022

For the environmental element of the project, it was proposed to carry out work on the village green embankment to the value of £1-1.5K. Cllr Heap confirmed that this is a major part of the project. **Action: Cllr Seymour** to liaise with PHLP to discuss their project on the embankment and determine what landscaping we could undertake in this area.

b) **Replacement of Handwash facilities in Toilet Block**

At the previous meeting council deferred placing an order for the 2 new handwash units in order for Cllr Hunt to investigate alternative suppliers. Cllr Hunt reported that following investigation he had not found a suitable alternative supplier and he recommended purchasing units but arranging maintenance of the 2 remaining units with a local company.

Action: Cllr Dewhurst / Heap to liaise and order the two new Wallgate units.

Cllr Heap confirmed that Mr. D. Oldham would provide a maintenance report for the toilet block.

At the last meeting Cllrs Hunt & Goldsbrough had proposed building a new facility to contain toilets, tourist information and the possibility of incorporating a café. The Chairman expressed concern that this would effectively be a 'business' and that the Council is currently stretched managing its affairs and it did not have the finance or the resources to progress such a project or run a business. He added that projects driven by a couple of Councillors could flounder if they left the Council. Cllr Hunt said he had spoken with a representative of UU who expressed an interest in joining forces with BPC to build a new facility with information about local area/reservoirs and their work. If they carried out the Management of the facility Councillors felt this could be a viable option. It was proposed that Cllr Hunt further investigate this possibility. **Action: Cllr Hunt** to liaise with UU.

8. **Barley Car Park – Update on the Park with Ease contract**

The PwE car park sign which had fallen down has been re-erected by Cllr Heap and PwE informed.

The RFO reported that over the first six months of the car park management by PwE, income and payments had been agreed each month with minimal discrepancy and relatively prompt payments.

Car Park Maintenance Works: Further to the Council's decision to progress maintenance works on the lower car park to remove detritus and fill in potholes, a suitable contractor had agreed to visit the car park the following week and provide a quotation for the works. **Action: Cllr Heap** to liaise with Contractor and Deputy Chairman to progress the works if the quote was satisfactory.

<p>9.</p>	<p>Traffic Issues, Turning Circle, Carpark & Planned Events in Barley:</p> <p>Update on Turning Circle enforcement arrangements</p> <p>PwE have reported they expect to receive the new signage this week and are sourcing a ticket machine to issue parking charge notices. Enforcement could commence in Feb '22. The Chairman said there is a need for the Council to prepare and agree a parking enforcement policy so that all Councillors are clear about what the Council's intentions are and the process applied is consistent. The Council can enforce parking regulations on their land by placing a PCN on an unlawfully parked vehicle, handing the ticket to the driver or posting the ticket to the address of the vehicle keeper.</p> <p>The new policy would need to incorporate:</p> <ul style="list-style-type: none"> ● Loading / unloading times, if any ● Amount of waiting time, if any, before PCN's are issued ● How to issue PCN's ● Processes to be followed with PwE and by PwE <p style="text-align: right;">Action: Cllr Goldsbrough</p> <p>PwE have confirmed they will lead on any civil enforcement through the civil courts.</p> <p>Councillors had considered the content of the sign proposed by PwE and it was RESOLVED to use the sign. It had a clear no parking logo, made no reference to people being able to load or unload and showed a clear penalty charge of £60.00</p> <p>Resident Parking Application Update</p> <p>Cllr Goldsbrough reported that he had attended BWP Committee meeting and it had been confirmed that surveys are to be sent to residents from LCC to progress the application.</p> <p>Events in Barley: Clayton Harriers Stan Bradshaw fell race will take place on 5th March 2022. The Mountain Rescue are planning an evening fell race in late March, still to be confirmed.</p>
<p>10.</p>	<p>Members to consider any proposed Improvement works to Heys Lane if offered by the PHLP in 2022.</p> <p>The Chairman read out an e-mail received from PHLP which indicated an interest in carrying out some preservation works to the drainage and surface of the route later in the year. Much will depend upon available funds and it was highly likely no monies would be available from the LEF. The works would be maintenance only and the PHLP confirmed they no longer wish to locate a 'tramper' in Barley and that they would not be promoting the route as an attraction. More information expected from PHLP in February.</p> <p>Cllr Hunt said Heys Lane is designated as a "Byway Open to All Traffic" and a historic route which should be maintained and protected. It was now in a poor condition; maintenance was required and he suggested the Council look in to making it some form of restricted byway and maintain it as a heritage site. It was acknowledged that access for land owners would have to be maintained.</p> <p>Action: Cllr Hunt to research the status of the lane including contacting LCC.</p>
<p>11</p>	<p>Mobile Phone Signal – Update deferred to February meeting.</p>
<p>12</p>	<p>Reports from Chairman</p> <p>Councillors Responsibilities – The Chairman updated the list of Councillors responsibilities to include Cllrs Cartmell and Dewhurst. Cllr Cartmell will be involved in waste issues and inspecting the car park and Cllr Dewhurst would be the lead person for the toilets. The Chairman had spoken to both Councillors and they agreed to take on these responsibilities.</p>

	<p>Parking on Verges on Cross Lane above Village Hall – The Chairman reported that vehicles are parked on both sides of the road outside the VH. This is causing a hazard and also damage as vehicles are being parked on the grass verge. It was decided to monitor the situation and discuss further at the February meeting.</p> <p>CCTV – The Chairman has been in contact with Richard Fowler and he has confirmed he is willing to continue with CCTV maintenance although the work is behind schedule. However, he anticipates leaving Barley sometime in Spring and so he will be standing down. Cllr Hunt confirmed he will continue to monitor the CCTV and Cllr Goldsbrough volunteered to act as the second person responsible for managing and maintaining the system. Cllr. Hunt to induct Cllr Goldsbrough. Action: Cllr. Hunt & Goldsbrough.</p> <p>Funding of St Mary’s pupil swimming. – NPC have requested we share in funding of free school holiday swimming sessions for St Mary’s PS during 2022. The cost would be £97.00 for Barley which is a 50% contribution. It was RESOLVED to proceed with this funding. Action: RFO.</p> <p>Boothman Wood Waste Tipping and Flooding – The Chairman said that residents had reported wagons visiting Boothman Wood and depositing large amounts of waste on the site. The Council had not considered any planning application for this activity and doubted a tipping license had been granted. Councillors reported that tipping of fill materials was evident from Barley New Road where the embankment height above the road had increased by up to 2m.</p> <p>The Chair expressed concern over the stability of the embankment and noted that on Friday the main culvert under the road had been blocked due to poorly managed tipping activity. Fortunately, he had been able to inform the land owner who had taken prompt action narrowly averting a dangerous situation with the ponds above the road over flowing during heavy overnight rain and washing loose fill down on to the road. The road had still flooded despite the land owners’ efforts as he had to divert the water flow to prevent damage to the embankment. It was RESOLVED that the chairman write to PBC further alerting them to the Council’s concerns.</p> <p>Cllr Lioni said Mr Wren had contacted him to report a problem with the highway drains being blocked so Cllr Lioni had reported this to LCC. Cllrs Hunt & Goldsbrough reported that signage is in situ advertising ‘Airsoft and archery’ activities being available and asked if Boothman Park has a licence for carrying out these activities.</p>
<p>13</p>	<p>Clerk & Financial Officers Report – Balance of Account is £68k excluding commitments Precept – The Council RESOLVED to set the local precept at zero. Action: Clerk to inform PBC.</p>
<p>14</p>	<p>Reports from Councillors & Borough Councillor Report</p> <p>Queens Platinum Jubilee Celebration - Cllr Seymour Cllr. Seymour reported that they had held a successful January meeting, a community focus for the event was confirmed, the Barley team had reformed, Ruth White was the new Chairman and positivity had returned. The Barley team are looking to promote local businesses as stall holders.</p> <p>Lengthsman: Cllr Connor reported that the Lengthsman will be carrying out work on the playground. Cllr Heap requested the hedges and paths outside the car park be cut and swept.</p> <p>Cllr Goldsbrough expressed concern regarding the dog waste on Black Moss access road and proposed an additional dog waste bin half way up the road. Action: Clerk to contact PBC.</p> <p>Cllr Connor – suggested the Council install an electric car charger in the Village. It was RESOLVED that Cllr Connor investigate this further.</p>
<p>15</p>	<p>Date of the next meeting: Wednesday 9th February 2022 (agenda items by 3rd Feb’22)</p>