

Barley with Wheatley Booth Parish Council (BPC)

Minutes of the Meeting of the Council held on Wednesday 9th November'22 at Barley Village Hall

Present: Cllr. D. Heap (Chair) Cllr. N Dewhurst Cllr. T. Cartmell
Cllr. D. Goldsbrough

In Attendance: C A Heap (Clerk & RFO) **Public:** Roger Clarkson

1.	Apologies: Councillors R. Seymour, L. Hunt & J. Connor. Absent:																																				
2.	Councillors Declaration of Interest - None																																				
3.	<p>To Approve the Minutes of the Council Meetings held on 19th October 2022. It was RESOLVED that the Minutes of the meetings should be APPROVED and that the Chair sign them as a correct record.</p> <p>Urgent Business called by the Chairman & Deputy Chairman The Council discussed the current requirement for four Councillors to form a quorum and that the legal requirement was for a minimum of three members. This was because Members considered that important decisions required at least four members to share the responsibility of decision making. Given the current regular absences of Cllrs. Connor, Hunt and Seymour it was thought that the Council could struggle to gather a quorum. It was RESOLVED to amend Standing Order 1b to enable a quorum to be formed by three Councillors until 31st January'2023.</p>																																				
4.	Public Participation: None																																				
5.	<p>Financial Matters: The following payments were approved / ratified for payment:</p> <table border="1"> <thead> <tr> <th>Sept-Oct</th> <th>Expenditure</th> <th></th> </tr> </thead> <tbody> <tr> <td>19 Oct</td> <td>PwE Commission</td> <td>303.28</td> </tr> <tr> <td>25</td> <td>Lloyds Jones Toilet Supply</td> <td>182.33</td> </tr> <tr> <td>26</td> <td>PBC Playground Inspection</td> <td>76.20</td> </tr> <tr> <td>31</td> <td>PBC 3No New Benches on Village Green</td> <td>1080.00</td> </tr> <tr> <td>31</td> <td>Asphalt Systems Car Park Surfacing</td> <td>26588.40</td> </tr> <tr> <td>7 Nov</td> <td>Wilkinson Toilet Clean October</td> <td>372.00</td> </tr> <tr> <td>7</td> <td>Royal British Legion Remembrance Wreath</td> <td>40.00</td> </tr> <tr> <td></td> <td></td> <td></td> </tr> <tr> <td></td> <td></td> <td></td> </tr> <tr> <td></td> <td></td> <td></td> </tr> <tr> <td></td> <td></td> <td></td> </tr> </tbody> </table>	Sept-Oct	Expenditure		19 Oct	PwE Commission	303.28	25	Lloyds Jones Toilet Supply	182.33	26	PBC Playground Inspection	76.20	31	PBC 3No New Benches on Village Green	1080.00	31	Asphalt Systems Car Park Surfacing	26588.40	7 Nov	Wilkinson Toilet Clean October	372.00	7	Royal British Legion Remembrance Wreath	40.00												
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6.	<p>Planning Applications for Consideration: Cllr. Goldsbrough reported that nothing had changed since the update from the chairman in October. The Area Committees were no longer making decisions on planning matters although they could comment, the Borough Councillors had not come to an agreement on the formation of a Planning Committee and that full Council was having to make decisions on planning matters. The chairman reported that PBC had told him that neither officers nor members of the public have the right to speak full Council meetings</p>																																				

	<p>Town and Country Planning Act 1990 APPLICATION: 22/ 0598/ HHO Resubmit</p> <p>PROPOSAL: Full: Demolition of existing single storey outriggers and erection of single storey extension to the front elevation.</p> <p>AT: Cross Lane Farm, Cross Lane, Barley FOR: Sarah Spencer</p> <p>The Chairman reported that on the Pendle Planning Portal there are currently 3 objections and 15 letters of support for the planning application. Some of the support correspondence had little or no comments, others were offering support to develop the family home and a couple were critical of PC reasons for objecting to the application. The case officers report appeared on the website earlier in the day and recommends refusal. The application will be considered by full Council in November.</p>
<p>7.</p>	<p>Parish Maintenance & Village Projects:</p> <p>Final Account for the LEF Village Green Drainage & Footway Project The Chairman reported that the final account for the scheme was £20,008. A grant application has been submitted by the PC for £12,500 and this has been approved by the LEF. Payment is anticipated by the end of the month.</p> <p>Update on Car Park Phase 2 Drainage & Surfacing</p> <p>The Chairman reported that the costs for the scheme to date are circa £41k but the final account is not yet settled. The PHLP grant has been agreed and it is anticipated this will be paid out by month end. There is minor ponding in a couple of locations on the parking bays which require remedial drainage works which it is anticipated would cost in the region of £2k. It was RESOLVED to delegate Cllrs. Heap & Cartmell the authority to liaise with the drainage contractor AJ Bretherton Ltd to plan and negotiate the extent and cost of the remedial works. Action: Cllr. Heap & Cllr. Cartmell.</p> <p>Road Lines on Lower Car Park</p> <p>The Chairman & Cllr. Cartmell showed Council photos of how visitors are parking parallel to the kerbs around the perimeter of the lower car park which they felt was not maximising the parking area. He suggested it may be better to introduce white lines to encourage more efficient parking and this was agreed by Council. It was agreed to ask the PBC design engineer to visit and recommend the best options. It is estimated the cost of this work would be in the region of £2k. Action: Cllr Heap</p> <p>Playground Upgrade</p> <p>Cllr Goldsbrough reported that 3 Companies had visited the site and agreed to offer a design and quote but one of the Companies had since declined. Another company is now being sought. The PBC Green Spaces Manager has agreed to attend site next week to offer his advice and expertise to the project. Cllr. Goldsbrough anticipates having 3 designs ready for consultation at the December meeting and he would like to invite residents with children to attend the meeting to provide input on the designs. Cllr. Heap though it might be January before we have bids from three companies since one had pulled out and had to be replaced.</p> <p>Cllr. Heap expressed concerns regarding the budget not being sufficient, accessibility for Contractors and obtaining quality matting suggesting it may be necessary to extend the programme timescale to allow for better designs to be produced. Cllr. Dewhurst expressed concern that there may be additional costs if the riverside fencing is deemed inadequate due to safety.</p> <p>Further consideration of the project will be made at future meetings.</p>

	<p>Flagpole on Turning Area Update</p> <p>Cllr. Goldsbrough reported that he had received one quote of £1142.40 (inc VAT) and was awaiting a 2nd quote from another provider. He will report back to the next meeting. The flagpole will need to be situated in a prominent position but avoiding contact with trees and overhead cables. Action: Cllr. Goldsbrough.</p>
8.	<p>Traffic Issues, Turning Circle, Car Park & Planned Events</p> <p>Update on consultation regarding a permanent Traffic Regulation Order for road lines The Chairman reported that no objections to the scheme had been received and we are now waiting for LCC to approve permanent TRO.</p> <p>Update on Resident Parking The chairman reported that the formal consultation process for Resident Parking has been delayed and LCC consider it will not be completed until the end of November.</p> <p>Update on PwE Contracts for Car Park & Turning Area</p> <p>The Chairman confirmed existing contracts with PwE for the Car Park and the Turning Area had been amended and updated. The new contract will run from 1st December 2022 to 31st March 2024 and new PwE commission rates will come into force once signed contracts are exchanged. Council RESOLVED for the Chairman and Deputy Chairman to sign the new Contracts and these were signed at the meeting.</p> <p>Tour of Pendle Fell Race</p> <p>The fell race will take place on Saturday 19th November starting at 10.30am. It was RESOLVED to update residents on the 'Facebook' page. Action:- Clerk</p> <p>Closure of Barley New Road LCC had informed that Barley New Road will be closed to traffic on Sunday 4th December to allow for the replacement of 'poles'.</p>
9.	<p>Members to Consider whether to raise matters with PBC relating to the change of agricultural land to gardens, drainage, lighting and parking to the rear of No. 1 Narrowgates.</p> <p>The Clerk had previously confirmed agricultural land had been sold to the property. The Clerk reported that she had written to PBC to clarify if any planning application to convert the agricultural land to garden had been granted; there was no evidence of such on the planning portal. To date no response had been received.</p> <p>Cllr. Cartmell informed that residents were aware the property was a holiday let and that nuisance was being caused by noise and light disturbance.</p> <p>Following discussion, it was RESOLVED to request PBC to ask for enforcement action to be taken if they confirm no planning application has been submitted.</p>
10	<p>Replacement of Three Seating Benches on the Village Green – Update</p> <p>Cllr. Heap reported that three new seating benches had been installed and Council confirmed they were highly satisfied with the quality and appearance of the benches. The total cost to BPC was £1080.00 after cost sharing with PBC and a donation from a member of the public who requested one of the benches have a commemorative plaque installed. The invoice from PBC had been paid.</p>

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11	<p>Update on Christmas Decorations for the village.</p> <p>Cllr. Goldsbrough informed Council that he is progressing with the purchase of Christmas lights but the supplier had said they cannot supply a large star for the Village Hall in time for Christmas. They offered 3 No smaller stars which Council agreed could be used this year and then situated in a different location next year.</p> <p>It was RESOLVED to purchase 3 No Stars in addition to other lights. Action:- Cllr. Goldsbrough.</p>
12	<p>Update on Remembrance Service</p> <p>Residents are invited to meet at the Chapel at 10.30am on Sunday 13th November prior to attending the memorial service at 11am. Following the service members are welcome to return to the Chapel for refreshments. The Council have purchased two wreaths for the ceremony. It was hoped Cllr. Connor would be well enough to attend the ceremony and PBC will have Cllr. M Stone laying a wreath.</p>
13.	<p>Reports from Chairman</p> <p>Lady Living in the Lean-To Shelter of the Toilet on the Car Park The Chairman reported that the lady who has been residing in the car park shelter since early October left the shelter on 8 November but it is unclear where she has moved to. There was therefore no need to progress any action to encourage the lady to leave the shelter.</p> <p>Boothman Park Cllr. Goldsbrough reported that he had attended BWP and he confirmed that there has still not been any report prepared or action taken regarding Boothman Park.</p> <p>Members to consider hiring a road sweeper during leaf-fall months The Chairman reported that he had requested a quote for an additional road sweeper but he had not yet received a reply. It was anticipated the cost of the sweeper would be in the region of £200 for hire and £70 waste removal. The Council RESOLVED to proceed to order on this basis. Action:- Cllr. Heap to make the arrangements then pass on to Cllr. Cartmell who was the lead on waste issues.</p> <p>Gent's Toilet Flooring</p> <p>The Chairman reported that Cllr. Dewhurst and himself would be meeting with a Contractor recommend by PBC to advise and quote on replacing the flooring in the Gents toilets.</p>
14.	<p>Clerk & Financial Officers Report,</p> <p>RFO reported the current bank balance was £41,839.65. After financial commitments were set aside the monies available to the Council to spend was £37k.</p>
15	<p>Reports from Councillors & Borough Councillor Reports</p> <p>Cllr. Heap reported that no working hours had been booked to the Lengthsman last month.</p> <p>Cllr Goldsbrough reported that a resident had requested the tree on the playground adjacent to the bridge to Barley House Farm be cut back as it is obstructing vehicles accessing the bridge.</p>
16	<p>Date of the next meeting: Wednesday 14th December 2022 (agenda items by 8th Dec '22)</p>