

Barley with Wheatley Booth Parish Council (BPC)

Minutes of the Meeting of the Council held on Wednesday 8th November'23 at the Village Hall

Present: Cllr. D. Heap (Chair) Cllr. D. Goldsbrough Cllr. L. Hunt Cllr. J Connor
Cllr. L. Rushworth Cllr.

In Attendance: C A Heap (Clerk & RFO) **Public:** None

1.	Apologies: Cllr G. Grimshaw & J. Harthan	Absent: None																														
2.	Councillors Declaration of Interest - None																															
3.	To Approve the Minutes of the Council Meetings held on 11th October 2023.																															
	It was RESOLVED that the Minutes of the meeting should be APPROVED and that the Chair sign them as a correct record.																															
4.	Public Participation: None																															
5.	Financial Matters: The following payments were approved / ratified for payment:																															
	<table border="1"> <thead> <tr> <th>October'23</th> <th>Expenditure</th> <th></th> </tr> </thead> <tbody> <tr> <td>13</td> <td>R Statham & Volunteers Vil. Green Wall Rebuild</td> <td>236.92</td> </tr> <tr> <td>13</td> <td>Tarmac Bags Potholes</td> <td>47.50</td> </tr> <tr> <td>17</td> <td>Octopus Energy Electricity</td> <td>67.20</td> </tr> <tr> <td>19</td> <td>UU Water Toilets July-Aug</td> <td>253.85</td> </tr> <tr> <td>25</td> <td>PwE Commission October 2023</td> <td>440.22</td> </tr> <tr> <td>6 Nov'23</td> <td>Wilkinson Toilet Clean Oct</td> <td>372.00</td> </tr> <tr> <td>7</td> <td>Lloyds Jones Toilet Supply</td> <td>183.68</td> </tr> <tr> <td>8</td> <td>PwE Second Tablet for PCN's</td> <td>750.00</td> </tr> <tr> <td></td> <td></td> <td></td> </tr> </tbody> </table>		October'23	Expenditure		13	R Statham & Volunteers Vil. Green Wall Rebuild	236.92	13	Tarmac Bags Potholes	47.50	17	Octopus Energy Electricity	67.20	19	UU Water Toilets July-Aug	253.85	25	PwE Commission October 2023	440.22	6 Nov'23	Wilkinson Toilet Clean Oct	372.00	7	Lloyds Jones Toilet Supply	183.68	8	PwE Second Tablet for PCN's	750.00			
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6.	<p>Planning Applications (PA) for Consideration & Updates: The Chairman confirmed there were no new PA's for consideration but updated as follows:</p> <p>Cllr. Goldsbrough attended the BWP meeting and reported that: The Heights Lane, Fence planning application had previously been refused by PBC. The Planning Inspectorate had upheld the refusal decision. The owner has been given until 23rd of November to re-instate the site or an enforcement notice will be issued.</p> <p>The Douglas Hall Farm Solar Panels planning application had previously been refused by PBC. The Planning Inspectorate had overturned the refusal decision. It was reported at the BWP meeting that this was a 'one off' permission and should not be considered as setting a precedent for future applications.</p>																															
7.	<p>Parish Maintenance & Village Projects – Members to receive Reports & Proposals</p> <p>Update on Playground Upgrade The Chairman informed Council that he had contacted Kompan to ask if realigning the Pendle Inn side boundary fence to give wider playground space it would allow for a triple rather than a double swing to be accommodated. This would facilitate additional equipment to be added to</p>																															

the design which might mean an improved climbing frame to increase the age range of usage, an extra piece of equipment and a larger 4 person see-saw. A footpath width of 1.2m would be maintained. Council awaits a response from Kompan.

Update on Repairs to Masonry Wall between Cabin & Village Green

The Chairman reported that Mr. Statham had been reimbursed in full for his and the volunteer group expenses by BPC and that Pendle BC had eventually paid their 50% share courtesy of the parks department. Pendle BC had also agreed, courtesy of the BwP Committee, to thank all those who rebuilt the PBC wall in their free time.

The Chairman reported the masonry wall repair adjacent to the cabin was proving problematic and he was lobbying Cllr. Ahmed and other councillors and engineers to carry out a site visit to assess the condition of the wall and the extent of the works. PBC had asked for a 'licence' to carry out the works and the Chairman intended to query this request as this had not been required for major works carried out on the Village Green or embankment. It was **RESOLVED** to write to PBC to query the licence **Action:-** Cllr. Heap

Update on Xmas Decorations Project – Cllr. Goldsbrough

Cllrs. Heap & Goldsbrough had checked the decorations plan proposed by Blachere Ltd and felt the amount of lighting braids was excessive. The design had been based on google Streetview and had not considered previously purchased Xmas lights. They will measure the buildings / areas to be decorated and finalise the quantity and submit the order once quantities were agreed. **Action Cllrs. Heap & Goldsbrough.**

The Chairman agreed to liaise with the VH Chairman regarding VH Xmas decorations.

Cllr Connor reported he had been unable to find the Xmas tree lighting braids that the PC had bought the previous year. He had taken them down after Xmas 2022 and put them in the Village Hall. It was agreed there would be a thorough search later in the week. **Action: All.** Cllr. Heap reported the four Xmas Stars were also in the Village Hall and were still there.

Village Hall Storage Security – the Council discussed the security of storage area at the VH and the general view was that it was poor. It was **RESOLVED** to ask the VH Committee if the PC could have an additional storage cabinet in the roof space storage area and propose this area was kept locked since it was open to anyone using the facility. It would also be suggested that the access door code was changed on a regular cycle. **Action: Cllr Rushworth & Heap.**

8. Traffic Issues, Turning Area, Car Park & Planned Events

Resident Parking – There was no update from LCC to the last meeting - "Further to your email please note that, as previously advised, we are unable to provide a definitive date and time for lining works. Please be assured that works have been issued for the scheme however as advised LCC have an obligation to prioritise road safety related schemes and the BV1 permit parking scheme is an amenity scheme. We will keep you updated"

It was **RESOLVED** that the Chairman should liaise with the County Councillor if there is no action by the end of November. **Action: Cllr. Heap**

Events:

Clayton Harriers Fell Race on Saturday 18 November from 1000Hrs from Village Hall.

Remembrance Service to be held 1055Hrs on Sunday 12 November

Pendle Hospice Winter Wander up Pendle Hill in Santa Suits on Sunday 3 December and will include stalls on the Village Green / Car Park. It will be marshalled by the Hospice.

	<p>Christmas Fayre to be held on Sunday 10 December led by Barley Events Committee</p> <p>The Pendleside Hospice Winter Wander (3/12/23) is a family walk from the car park to the summit of Pendle with many walkers dressed as Santa walking for charity. There will be stalls on the Village Green or the Car Park if the green is wet and the walk will be marshalled.</p> <p>The Barley Christmas Event organisation is progressing well and 18 stalls have already registered for the Village Hall, carol singers have been confirmed and organisation of 'Santas Grotto' is in hand. The RFO is organising the purchase of road signs and Gazebo's.</p> <p>Remembrance Day Service Cllr Heap reported he had collected the wreath from Colne Legion. Cllr Connor reported all arrangements were in place and that the Union Flag had been washed and will be erected on Saturday replacing the Remembrance Flag which had been in place this week. The Union Flag will fly until the birthday of His Majesty the King on 14th November then be taken down for the winter period – Council to agree the date in 2024 for flags to be erected.</p> <p>It was RESOLVED to buy flowers for the Vicar for officiating; a budget of £20 was agreed.</p>
9.	<p>Barley Playground – Members to Approve a proposed Re-Alignment of the fence between the Playground and the Footpath, involving the relocation of a landscaped area, to enlarge the playground to incorporate a triple swing whilst maintaining a 1.2m wide path providing Kompan can fit a triple swing.</p> <p>Members RESOLVED to the fence re-alignment if the above circumstances are realised.</p>
10.	<p>Reports from Chairman</p> <p>Proposal to remove all no parking cones whilst leaves are in fall since they restrict road sweeping. Cones to be put in place outside the Pendle Inn over the weekend. Members agreed.</p> <p>Xmas Pensioners Gifts It was RESOLVED to purchase Chocolates and Biscuits. Action:- Finance Officer</p> <p>New Computer – The RFO reported that it was now fully operational.</p> <p>Second Tablet for Turning Area – The Chairman reported that he had been trialling the second tablet with PwE and he thought it was now working.</p> <p>Bench Seat Opposite Chapel for N. Chadwick Update The concrete base had been installed by Frank Wilkinson and there was further discussion on an appropriate bench The Council preference remained the Deeside bench. Cllr. Heap would continue to liaise with the bench funder and Cllr Connor who lived at the location.</p> <p>Website Update: Cllr Hunt acknowledged updating had slipped and confirmed he would bring the website BPC minutes and Policies sections up to date asap. Action: Cllr. Hunt</p> <p>Subject Access Request had been submitted to the Council by Mrs E. Grey reporting damage to her car whilst on BPC car park. CCTV to be reviewed. Action. Cllr. Hunt.</p>

11.	<p>Members to consider a proposal to buy a Projector to go with the new laptop.</p> <p>Cllr Hunt reported he had recently bought a projector and had undertaken extensive research of the models available on the market, he recommended the projector he had bought. It was RESOLVED to buy a projector at a cost up to £450. Action: Cllr. Hunt to forward details to RFO to progress the purchase.</p>
12.	<p>Clerk & Financial Officers Report</p> <p>The current bank balance was £102,683.23 and after setting aside commitments, and reserves, the monies available for the Council to spend is £40k.</p> <p>Grant Received from PBC for Toilet Block Improvements</p> <p>The RFO reported a grant of £1,500 had been received from Pendle BC although some work was still outstanding. Cllr Hunt asked whether the PC should be applying for grants given its healthy financial position.</p> <p>Cllr Heap replied that without major contributions from The Lancashire Environmental Partnership and the Pendle Landscape Partnership the works on the village green and the car park would have been delayed or not done at all. Encouraging others to buy in to projects was a valuable way of building relationships. He added that the BwP committee had always factored the BPC position in to decisions on grant awards and so Roughlee and Newchurch were not disadvantaged. The Council agreed to continue applying for grants.</p>
13.	<p>Members to review and update (if necessary) the Parish Council's Freedom of Information "Publication Scheme" that specifies the classes of information that the Council holds and publishes.</p> <p>It was RESOLVED to adopt the "Publication Scheme" and add to the PC web page.</p>
14.	<p>Grant applications made in accordance with the Parish Council policy on Grants and Donations and Section 137 of the Local Govt Act 1972.</p> <p><i>Members discussed whether those who were voting members of the Events Committee (EC) had a prejudicial interest when considering grant applications and scenarios were considered. It was agreed Events Committee members would not vote on EC grant application to avoid bringing the Council potentially in to disrepute.</i></p> <p>Non-EC Members considered a grant application from the Barley Events Committee for £150 (50% of total cost)) towards the purchase of three reflective road signs for the Xmas Event'23.</p> <p>Members RESOLVED to support the grant application for a long-established community event; the expected benefit was improved road safety.</p> <p>Members considered a grant application from the Barley Events Committee for £350 (55% of total cost)) towards the purchase of three Gazebo's for various future events.</p> <p>Non-EC Members RESOLVED to support the grant application as they will be used for a range of situations including stalls selling food, tickets and goods or providing small entertainment events such as hoopla. The condition was that any events will be held for the people of Barley who will benefit from better outdoor arrangements when the weather has an impact.</p>
15.	<p>Reports from Councillors & Borough Councillor Reports</p> <p>There were no Councillors reports raised.</p>
16.	<p>Date of the next meeting: Wednesday 13th December 2023 (agenda items by 7th Dec'23)</p>