

Barley with Wheatley Booth Parish Council (BPC)

Minutes of the Meeting of the Council held on Thursday 14th February'24 at the Village Hall

Present: Cllr. D. Heap (Chair) Cllr. D. Goldsbrough Cllr. G. Grimshaw
Cllr. L. Rushworth Cllr. J. Harthan Cllr. J. Connor

In Attendance: C A Heap (Clerk & RFO) **Public:** None

1.	Apologies: Cllr L. Hunt	Absent: None																																																
2.	Councillors Declaration of Interest: None																																																	
3.	<p>To Approve the Minutes of the Council Meetings held on 18th January 2024. It was RESOLVED that the Minutes of the meeting should be APPROVED and that the Chair sign them as a correct record.</p>																																																	
4.	Public Participation: None																																																	
5.	<p>Financial Matters: The following payments were approved / ratified for payment:</p> <table border="1"> <thead> <tr> <th>January'24</th> <th>Expenditure</th> <th></th> </tr> </thead> <tbody> <tr> <td>16</td> <td>Octopus Energy Electricity</td> <td>74.32</td> </tr> <tr> <td>19</td> <td>UU Water Toilets Dec-Jan</td> <td>205.70</td> </tr> <tr> <td>22</td> <td>PwE Commission December</td> <td>135.41</td> </tr> <tr> <td>22</td> <td>Drain Busters Toilet Block</td> <td>120.00</td> </tr> <tr> <td></td> <td></td> <td></td> </tr> <tr> <td>1 Feb'24</td> <td>Xmas ABC Electric Works</td> <td>300.00</td> </tr> <tr> <td>1</td> <td>Key Cutting Various - Clerk</td> <td>10.99</td> </tr> <tr> <td>5</td> <td>Wilkinson Toilet Clean Oct</td> <td>348.00</td> </tr> <tr> <td>5</td> <td>Pendle Inn Toilet Clean</td> <td>25.00</td> </tr> <tr> <td>14</td> <td>Octopus Energy Electricity</td> <td>87.19</td> </tr> <tr> <td>14</td> <td>PwE Commission January</td> <td>347.69</td> </tr> <tr> <td>14</td> <td>Broxap Deeside Bench</td> <td>826.80</td> </tr> <tr> <td>14</td> <td>Asphalt Works Retention</td> <td>500.00</td> </tr> <tr> <td>14</td> <td>Lloyds Jones Toilet Supply</td> <td>176.50</td> </tr> <tr> <td></td> <td></td> <td></td> </tr> </tbody> </table>		January'24	Expenditure		16	Octopus Energy Electricity	74.32	19	UU Water Toilets Dec-Jan	205.70	22	PwE Commission December	135.41	22	Drain Busters Toilet Block	120.00				1 Feb'24	Xmas ABC Electric Works	300.00	1	Key Cutting Various - Clerk	10.99	5	Wilkinson Toilet Clean Oct	348.00	5	Pendle Inn Toilet Clean	25.00	14	Octopus Energy Electricity	87.19	14	PwE Commission January	347.69	14	Broxap Deeside Bench	826.80	14	Asphalt Works Retention	500.00	14	Lloyds Jones Toilet Supply	176.50			
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6.	<p>Planning Applications (PA) for Consideration & Updates:</p> <p>APPLICATION: 22/0598/HHO PROPOSAL: Full Second Application Demolition of existing single storey outriggers and erection of single storey extension to the front elevation. AT: Cross Lane Farm, Cross Lane, Barley Planning Inspectorate Appeal Decision: Planning Permission is Granted</p> <p><i>"The current appeal proposal would be smaller than a previous refused planning application, but it would still be a substantial extension to the dwelling, particularly in terms of its length when compared to that of the original dwelling. However, it would be single storey, and partly set into the hillside which would reduce the bulk and massing of the extension when viewed from the surrounding area. The large windows, whilst not a traditional feature of dwellings in the area,</i></p>																																																	

would not be prominent in the landscape due to their position on the proposed extension to the rear of the plot and set back from the original dwelling. In addition, they would be north facing so would be unlikely to reflect sunlight. The set down into the hillside of the proposed extension would again limit the views of the proposal from the nearby footpaths.

I conclude that the proposal would not harm the character and appearance of the area or the landscape and scenic beauty of the Forest of Bowland AONB. I acknowledge the comments from the Parish Council and neighbours including those regarding the modern design and scale of the extension including the glazing."

Boothman Wood

It was confirmed by the Chairman that the woodland had been sold to the "Alternative School" and the new owner planned to attend a PC meeting soon. Members agreed to continue raising flooding and drainage issues on Barley New Road with Pendle BC.

7. Parish Maintenance & Village Projects – Members to receive Reports & Proposals

Update on Playground Upgrade

Following the Council's acceptance of the revised design, a revised quote was received from Kompan on 18 January which included the design amendments as follows

- Changing the 2 person see-saw to a four person see-saw,
- Minor additions to the Climbing Frame / Play Tower,
- The inclusion of a "You & Me" swing,
- Minor footpath realignment and landscaping works,
- Minor increase in the Notts Sports carpet area.

After some negotiations between the Chairman and Kompan the quote was reduced by £1300. The Chairman outlined the details of the quote and specifically drew members attention to the cost of the footway realignment works (to allow for a triple swing) at a cost of £3.4k. This price was challenged by the Chairman and Kompan responded that the Council might get better value by using a local contractor for the footway works and subsequently submitted a second quote excluding the footway works.

The Council **RESOLVED** to:

- Accept both quotes and tell Kompan we would test the market price regarding footway works over the following two weeks, **Action: Clerk**
The Playground Committee would then decide who would undertake the footway works.
- Seek another quote for the footway works, **Action: Cllr. Heap**
- Raise a draft Works Order for the project, as requested by Kompan to comply with their processes, so that the project can progress to a pre-contract meeting; **Action: RFO.**

Members noted that the playground looked somewhat dilapidated as part of the fence had blown down and two swings had been removed because they had become unsafe. Members felt that there was no case to repair the swings in winter with new equipment expected by May. The playground fence that had been blown down has been cut up into short lengths and stored safely at the far end of the playground and fence ends made safe. It was confirmed monthly inspections were up to date.

As reported last month, Kompan have confirmed they would prefer to have the new fence erected after the new playground equipment has been installed. The section of fence that had recently blown down, approximately 20m, would not be replaced until the new playground was installed. A quote for a new fence, to match the existing, had been received from Kompan. It was agreed at the last meeting that the new fencing specification and measure would be sent to two other contractors along with a request to provide a quotation for supply and erect a new fence. **Action: RFO** in February or March.

	<p>Update on Repairs to Masonry Wall between Cabin & Village Green The Chairman reported that a meeting had been held on site with PBC Engineers on 2nd Feb. and the works access was granted and the specification had been agreed. This included introducing a random shaped masonry coping if the budget permitted. PBC also reiterated it was important to complete by 31 March to secure their grant.</p> <p>The Chairman reported that three contractors had been approached for prices: Contractor A had submitted the lowest price, gave assurances the works could be completed by March and came with a good recommendation from Pendle BC. A one-man business. Contractor B was circa £300 more expensive, gave assurances the works could be completed by March and were known locally. A partnership business. Contractor C was the Dry-Stone Walling Association who had repaired the WI wall in 2023. Contact had been made with Chris, from the DSWA, through Rod Statham but Chris was abroad for the next 10 days. He had confirmed an interest in the works but it was not known when the DSWA could start (or finish) the project.</p> <p>It was RESOLVED to place the Works Order with Contractor A – Action: RFO. The Chairman confirmed Cllr Grimshaw and himself would lead on the project and sign the licence agreement with Pendle BC. Action: Cllr. Heap & Grimshaw.</p> <p>Update on Xmas Lighting Decorations Project</p> <p>All Xmas decorations had been taken down and stored in the Village Hall except the lights on the trees on the Village Green. Cllr. Goldsbrough was still trying to arrange a meeting with Blachere to discuss new products. Action: Cllr Goldsbrough.</p> <p>Installation of New Bench Opposite Chapel The new bench had arrived in Barley on 9th February and was being stored at Hargreaves Farm. Cllr Heap would buy some stain for the bench and Cllr. Connor volunteered to apply the stain. Action: Cllr Heap & Connor.</p>
<p>8</p>	<p>Traffic Issues, Turning Area, Car Park & Planned Events</p> <p>Resident Parking Update The issues raised by Cllr Rushton & Goldsbrough regarding the size and location of parking bays outside the Chapel and Barley Mow, along with proposals that could increase the parking spaces available, had been e-mailed to LCC. The Chairman said a representative from LCC had offered to visit Barley so the issues can be explained and considered. Action: Cllr. Heap.</p> <p>Parking on Verges above Village Hall – To be considered at a later meeting.</p> <p>Events: A Clayton Harriers fell race is planned for 2nd March 2024 – Action: Clerk to post on FB.</p>
<p>9</p>	<p>Members to consider the purchase of a new outdoor defibrillator cabinet to be installed in the bus shelter. The key requirement of a cabinet is to protect the Defib from the weather, vandalism and theft and provided temperature regulation (heater) to protect the Defib battery from low temperatures enabling the longest life from it. Following discussion, it was RESOLVED to purchase a DS4000 AED Armor Polycarbonate Outdoor Locked Cabinet with heating @ £455 + VAT as recommended by NWS. Action: RFO.</p> <p>Cllr Rushworth would ask the Village Hall Committee to consider installing a defibrillator</p>

	Cllr Connor confirmed that the old defibrillator had been gifted to the “Cauldron” café and it was being maintained by the owners; the Council is not involved.
10	Members to also consider the purchase and installation of a dedicated internet connection at the toilet block for the park management system) Cllr Hunt had put this on the agenda but was not present to report so decisions were deferred.
11	Members to consider a request from the local Mountain Rescue to install a small VHF communications antenna on the Parish Council mast above the village – Lewis Imeson Council agreed permission subject to no interference with the local internet equipment.
12	<p>Reports from Chairman Best Kept Village It was RESOLVED to enter this year’s competition. Action: Clerk</p> <p>Old Photographs on PC Website The Chairman reported that Cheryl Davis had suggested we had a page on our website showing pictures of old and new Barley using pictures from her catalogue. Members thought this was a good suggestion. It was recognised development of the website would be necessary and it could take time. Action: Cllr Heap to inform of the Council’s interest.</p> <p>Review of Accounts Cllr Grimshaw confirmed he had checked the accounts for the last quarter of 2023 and found them to be up to date and accurate.</p> <p>Pruning of Laurel Bushes on Car Park – PBC Parks Dept. expected to start on 20th February.</p> <p>New Projector: Awaiting details from Cllr Hunt of model he has purchased. Action: Cllr Hunt</p> <p>Barley New Road – LCC to reinstall enforcement road lines after surface dressing completed.</p> <p>Damage to Upper Car Park by Quad Bikes A local person had damaged the upper car park by spinning around on it using a quad bike. It was agreed not to name and shame but to put a post on Residents Facebook encouraging residents to report vandalism. Action: Cllr Heap. Repairs were arranged to be undertaken by Cllrs Heap, Grimshaw & Goldsbrough the following day.</p>
13	Members to review and update (if necessary) the Parish Council’s Standing Orders Cllr Heap reported he had amended the previous version of the Council’s Standing Orders to make them easier to read, up to date legally and more relative to the Parish Council the Model Standing Orders formed the basis of this important document and the key legal clauses were reproduced without amendment from the model document. Cllr Heap outlined the content and importance of SO’s, issued the previous day, and it was agreed to defer adoption until the next meeting allowing Councillors time to read them.
14	Clerk & Financial Officers Report The current bank balance was £103,616.8 and after setting aside commitments, and reserves, the monies available for the Council to spend is £27k.
15	Reports from Councillors & Borough Councillor Reports: Access to the PC website to be arranged for Cllr. Grimshaw. Action: Cllr Heap.
16	Date of the next meeting: Wednesday 13th March 2024 (agenda items by 7 th March’24)