

Barley with Wheatley Booth Parish Council (BPC)

Minutes of the Meeting of the Council held on Wednesday 13th March'24 at the Village Hall

Present: Cllr. D. Heap (Chair) Cllr. D. Goldsbrough Cllr. L. Hunt
Cllr. L. Rushworth Cllr. J. Connor

In Attendance: C A Heap (Clerk & RFO) **Public:** None

1. **Apologies:** Cllr G. Grimshaw & J. Harthan **Absent:** None
2. **Councillors Declaration of Interest:** None
3. **To Approve the Minutes of the Council Meetings held on 14th February 2024.**
It was **RESOLVED** that the Minutes of the meeting should be **APPROVED** and that the Chair sign them as a correct record.
4. **Public Participation:** Ruth White gave a short presentation on the Pendleside Climate Change Action Day arranged for Saturday 4th May at St Thomas's church. Speakers and events were arranged and LCC & PBC were involved in funding and arrangements.
5. **Financial Matters:** The following payments were approved / ratified for payment:

February'24	Expenditure	
20	UU Water Toilet Jan-Feb	205.70
March'24		
1	Wilkinson Toilet Clean Feb	348.00
1	Gratuity T. Cartmel, N. Dewhurst, J. Connor	49.00
1	Defib Shop New Cabinet	546.00
7	Shorrocks Trichem Hygiene Bin Toilets	12.85
7	PBC Prune Trees and Bushes on Car Park	500.00
13	Octopus Energy Electricity	52.37
13	PwE Commission February	388.42
6. **Planning Applications (PA) for Consideration & Updates:**
APPLICATION: 22/0598/HHO Planning Act 1990 **APPLICATION: 24/0095/HHO**
PROPOSAL: Full: Replacement of an existing single-storey extension, erection of a single storey outdoor store for plant; creation of a first-floor external terrace with walkway; various minor fenestration changes and the relocation of an existing garden pod.
AT: Far Banks Farm Cross Lane Barley **FOR: Mark Platt**

The Council **RESOLVED to object** to the application. Whilst Members supported the owners plans to upgrade the property, they felt some design issues required further consideration. The main issues on which the objections are based relate to increasing the number and increasing sizes of existing windows and the introduction of glazed balustrades on three sides of the property. The balustrades surround a proposed first floor terrace and it was considered having people and furniture in full view would damage the AONB scenery. Masonry balustrades were considered more sympathetic to the surrounding area.

Confirmed Minutes *Deirdre Heap.*

Date: 18 April 2024

	<p>Boothman Wood – The meeting with the new owners had yet to be arranged.</p>
<p>7.</p>	<p>Parish Maintenance & Village Projects – Members to receive Reports & Proposals</p> <p>Update on Playground Upgrade</p> <p>A 25m roll of plastic barrier fencing had been purchased and erected by Cllr's Connor & Heap to keep dogs out of the play area where the timber fence had blown down.</p> <p>There had been some criticism of the condition of the playground and the time taken on this project posted by Sarah Lancaster on Facebook. Cllr Grimshaw had responded and residents had been directed to the Council's website where they could track the project through the minutes of the PC meetings.</p> <p>A pre-letting meeting with Kompan Ltd had been arranged for 21st March and would be attended by Cllr Goldsbrough and Cllr Heap. If both parties were satisfied at the end of the meeting the Council will enter in to a contract with Kompan for the playground upgrade.</p> <p>A price had been received from AJB Ltd to widen the footway which was circa £1200 lower than Kompan. It was RESOLVED to award the footway works to AJB Ltd. Action: RFO</p> <p>Outstanding Action – Request quotes for new fencing. Action: RFO.</p> <p>Grant payment for playground upgrade to be claimed from PBC of £3k. Action: RFO</p> <p>Update on Repairs to Masonry Wall between Cabin & Village Green</p> <p>Works were progressing and copings had been placed on top of a section of the wall this week. If any monies were left in the budget after the works were completed it was RESOLVED to carry out some minor repairs to the wall behind the Cabin. Action: Cllr Heap & Grimshaw.</p> <p>Grant payment of £2.5k to be claimed from PBC before year end, . Action: RFO</p> <p>Update on Xmas Lighting Decorations Project</p> <p>Cllr Heap and Cllr Goldsbrough had met with a representative from Blachere.</p> <p>The Council had been offered the following:</p> <ul style="list-style-type: none"> • A tree top star for £150 • A 3m Star for the Village Hall (refurbished) for £400, • A range of 3-D images at circa £500 each, • A gobo projector to put images on the Village Hall for £2000. <p>The gobo projector would have to be fixed to a street lighting column and so the PC would need the agreement of LCC (power supply and weight on column). Cllr Heap commented that the nearest column was at an angle to the VH and the projector would be accessible to thieves by just standing on the adjacent wall. Council dismissed this option.</p> <p>Council supported the top star, a 3m star and a couple of 3-D Features on the Turning Area. A budget of £2k was delegated to Action: Cllr. Goldsbrough, Cllr. Heap and RFO.</p> <p>Update on Installation of New Bench Opposite Chapel</p> <p>The new bench had arrived in Barley on 9th February and was being stored at Hargreaves Farm. The bench had been stained and was ready to be placed outside once Frank Wilkinson has undertaken remedial works to the concrete slab base which had suffered frost damage.</p> <p>Update on hardstand for storage on lower car park.- Cllr. Heap & Grimshaw</p> <p>Members RESOLVED to accept the quote of AJB Ltd and agreed to a macadam surface.</p>

	<p>Update on Lengthsman Scheme – Members to agree contribution for 2023 - 24 - 25.</p> <p>Members RESOLVED to pay a further £300 in to the scheme for 2023-24 and to continue in the scheme during 2024-25 and make an initial contribution of £1200. Action RFO.</p> <p>Update on new defibrillator cabinet and installation – Cllr. Connor.</p> <p>Cllr Connor reported that Mr. Ian Milne had assisted him to install the new heated cabinet on 7th March He added he would check it weekly and that he had offered training to the two pubs.</p>
8	<p>Traffic Issues, Turning Area, Car Park & Planned Events</p> <p>Resident Parking Update</p> <p>The Chairman reported that there had been no response on the issues raised regarding the size and location of parking bays outside the Chapel and Barley Mow, along with proposals that could increase the parking spaces available. Communications seem to have abruptly stopped. The chairman said he would try another contact in LCC. Action: Cllr. Heap.</p> <p>Parking on Verges above Village Hall</p> <p>It was agreed to install white wooden posts to stop parking on the verges. Action: Cllr Heap</p> <p>Events Planned:</p> <p>Mountain Rescue Dark Dash fell race event on the evening of 27 March and a Clayton Harriers fell race on Saturday 6th April – Action: Clerk to post on Facebook.</p>
9	<p>Members to consider the purchase of additional bushes for the car park area.</p> <p>PBC had completed the pruning and thinning of trees and bushes on the car park roadside in February. It was RESOLVED to purchase and plant 3No Rhododendrons and 3 No Laurel bushes on the car park with a budget of £600.00 Action: Cllr Heap</p>
10	<p>Members to also consider the purchase and installation of a dedicated internet connection at the toilet block for the park management system</p> <p>Cllr Hunt & Grimshaw had checked the internet connection and it was functioning satisfactorily. It was thought that the network communications for PwE might be the problem and the equipment could have been affected by the damp weather. It was thought the PwE might be losing its internet link and a static IP address might be required. Action: Cllr Hunt to inform PwE of findings and make recommendations with copy to Clerk for PC records.</p>
11	<p>Reports from Chairman</p> <p>Storage of Items in the Village Hall</p> <p>The chairman of the Village Hall Committee had written to the Parish Council asking that formal permission is sought before the PC stores anything in the Village Hall. The VHC would then know what belongs to who and they can decide the best place for it to be stored. The Chairman reported that the PC have always requested permission in writing to the best of his knowledge – Council agreed this was a reasonable request and would adhere to it.</p> <p>Old Photographs on PC Website</p> <p>Following member approval of the suggestion from Cheryl Davis that we had a page on our website showing pictures of old and new Barley, using pictures from her catalogue, Cllr Grimshaw had been given password access to the website and some basic instruction notes. Cllr Heap had informed Cheryl of the Council’s interest adding that it might take a bit of time.</p>

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	<p>Action: Cllr Grimshaw to familiarise himself with website and then liaise with Cheryl Davis.</p> <p>New Projector: Assess models available and recommend purchase. Action: Cllr Hunt</p> <p>Damage to Upper Car Park by Quad Bikes Cllr Heap had reported the damage caused by a local person on Residents Facebook encouraging residents to report vandalism and he had repaired most of the damage.</p> <p>Cigarette ends and ash in Bus Shelter Cllr Connor had notified members of a build-up of smoking detritus in the bus shelter on 13 March via the Whatsapp Group. The Clerk reported that she had been into the Barley Mow and informed them and they had responded politely and promptly cleaned the shelter. Following a discussion on why Barley Mow staffs use the facility as a smoking shelter the options considered by the Council ranged from removing the roof, tipping the cigarette ends back on Barley Mow property to providing an ash tray and encouraging the Barley Mow to manage it. It was agreed the Chairman will liaise with Barley Mow. Action: Chairman</p>
12	<p>Members to review and update (if necessary) the Parish Council's Standing Orders Cllr Heap reported he had amended the previous version of the Council's Standing Orders to make them easier to read, up to date legally and more relative to the Parish Council. The Model Standing Orders formed the basis of this important document and the key legal clauses were reproduced without amendment from the model document. Members discussed the content and RESOLVED to adopt the Standing Orders.</p>
13	<p>Members to review and update (if necessary) the Parish Council's Risk Assessment. Members discussed the content and RESOLVED to adopt the Risk Assessment.</p>
14	<p>Members to review and update (if necessary) the Parish Council's Asset Register. Members discussed the content and RESOLVED to adopt the Asset Register.</p>
15	<p>Clerk & Financial Officers Report The current bank balance was £104,241.54 and after setting aside commitments, and reserves, the monies available for the Council to spend is £25k.</p> <p>Members RESOLVED to appoint Mrs. S. Taylor again as the internal auditor for 2023-24.</p>
16	<p>Members to consider whether to enter the Best Kept Village competition and how to progress if the village enters.</p> <p>Members RESOLVED to delegate a budget of £2,000 to BKV maintenance works. The budget holders would be the RFO, Chairman and Deputy Chairman and they could authorise expenditure. It was agreed Cllr Connor and Cllr. Goldsbrough would lead on the project.</p> <p>It was RESOLVED to initially advertise for a local gardener to keep on top of weeding through the summer. Rate of pay £15 per Hour. Action: Chairman.</p>
17	<p>Reports from Councillors & Borough Councillor Reports: None</p>
18	<p>Date of the next meeting: Wednesday 10th April 2024 (agenda items by 4th April'24)</p>