

June 2023

Barley with Wheatley Booth Parish Council (BPC)

Minutes of the Meeting of the Council held on Wednesday 28<sup>th</sup> June'23 at Barley Village Hall

**Present:** Cllr. D. Heap (Chair) Cllr. D. Goldsbrough Cllr. J. Connor  
Cllr. J Harthan Cllr. L. Rushworth Cllr. G. Grimshaw

**In Attendance:** C A Heap (Clerk & RFO)

**Public:** Neil Harding & Kay Atkinson

1.	<b>Apologies:</b> Cllr. Lee Hunt	<b>Absent:</b>																																																																																				
2.	<b>Councillors Declaration of Interest - None</b>																																																																																					
3.	<b>To Approve the Minutes of the Council Meetings held on 10<sup>th</sup> May &amp; 5<sup>th</sup> June 2023.</b> It was <b>RESOLVED</b> that the Minutes of the meetings should be <b>APPROVED</b> and that the Chair sign them as a correct record.																																																																																					
4.	<b>Public Participation: None</b>																																																																																					
5.	<b>Financial Matters:</b> The following payments were approved / ratified for payment:																																																																																					
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Confirmed Minutes

*Derek Heap*

Date: 9 August 2023

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6.	<p><b>Planning Applications (PA) for Consideration &amp; Updates:</b> The Chairman confirmed there were no new PA's for consideration but updated as follows.</p> <p><b>Barley Green Farmhouse 23/0106/HHO</b> – Demolition of Garage and construct new retaining wall. The Chair reported that this application had been approved.</p> <p><b>Manknowles Outbuilding 23/0279/HHO</b> – Cllr. Hunt had expressed concern that there appeared to be no provision for a chimney stack where the new roof was being constructed. The owners, who were present at the meeting, confirmed that a chimney was to be installed. They also reported that Pendle BC had advised that their application to build an external building to house a garage, workshop and storage area would not receive approval due to the location of the property in the AONB and open countryside. The applicants asked if the Councillors could offer any advice. Cllr. Rushton said it was very unlikely any additional permanent building would be approved in that location and provision for storage may have to be sited within the property itself adding it might be that a non-permanent building, such as a smallish 'shed,' could be allowed.</p>
7.	<p><b>Parish Maintenance &amp; Village Projects – Members to receive Reports &amp; Proposals</b></p> <p><b>Update on Playground Upgrade</b> Cllr Heap reported that designs and prices had been submitted by two bidders and that site visits had been undertaken to assess the quality of work and equipment. Photo images had been circulated for members to consider. An assessment of prices had been completed and had also been circulated to members earlier in the day.</p> <p>Cllr. Heap requested three decisions were made at the meeting.</p> <ul style="list-style-type: none"><li>• <b>A budget for the project</b> It was agreed to set the budget to £32k (excluding VAT).</li><li>• <b>To invite residents to a meeting to discuss the Playground Project</b> Councillors debated the merits of inviting residents to attend a meeting to discuss the playground project. There was concern that, with the project being so advanced, that any form of consultation might be interpreted as an invitation to offer design ideas. That was not going to be practical because residents would not be aware of costs and the safety limitations due to the size and shape of the site. It was agreed there would be benefits in holding a "community engagement" meeting to give residents information regarding how the Council planned to upgrade the playground and let them know what the companies had recommended would work best within the confines of the site and ask for preferences. <b>Action: Cllr Harthan &amp; Goldsbrough</b> to arrange a meeting on 16<sup>th</sup> July at Village Hall.</li><li>• <b>To add another Councillor to the project team</b> It was agreed that Cllr. Harthan would join Cllr Goldsbrough &amp; Cllr. Heap.</li></ul> <p>Councillors agreed it would be a positive action to arrange a meeting for residents and would improve communication and community engagement.</p> <p><b>Update on purchase of new Computer for the PC</b> The Chairman reported that the new computer and screen had been delivered and would now need the PC information installing and internet connections establishing. It is hoped the computer will be in operation for the next meeting. <b>Action: Cllr. Hunt &amp; Cllr. Heap</b></p> <p><b>Members to Consider a proposal to install a Notice Board on the Turning Area.</b></p> <p>Members had mixed views on the proposal with discussions covering the location of the two existing noticeboards and their use, the use of the bus shelter and how frequently this is visited by residents, the use of existing noticeboards by the Village Hall and the Chapel and Cllr. Connor's proposal they should be illuminated. The existing noticeboards were</p>

	<p>considered unsuitable for re-location and no information was available on location and costs of a new noticeboard. Whilst no formal resolution was made it was decided to continue with the two existing noticeboards and ensure the Council used both for notices.</p>
8.	<p><b>Traffic Issues, Turning Area, Car Park &amp; Planned Events</b></p> <p><b>Update on Resident Parking</b> LCC have reported the Works Order and the signs required would be ordered this week. LCC have been unable to provide a specific timescale for implementation. Councillors expressed concern that following the implementation of the resident parking scheme inconsiderate parking was likely to escalate to the Village Hall end of the Village and the Chairman confirmed the situation would require monitoring and further action may be required in the future.</p> <p><b>Members are asked to feedback on the Pendleside Hospice Pub Walk held on 17 June'23 and consider if any dialogue is required with the Organisers.</b> Councillors who were in the Village during the 'Pub Walk' confirmed that it had been extremely busy and some walkers had behaved in an extremely antisocial manner. Cllr. Goldsbrough reported that drugs had been taken and there had been urinating and defecation in resident's gardens. The staff at the Pendle Inn had also reported aggressive behaviour which they had not experienced in previous years. Cllr. Rushton reported that the Rotary Club were no longer involved in the organising of the event and there did not appear to be any marshalling to help prevent antisocial behaviour. Councillors appreciated the walk is a very important fund-raising event for the Hospice but felt it was essential to prevent further problems for residents in the future. It was <b>AGREED</b> to write to Pendleside Hospice to inform them of the concerns over the event and to recommend they provide marshalls if the event is to continue. <b>Action: Clerk</b></p>
9.	<p><b>Annual Parish Meeting Review</b> Around 50 No had attended, including the County &amp; Borough Councillors, and presentations made by the PC, Chapel, Women's Institute, Village Hall and the Events Committee. Members agreed it had gone very well as an event and a social occasion. It was agreed to follow up on the complaints raised regarding the condition of Barley Lane.</p>
10.	<p><b>Reports from Chairman</b></p> <p><b>Roles and responsibilities of individual Councillors</b> – the Chairman explained that to ensure the workload of the Council was shared between members it was necessary for individuals to take on the lead role of aspects of the Council's business including Key Documents, Planning, PC Website, Car Park PwE contract, Turning Area, Car Park maintenance, Playground, Toilet Block, Waste Management, Highways, CCTV, Lengthsman &amp; General Maintenance. Members agreed to continue this approach and the Chairman would contact each member to discuss their experience and preferences and what was involved. <b>Action: Cllr Heap.</b></p> <p><b>Toilet Block quote for Roofing Replacement</b> - Cllr Goldsbrough had received a quote for replacing all roofs on the toilet block. The only requirement had been for a new flat roof but the quote was of interest although it included caveats. It was <b>resolved</b> to seek clarifications from the Contractor and gather other quotes. <b>Action. Cllr. Heap.</b></p>

	<p><b>Village Green</b> – Verti Draining, Scarifying and the spreading of loam had been completed with support from Pendle BC Parks Department and members agreed the green looked much better. Members <b>RESOLVED</b> to progress selective weed treatment and fertilising the green over the summer along with a grass cut of the embankment.</p> <p><b>Bench Seating</b> – Mrs N Chadwick had request to replace a bench seat located at start of footpath up to Pendle opposite the Chapel. The Council agreed to support the request providing a concrete base was provided and the slats were limited to three on the seat and the support. <b>Action: Cllr. Heap &amp; Connor</b> to liaise with N. Chadwick.</p> <p><b>Village Hall Committee</b> - Following discussion it was <b>RESOLVED</b> that Cllr L. Rushworth would be the Parish Council's representative on the Village Hall Committee.</p>
11.	<p><b>Best Kept Village Update</b> The Chairman reported that BKV maintenance is in hand and there has been progress with painting, gardening and general tidying up. Works required in July to include:-</p> <ul style="list-style-type: none"> <li>• Continue with maintenance.</li> <li>• Weed spraying.</li> <li>• Balsam removal on the car park, village green and embankment.</li> </ul>
12.	<p><b>Grant applications made in accordance with the Parish Council policy on Grants and Donations and Section 137 of the Local Govt Act 1972.</b> Members <b>RESOLVED</b> to make a grant contribution of 70% towards the cost of improving the appearance of the Youth Club building by painting the outside railings.</p>
13.	<p><b>Clerk &amp; Financial Officers Report</b> The current bank balance was £88,583.83 and after setting aside commitments, and reserves, the monies available for the Council to spend is £33k. The external audit is in progress and the draft accounts have been posted on the PC website and the "Notice of Public Rights" has been posted on the village noticeboard.</p>
14.	<p><b>CCTV Update: Maintenance &amp; Agency Requests for Images since 1 Jan'23.</b> Cllr. Hunt had earlier reported to the Chairman that the maintenance works and reporting were up to date and there had been no requests for images in 2023; this was confirmed by Cllr. Goldsbrough.</p>
15.	<p><b>Lengthsman Scheme &amp; Gardener Update</b> The chairman reported that the Lengthsman is now visiting on a regular basis and carrying out planned works. The gardener is visiting every 2 weeks and his work has been carried out to an excellent standard.</p>
16..	<p><b>Reports from Councillors &amp; Borough Councillor Reports</b> Cllr Heap reported that the Pendle Inn had requested an access to the playground be constructed across from the pub entrance by taking down a section of the existing wall and creating an entrance. Councillors discussed the proposal and thought it unsuitable to implement from a road safety and construction (level difference) perspective.</p>
17.	<p><b>Date of the next meeting: Wednesday 9<sup>th</sup> August 2023 (agenda items by 3 August '23)</b></p>