

April 2024

Barley with Wheatley Booth Parish Council (BPC)

Minutes of the Meeting of the Council held on Wednesday 18th April'24 at the Village Hall

Present: Cllr. D. Heap (Chair) Cllr. D. Goldsbrough Cllr. L. Hunt Cllr. J Connor
Cllr. L. Rushworth Cllr. J. Harthan Cllr. G Grimshaw

In Attendance: C A Heap (Clerk & RFO)

Public: None

1.	Apologies:	Absent: None																																																																											
2.	Councillors Declaration of Interest: None																																																																												
3.	To Approve the Minutes of the Council Meetings held on 13th March 2024. It was RESOLVED that the Minutes of the meeting should be APPROVED and that the Chair sign them as a correct record.																																																																												
4.	Public Participation: None																																																																												
5.	Financial Matters: The following payments were approved / ratified for payment:																																																																												
	<table border="1"><thead><tr><th>March'24</th><th>Expenditure</th><th></th></tr></thead><tbody><tr><td>13</td><td>PwE Commission</td><td>388.42</td></tr><tr><td>19</td><td>UU Water Toilet Feb-March</td><td>183.33</td></tr><tr><td>22</td><td>Lengthsman Scheme 2023-24</td><td>300.00</td></tr><tr><td>26</td><td>Gatekeeper Salary</td><td>237.00</td></tr><tr><td>26</td><td>Clerk Salary</td><td>429.00</td></tr><tr><td>26</td><td>RFO Salary</td><td>283.50</td></tr><tr><td>28</td><td>Amazon Printer Ink RFO</td><td>71.90</td></tr><tr><td>28</td><td>Wilkinson Toilet Clean Feb</td><td>372.00</td></tr><tr><td>30</td><td>Wall Rebuild by Cabin SW</td><td>3300.00</td></tr><tr><td>30</td><td>Pendle Stone Cabin Wall Copings</td><td>504.00</td></tr><tr><td>30</td><td>Kompan Playground Interim 1</td><td>6000.00</td></tr><tr><td>April'24</td><td></td><td></td></tr><tr><td>8</td><td>Best Kept Village Entry</td><td>25.00</td></tr><tr><td>8</td><td>UU Water Toilets Mar-Apr</td><td>0.00</td></tr><tr><td>8</td><td>Lloyds Jones Toilet Supply</td><td>157.90</td></tr><tr><td>8</td><td>Lloyds Jones Toilet Supply</td><td>37.20</td></tr><tr><td>18</td><td>PwE Commission</td><td>493.39</td></tr><tr><td>16</td><td>Octopus Energy Electricity</td><td>75.43</td></tr><tr><td>18</td><td>AJB Car Park Hardstand</td><td>720.00</td></tr><tr><td>18</td><td>AJB Playground Footpath Realignment</td><td>2280.00</td></tr><tr><td>18</td><td>Bannister Hall Plants for Car park</td><td>776.30</td></tr><tr><td>18</td><td>Uniblast Seating Bench Ends JC</td><td>75.00</td></tr><tr><td></td><td></td><td></td></tr><tr><td></td><td></td><td></td></tr></tbody></table>	March'24	Expenditure		13	PwE Commission	388.42	19	UU Water Toilet Feb-March	183.33	22	Lengthsman Scheme 2023-24	300.00	26	Gatekeeper Salary	237.00	26	Clerk Salary	429.00	26	RFO Salary	283.50	28	Amazon Printer Ink RFO	71.90	28	Wilkinson Toilet Clean Feb	372.00	30	Wall Rebuild by Cabin SW	3300.00	30	Pendle Stone Cabin Wall Copings	504.00	30	Kompan Playground Interim 1	6000.00	April'24			8	Best Kept Village Entry	25.00	8	UU Water Toilets Mar-Apr	0.00	8	Lloyds Jones Toilet Supply	157.90	8	Lloyds Jones Toilet Supply	37.20	18	PwE Commission	493.39	16	Octopus Energy Electricity	75.43	18	AJB Car Park Hardstand	720.00	18	AJB Playground Footpath Realignment	2280.00	18	Bannister Hall Plants for Car park	776.30	18	Uniblast Seating Bench Ends JC	75.00							
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Confirmed Minutes

Derek Heap

Date: 15 May'24

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6.	<p>Planning Applications (PA) for Consideration & Updates:</p> <p>APPLICATION: 22/0598/HHO Planning Act 1990 APPLICATION: 24/0095/HHO</p> <p>PROPOSAL: Full: Replacement of an existing single-storey extension, erection of a single storey outdoor store for plant; creation of a first-floor external terrace with walkway; various minor fenestration changes and the relocation of an existing garden pod. AT: Far Banks Farm Cross Lane Barley FOR: Mark Platt</p> <p>The Chairman reported that the architect for the development had contacted him to say they had made several changes to the plans which she forwarded to the Parish Council. Cllr. Rushworth confirmed that she had assessed the new plans and felt changes to the design now satisfied the objections. The window sizes had been reduced, the glass balustrade had been replaced with a tile sloping roof effect to the front elevation and metal balustrade to the side elevation. Councillors were still concerned that no dimensions were provided on the plans regarding the new outbuilding.</p> <p>The Council RESOLVED to write to PBC to say the Council were satisfied with the revised plans but query whether dimensions should be included on any new build planning applications. Action: Cllr Heap</p>
7.	<p>Parish Maintenance & Village Projects – Members to receive Reports & Proposals</p> <p>Update on Playground Upgrade</p> <p>A pre-letting meeting was held with Kompan on 21st March attended by Cllrs Heap & Goldsbrough. At the meeting several issues were discussed in detail relating to design, construction, terms and conditions, safety, access, payments, and communications. All matters are formally recorded in the minutes of the meeting. The contract was confirmed. A 3D perspective of the new playground was approved by the Council and will be used in publicity. The footway widening works have been completed by AJB at a saving of £1200.00. Kompan are expected to start work in mid-May.</p> <p>Update on Repairs to Masonry Wall between Cabin & Village Green</p> <p>The full length of the wall was completed to a high standard on 22nd March '24. Two collapsed sections in the boundary wall were also repaired. The works were completed within budget.</p> <p>Removal of left-over random stone from Village Green following above walling works</p> <p>Following the rebuilding of the masonry wall the Chairman reported that there was excess loose stone which would need removing. It was RESOLVED to ask for volunteers to move the stone off the Village Green to the car park then on to storage or disposal.</p> <p>Update on Installation of New Deeside Bench Opposite Chapel – Completed</p> <p>The new 'Deeside Bench,' purchased by the Chadwick family, has been installed opposite the Chapel on a concrete base. Members agreed the bench is of a high quality and is attractive. With minimal timber slats, it offers low maintenance and can be the standard for the future.</p> <p>Update on hardstand for storage on lower car park.- Completed within budget.</p> <p>The hardstanding has been completed, by AJ Bretherton, within budget.</p> <p>Update on Landscaping of Car Park Areas – Completed within budget.</p> <p>Four Rhododendrons and two Laurels were purchased, including soils, and planting was carried out by PBC Parks Department on 12 April. Members agreed to purchasing additional bushes to further landscape the car park area in 2024. It was suggested that residents could be asked to donate any unwanted bushes to the car park.</p>

	<p>Members to discuss a proposal for more drainage on the Village Green – Cllr Heap</p> <p>Cllr. Heap suggested drainage was required to areas of the Village Green around the bench seating areas (remote from main VG drainage) which had areas of standing water over the winter (photographs shown). Members agreed to progressing a drainage project over the summer. Action: Cllr Heap to meet PBC to discuss a drainage project and verti-draining of the green again following substantial rainfall over the last 9 months.</p>
8	<p>Traffic Issues, Turning Area, Car Park & Planned Events</p> <p>Resident Parking Update The Chairman reported that LCC had informed him that letters would be sent to residents this week inviting them to apply for parking permits. The target start date is 6th May 2024. LCC had also informed that they will not be adjusting any road lines, the Traffic Order could not be changed at this stage. Issues that might develop following implementation are pressures on parking for the Barley Mow and the Pendle Inn, plus the Turning Area and parking at the south end of the village.</p> <p>Parking on Verges above Village Hall Four white wooden posts installed on the grass verge above the Village Hall, by Cllr. Heap, do appear to have stopped vehicles parking on the verge. A fifth was required at the VH end.</p> <p>Events Planned: The flag of St George is to be raised on 23rd April Action:- Cllr Connor 15th June the Coronation plaque is to be unveiled on the VG and The Chapel will be holding a fun event on the same day. 7th September a Village Fete is to be held 15th December the Christmas fair will be held along with Barley to Bethlehem.</p>
9	<p>Members to review Council Meeting Actions List - May'23 to Current</p> <p>The Chairman had issued an Action list to members detailing projects and actions completed and outstanding. Outstanding items were reviewed (9 of 101) and Councillors agreed to keep those actions on the list for 2024-25. It was confirmed the list was for members only but was useful to identify Council achievements when sharing information with residents.</p>
10	<p>Members to discuss Vehicle Speeding in the Village – Discussion Item Cllr Harthan</p> <p>Cllr Harthan reported concerns regarding inconsiderate drivers speeding through the Village. Cllr Heap said it was doubtful LCC would implement any traffic calming measures as Barley was not an accident 'hot spot.' Cllr Hunt said he was aware of a scheme where the Police train Council's on the use of speed detectors to police speeding. It was RESOLVED to invite a Police representative to attend a council meeting to discuss concerns and possible actions.</p>
11	<p>Members to consider a proposal for Coordinating posts on the Residents Facebook Page and reviewing the Council's social media policy – Discussion Item Cllr Harthan</p> <p>Cllr Harthan discussed the use of social media specifically for communications with residents who are members of the Barley Residents' Facebook account. She put forward that a growing number of residents are on Facebook for communications, that some may not read the meeting minutes or newsletter, and having a presence on social media would be advantageous if the Council was coordinated and it was handled in a responsible manner. Cllr Harthan said it would allow the Council to provide clear communication, give updates directly to residents, and direct resident queries to the BPC website or Facebook page to ensure they have access to the correct and up to date information.</p>

	<p>She proposed that the Parish Council, as a body, become a member of Barley Residents Facebook group so that the Council could post directions to PC information. Council supported the proposal. Action: Cllr Harthan and Grimshaw to contact the Residents Facebook administrator.</p> <p>Cllr Harthan and Cllr Heap suggested the Council's social media policy required reviewing to bring it up to standard. It was RESOLVED to update the Social Media Policy. Action:- Cllr Harthan.</p>
12	<p>Reports from Chairman Cigarette ends in the Bus Shelter The Chairman reported that he had spoken to the Barley Mow about the cigarette ends in the bus shelter and suggested they install a wall mounted cigarette bin and that they maintain it. They had subsequently done so and so the Chair had sent an e-mail thanking them.</p> <p>Purchase of new Projector Cllr Hunt reported that he had ordered a new projector for the Parish Council which should be delivered within the next few days. Action: Cllr Hunt.</p> <p>Request from Mrs Sue Statham to purchase 1 tonne of gravel for footpath improvement opposite Cllr. Connor property on riverside path. It was RESOLVED to purchase stone up to a value of £100.00, Action: RFO.</p>
13	<p>Members to decide the project and value of the grant application to Pendle BC 2024-25. Following discussion members RESOLVED to request a grant of £2.5k either for the playground fencing only or split including the proposed VG drainage scheme. Action: RFO.</p>
14	<p>Members to agree the date of the Annual Parish Meeting and a budget for refreshments Members RESOLVED to hold the Annual Parish Meeting on 14th May with a budget for catering in the region of £500.00. Action: Clerk to arrange.</p>
15	<p>Clerk & Financial Officers Report The current bank balance was £103,432.25 and after setting aside commitments, and reserves, the monies available for the Council to spend is £36k.</p>
16	<p>Members to receive an update and discuss the Best Kept Village Action Plan. Cllr Heap advised that there had been no local response to the Facebook advert for a gardener so others would be approached – Mrs Pinder was suggested. Action: Cllr Heap. Cllr Connor updated that Garry Gardener would Jet Wash the Turning Circle and that he had booked some time with the painter Brian Pinder. Cllr Goldsbrough reported weeding around the village needs to be undertaken and that cleaning and painting around toilet area is required Cllr Heap suggested an action plan was required identifying works needed and allocating tasks It was RESOLVED to produce an Action Plan for outstanding works to identify tasks, allocate responsibilities and co-ordinate tasks. Action:- Cllrs Connor and Goldsbrough.</p>
17	<p>Reports from Councillors & Borough Councillor Reports: None</p>
18	<p>Part II Exempt Items – Exclusion of Public & Press (Local Government Act 1972 Sch. 12A). Resolution to Exclude Public & Press for the purpose commercial matters.</p> <p>Members reviewed car parking charges, and arrangements with the Cabin, and RESOLVED to maintain current charges and arrangements for the next year.</p>
19	<p>Date of the next meeting: Wednesday 15th May 2024 (agenda items by 9th May'24)</p>