

Barley with Wheatley Booth Parish Council (BPC)

Minutes of the Meeting of the Council held on Wednesday 15th May'24 at the Village Hall

Present: Cllr. D. Heap (Chair) Cllr. D. Goldsbrough Cllr. J Connor
Cllr. L. Rushworth Cllr. J. Harthan

In Attendance: C A Heap (Clerk & RFO) **Public:** None

1.	Apologies: Cllr. L. Hunt & Cllr G. Grimshaw	Absent: None																																																									
2.	Councillors Declaration of Interest: None																																																										
3.	<p>Annual Parish Council Meeting - To elect the Chairman of the Council It was RESOLVED that Cllr. Heap be elected as Chairman of Barley Parish Council. It was also RESOLVED that Cllr. Heap be appointed as the co-opted onto Barrowford & Western Parishes Committee. Cllr Heap accepted the position subject to support from Councillors in relation to attendance at BWP and writing the newsletter etc.</p>																																																										
4.	<p>Annual Parish Council Meeting - To elect the Vice-Chairman of the Council It was RESOLVED that Cllr. Goldsbrough be elected as Vice-Chairman of the Council.</p>																																																										
5.	<p>To Approve the Minutes of the Council Meetings held on 18th April 2024. It was RESOLVED that the Minutes of the meeting should be APPROVED and that the Chair sign them as a correct record.</p>																																																										
6.	Public Participation: None																																																										
7.	<p>Financial Matters: The following payments were approved / ratified for payment:</p> <table border="1"> <thead> <tr> <th>April'24</th> <th>Expenditure</th> <th></th> </tr> </thead> <tbody> <tr> <td>29</td> <td>Pendle Inn April Toilet Clean</td> <td>105.00</td> </tr> <tr> <td colspan="3">May'24</td> </tr> <tr> <td>7</td> <td>Internal Auditor</td> <td>101.88</td> </tr> <tr> <td>7</td> <td>Amazon Printer Ink RFO</td> <td>125.97</td> </tr> <tr> <td>7</td> <td>Temporary Gatekeeper TC</td> <td>30.00</td> </tr> <tr> <td>7</td> <td>Wilkinson April Toilet Clean</td> <td>204.00</td> </tr> <tr> <td>15</td> <td>PwE Commission April</td> <td>522.40</td> </tr> <tr> <td>15</td> <td>Octopus Energy Electricity</td> <td>56.73</td> </tr> <tr> <td>15</td> <td>APM Food Thwaites</td> <td>280.00</td> </tr> <tr> <td>15</td> <td>APM Drinks and Condiments DH</td> <td>239.93</td> </tr> <tr> <td>15</td> <td>S. Nichols Painting</td> <td>98.50</td> </tr> <tr> <td></td> <td></td> <td></td> </tr> <tr> <td></td> <td></td> <td></td> </tr> <tr> <td></td> <td></td> <td></td> </tr> <tr> <td></td> <td></td> <td></td> </tr> <tr> <td></td> <td></td> <td></td> </tr> <tr> <td></td> <td></td> <td></td> </tr> <tr> <td></td> <td></td> <td></td> </tr> </tbody> </table>		April'24	Expenditure		29	Pendle Inn April Toilet Clean	105.00	May'24			7	Internal Auditor	101.88	7	Amazon Printer Ink RFO	125.97	7	Temporary Gatekeeper TC	30.00	7	Wilkinson April Toilet Clean	204.00	15	PwE Commission April	522.40	15	Octopus Energy Electricity	56.73	15	APM Food Thwaites	280.00	15	APM Drinks and Condiments DH	239.93	15	S. Nichols Painting	98.50																					
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Confirmed Minutes *Dave Heap*

Date: 12 June 2024

<p>8.</p>	<p>Planning Applications (PA) for Consideration & Updates:</p> <p>Town & Country Planning Act 1990 24/0262/CEA Certificate of Lawful Use PROPOSAL: <i>Erection of a single storey rear extension, insertion of rooflights, removal of existing chimney and various changes to existing openings.</i> AT: Far Banks Farm Cross Lane Barley FOR: Mark Platt</p> <p>The Chairman reported that despite the PC indicating that they were satisfied with the amended planning application (all objections had been resolved), the developer had withdrawn the planning application 24/0598/HHQ. The developer had then applied for a certificate of lawfulness the purpose of which is to confirm that an existing or proposed use of land or a building is lawful for planning purposes. Essentially this means that you can change a building if you consider that permitted development applies – you can ask the local planning authority to confirm permitted development applies and issue a certificate of lawful use.</p> <p>The drawings supplied with the certificate of lawful use were different to the planning application which had satisfied the Council. The Council agreed that should any changes have been made to the plans which the Council had previously objected to then these should be reported to PBC. Action: Cllr Heap & Rushworth.</p> <p>Town and Country Planning Act 1990: APPLICATION: 24/0313/TWR PROPOSAL: Works to trees subject to T.P.O. No. 2 1992. AT: Boothman Park Barley New Road Barley FOR: Mr Samuel Lee Hayward</p> <p>The PBC Tree Officer had been in contact with Cllr Heap to advice on the application and provide an update on the poor condition of some trees on the site. The Council agreed to delegate a response to Cllr Heap & Rushworth following a site visit in order comply with the PBC response date of 4th June. If they considered an objection was necessary, they must confirm with members.</p> <p>Manknowles PLE/23/1087 - In August 2023 members had noticed that the stone roofing slates on the rear of the building were not the same; it looked like there were existing slates at the top of the roof and newer slates on the lower section of the roof. PBC were aware of the issue and had given the developer a period to remedy the situation. An inspection of the roof was required before the next meeting. Action Cllr Heap & Rushworth.</p>
<p>9.</p>	<p>Parish Maintenance & Village Projects – Members to receive Reports & Proposals</p> <p>Update on Playground Upgrade</p> <p>Kompan started works on Monday 6 May and expect to be completed within three weeks. The sequence of events will be site clearance, excavations, installation of equipment and then the carpet surface. The triple swing frame was erected earlier in the day. Cllrs Gouldsbrough & Heap are authorised to issue instructions and variations. The rubber matting under the existing slide has been power washed and it looks good so the PG Committee have decided to keep it and avoid the cost of carpeting. Replacement fencing prices have been received from two companies and a third is expected the next day. The PG Committee hope to award the contract and place an order soon. Once the playground equipment is in place the location of the fence and any required access paths around some of the equipment can be better determined.</p> <p>Removal of left-over random stone from Village Green following above walling works Following on from the last meeting, Cllr Goldsbrough reported that Cllr Hunt and himself would sort, move, and stockpile the stone on the car park for either disposal, taken away by others or to be re-used by the PC. The Chairman reported PBC wanted this doing asap as it was in their mowing zone and suggested they got more volunteers to assist. Action: Cllr. Goldsbrough.</p>

	<p>Update on Landscaping of Car Park</p> <p>Members had agreed to purchasing additional bushes to further landscape the car park area during 2024 at the last meeting. It was RESOLVED to set a budget of £600. To date, two residents had donated their unwanted bushes to the car park.</p> <p>Update on proposal for more drainage on the Village Green – Cllr Heap</p> <p>Cllr Heap had met with PBC and they have agreed to carry out verti-drain work on the VG to improve drainage in early June. Action: Cllr. Heap</p>
10	<p>Traffic Issues, Turning Area, Car Park & Planned Events</p> <p>Start of Resident Parking Scheme on 6 May 2024</p> <p>Following the start of the scheme it was reported that enforcement officers had visited and to date at least 2 people had received parking tickets. Cllr Connor reported that the scheme had transformed the area and that the residents felt the scheme had been a success to date.</p> <p>Parking on Verges above Village Hall</p> <p>Members agreed that following the implementation of the resident parking scheme the next project was to request double yellow lines outside the VH to prevent inconsiderate parking. Members felt it would be beneficial to put the lines on the VH side of the road to protect the grass verges. It was AGREED to consult with VH committee and then contact LCC to apply for the lines to be installed. ACTION Cllr Heap</p> <p>Events Planned:</p> <p>On 15th June the Coronation plaque is to be unveiled and the Chapel will be holding a service and fun event alongside the unveiling on the village green.</p>
11	<p>Members to review Council Meeting Actions List - May'23 to Current</p> <p>The Chairman had issued the completed Action list 2023-24 to members detailing projects and actions completed and outstanding. Outstanding items were reviewed (11 of 110) at the previous meeting and Councillors agreed to keep those actions on the list for 2024-25.</p>
12	<p>Vehicle Speeding in the Village – Possible Attendance Lancashire Police</p> <p>Police had been unavailable to attend the meeting. Councillor Goldsbrough reported on the BwP meeting he attended and it was evident they were aware of some racing in the area. He confirmed here the police had offered to monitor speeding in Barley to gather data on speeds and times of day etc so they can then plan to combat any identified problem.</p>
13	<p>Update on Coordinating posts on the Residents Facebook Page and reviewing the Council's social media policy</p> <p>Cllr Harthan confirmed that the Parish Council, as a body, have become a member of Barley Residents Facebook group as "Parish Council Notices." The Council can post information on the site and give directions to other PC information. Posts had already been made in relation to the playground closure with updates to follow.</p>
14	<p>Reports from Chairman</p> <p>Purchase of new Projector – Completed by Cllr. Hunt, invoice to PC to follow.</p> <p>Feedback from Annual Parish Meeting held on 14 May in Village Hall</p>

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	<p>The meeting had attracted around 55No residents and two Borough Councillors. The PC had led the event and Cllr Heap had made a presentation reflecting on events of the previous year and those planned for 2024-24. Speakers from the Village Hall, Chapel, Women's Institute, and the Events Committee had broadly done the same. Members agreed the event had been a success.</p> <p>Proposal to Members to purchase a 20L knapsack sprayer for selective weed treatment of Village Green costing circa £150. Members RESOLVED to purchase a knapsack sprayer. Action: Cllr Heap.</p>
15	<p>Clerk & Financial Officers Report The current bank balance was £103,308.52 and after setting aside commitments, and reserves, the monies available for the Council to spend is £36k.</p>
16	<p>Year End Accounts 2023-24 and Internal Audit Report The accounts had been circulated on 12th May as a "receipts and payments" statement to all Councillors. The internal auditor had completed cross checking invoices with the Council's transactions records and bank statements and had confirmed the accounts were satisfactory within the Internal Audit Report which had also been circulated to members on 12 May. It was RESOLVED to approve the year end accounts to March 2024 and the Chairman and the Clerk/RFO signed the Annual Governance & Accountability Return 2023/24.</p> <p>Annual Audit Governance Statement Members answered affirmatively to all the questions on the annual governance statement acknowledging their responsibility for ensuring that the Council has good internal controls, including accountancy, by setting clear governance standards, allocating responsibilities, and assessing risk.</p>
17	<p>CCTV Events & Maintenance Update – Cllr. Hunt & Goldsbrough. Cllr. Goldsbrough reported that there had been no CCTV events over the last six months and he confirmed that all monthly maintenance checks and reports were up to date.</p>
18	<p>Members to receive an update and discuss the Best Kept Village Action Plan. Cllr Goldsbrough reported he was drafting an action plan to be circulated soon. Members agreed to the power washing of the bridge parapets by the chapel – Action: Cllr. Connor. A volunteer gardener had done weeding on the Turning Area. Brian Pinder was painting the phone box, benches and fences. G. Gardener was planting the Turning Area flower beds and Cllr Heap the Car Park flower beds. The Lengthsman would be carrying out some gardening work and would be paid independently of the Lengthsman Scheme. Cllr Harthan to request BKV volunteers using the Residents Facebook page – Action: Cllr. Harthan</p>
19	<p>Reports from Councillors & Borough Councillor Reports: Cllr Rushworth reported that Mrs M Wilkinson had suggested a sign at the north end of the village alerting visitors to the location of the car park. The Chairman replied this would have to be an agenda item before it could be considered as residents could have different views. It would require a proposal identifying size, colour, wording, location and what attached to.</p>
20	<p>Date of the next meeting: Wednesday 12th June 2024 (agenda items by 6th June'24)</p>