

Barley with Wheatley Booth Parish Council (BPC)

Minutes of the Meeting of the Council held on Wednesday 14th December'22 at Barley Village Hall

Present: Cllr. D. Heap (Chair) Cllr. R. Seymour Cllr. D. Goldsbrough

In Attendance: C A Heap (Clerk & RFO) **Public:** None

1.	Apologies: Councillors N. Dewhurst, L. Hunt, J. Connor & T. Cartmell. Absent:																																				
2.	Councillors Declaration of Interest - None																																				
3.	<p>To Approve the Minutes of the Council Meetings held on 9th November 2022. It was RESOLVED that the Minutes of the meetings should be APPROVED and that the Chair sign them as a correct record.</p> <p>Urgent Business called by the Chairman & Deputy Chairman The Clerk confirmed that it was RESOLVED at the November meeting to amend Standing Order 1b to enable a quorum to be formed by three Councillors until 31st January'2023. The Council was therefore able to continue with business at this meeting.</p>																																				
4.	Public Participation: None																																				
5.	<p>Financial Matters: The following payments were approved / ratified for payment:</p> <table border="1"> <thead> <tr> <th>Nov – Dec.</th> <th>Expenditure</th> <th></th> </tr> </thead> <tbody> <tr> <td>16 Nov.</td> <td>PwE Commission October</td> <td>312.08</td> </tr> <tr> <td>21</td> <td>UU Waterplus Toilets Water</td> <td>187.08</td> </tr> <tr> <td>6 Dec.</td> <td>Wilkinson Toilet Clean November</td> <td>336.00</td> </tr> <tr> <td>6</td> <td>G. Aspyey Design Drawings V. Green & Car Park</td> <td>60.00</td> </tr> <tr> <td>6</td> <td>Toilet Building Survey D. Oldham</td> <td>50.00</td> </tr> <tr> <td>6</td> <td>CMS BPC Website Host</td> <td>162.00</td> </tr> <tr> <td>14</td> <td>Xmas Pensioners Gifts DH</td> <td>449.00</td> </tr> <tr> <td>14</td> <td>Shorrock Sanitary Bins</td> <td>180.00</td> </tr> <tr> <td>14</td> <td>Expense Clerk Xmas Pensioners Gifts</td> <td>15.30</td> </tr> <tr> <td>14</td> <td>Exp. Clerk Collect Xmas Decorations Wakefield</td> <td>99.80</td> </tr> <tr> <td>14</td> <td>PwE Commission November</td> <td>190.46</td> </tr> </tbody> </table>	Nov – Dec.	Expenditure		16 Nov.	PwE Commission October	312.08	21	UU Waterplus Toilets Water	187.08	6 Dec.	Wilkinson Toilet Clean November	336.00	6	G. Aspyey Design Drawings V. Green & Car Park	60.00	6	Toilet Building Survey D. Oldham	50.00	6	CMS BPC Website Host	162.00	14	Xmas Pensioners Gifts DH	449.00	14	Shorrock Sanitary Bins	180.00	14	Expense Clerk Xmas Pensioners Gifts	15.30	14	Exp. Clerk Collect Xmas Decorations Wakefield	99.80	14	PwE Commission November	190.46
Nov – Dec.	Expenditure																																				
16 Nov.	PwE Commission October	312.08																																			
21	UU Waterplus Toilets Water	187.08																																			
6 Dec.	Wilkinson Toilet Clean November	336.00																																			
6	G. Aspyey Design Drawings V. Green & Car Park	60.00																																			
6	Toilet Building Survey D. Oldham	50.00																																			
6	CMS BPC Website Host	162.00																																			
14	Xmas Pensioners Gifts DH	449.00																																			
14	Shorrock Sanitary Bins	180.00																																			
14	Expense Clerk Xmas Pensioners Gifts	15.30																																			
14	Exp. Clerk Collect Xmas Decorations Wakefield	99.80																																			
14	PwE Commission November	190.46																																			
6.	<p>Planning Applications for Consideration:</p> <p>Update on planning process following the Barrowford & WP November meeting The Chairman reported that there were no new planning applications for consideration but that all new applications would be referred to full Council.</p> <p>Update on Narrowgates planning matters relating to the change of agricultural land to garden with associated drainage problems and lighting and noise intrusion issues. The Chairman presented a short report regarding developments at No1 Narrowgates in relation to changing agricultural land to a garden area.</p>																																				

	<p>The report addressed evidence of the developments with a time line, the apparent lack of a planning application or approval, and the issues raised by Narrowgates residents of visual, noise and light intrusion and parking issues.</p> <p>Members RESOLVED to submit the report to PBC planning department for consideration as part of the planning process after feedback was received from Councillor Cartmell who was sharing the draft report with residents as a consultation exercise.</p>
7.	<p>Parish Maintenance & Village Projects:</p> <p>Road Lines on Lower Car Park The Chairman updated members on options for introducing road lines to improve parking efficiency on the lower car park. Due to width restrictions, it did not seem possible to achieve significant improvements in parking efficiency but further design work will be undertaken. Members AGREED to Cllrs. Heap & Cartmell taking decisions on behalf of the Council. Action: Cllrs. Heap & Cartmell</p> <p>Update on new door to Toilet Block Storage Room Cllr. Heap reported the new door was expected to be installed in the next month by NVM Ltd</p> <p>Playground Upgrade Cllr. Heap reported that a third contractor has now visited the playground site and given an undertaking to provide a design and associate cost estimate during January 2022. It is anticipated that during January the Council will have 3 designs and quotes to consider.</p> <p>Flagpole installation on Turning Area Update Cllr. Heap reported that there had been 2 quotes received and the chosen quote was for the supply and installation of a 6m glass fibre flagpole with a metal security door, internal roping system (halyard), hinged base plate with cover and two flags at cost of £1142.40</p> <p>Service drawings have been sourced to enable safe digging for the 1m deep foundation and it is likely one of the PwE sign/posts will have to be relocated by approximately 600mm. Members RESOLVED to progress with purchase and installation. Action: RFO to raise Purchase Order and Cllr. Goldsbrough arrange installation in 2023.</p> <p>Car Park Phase 2, Additional drainage works The Chairman reported that the Contractor has agreed the additional works required to improve drainage. The costs of the works are estimated to be £2k and should be undertaken in January '23</p>
8.	<p>Traffic Issues, Turning Circle, Car Park & Planned Events</p> <p>Update on consultation regarding a permanent Traffic Regulation Order for road lines The Chairman reported there had been no further update from LCC.</p> <p>Update on Resident Parking The chairman reported that the formal consultation process had been delayed because a resident had not responded to a request to erect a sign on their property made by LCC. The formal consultation period will be advertised in local newspapers w/c 13th January and LCC plan to send letters to residents informing them of the process.</p> <p>All comments received during the formal consultation will be reported to LCC Cabinet members for a final decision. The Council and residents need to make themselves aware of the communication channels once they are announced and respond to the application.</p>
9.	<p>Update on Christmas Decorations for the village. The new Xmas decorations had been collected from Wakefield by the RFO the previous day. Cllr. Goldsbrough reported that the electrician who was going to install the stars on the Village Hall and Chapel was no longer available so he would have to find an alternative Contractor.</p>

Derek Heap

	The RFO proposed a contractor who might assist. Action:- RFO and Cllr. Goldsbrough.
10.	<p>Reports from Chairman</p> <p>Remembrance Day Feedback Cllr. Heap reported that the commemoration ceremony was once again well attended and everything went off well with refreshments provided by the Chapel</p> <p>Boothman Park The Chairman reported that there had been no update from PBC following their Boothman Park planning inspection report of 30 March 2022. Frank Wren had informed him that some cabins had been removed from the site. The Chairman will chase PBC for action in January. Action: Chairman</p> <p>Road Sweeping & Sweeper Hire The Chairman reported that PBC had provided additional road sweeping through the village which had been completed to a high standard as it had not been necessary to hire a sweeper.</p> <p>Winter Maintenance – Treating Ice Formations around the Toilet and on the Car Park Members agreed to provide a shovel and salt so that the toilet cleaner could treat any ice formations around the toilet entrance and the car park pay kiosk. Members agreed that the car park should be treated with salt if ice was expected to lie for several days and costs were reasonable – the Council should try and find a provider and get a quote for a treatment. Action:- Cllr. Heap to purchase salt and contact Andrew Strange.</p>
11.	<p>Clerk & Financial Officers Report. The RFO confirmed the Council now had a three-year contract with Diversey Washrooms to empty the three sanitary bins in the car park toilets every month. RFO reported the current bank balance was £68,723.64. After financial commitments were set aside the monies available to the Council to spend was £41k.</p>
12.	<p>Councillors to consider the request from Lancashire CC to remove historic iron rings on Barley Lane Bridge outside the Village Hall.</p> <p>The Chairman reported that he had received a letter from PBC stating that a member of the public had injured their hand on one of the iron rings on the wall outside the Village Hall. LCC were requesting permission to remove the rings. Following discussion members felt the rings did not represent a significant threat to injury and they had been in situ for a considerable period of time without previous incidents. The rings which Council felt were of historic value can be used to hold flagpoles to commemorate cultural Celebrations and as such are of significant value to the community. The Council RESOLVED to write to LCC informing them the rings should not be removed. ACTION:- Clerk</p>
13	<p>Reports from Councillors & Borough Councillor Reports Cllr. Heap reported that no working hours had been booked to the Lengthsman last month.</p> <p>Cllr Goldsbrough reported that a resident had requested the tree on the playground adjacent to the bridge to Barley House Farm be cut back as it is obstructing vehicles accessing the bridge. Cllr. Heap reported that a contractor would be pruning trees at the Pendle Inn and it may be possible to request they cut back this tree at the same time.</p> <p>Cllr. Goldsbrough reported that the new PSO would be holding ‘surgeries’ for residents going forward into 2023.</p>
16	Date of the next meeting: Wednesday 11th January 2023 (agenda items by 5th Jan '23)