

Barley with Wheatley Booth Parish Council (BPC)

Minutes of the Meeting of the Council held on Wednesday 14th August'24 at the Village Hall

Present: Cllr. D. Heap (Chair) Cllr. D. Goldsbrough Cllr. G. Grimshaw
Cllr. L. Rushworth

In Attendance: C A Heap (Clerk & RFO) **Public:** None

1.	Apologies: Cllr. J. Harthan (Maternity) & Cllr J. Connor Absent: None Cllr Heap & Goldsbrough confirmed they had received a letter of resignation from Cllr. Lee Hunt earlier in the day but it did not give a leaving date. Chair to contact LH.	
2.	Councillors Declaration of Interest: None	
3.	To Approve the Minutes of the Council Meetings held on 12th June & 24 July 2024. It was RESOLVED that the Minutes of both meeting should be APPROVED and that the Chair sign them as a correct record.	
4.	Public Participation: None	
5.	Financial Matters: The following payments were approved / ratified for payment:	
	June'24	Expenditure
	17	J. Harthan & Gate Karabina
	17	JC Compost
	18	UU Water Toilets May-June
	24	Lloyds Jones Toilet Supply
	24	Toilets Pendle Inn + Key
	30	Gatekeeper Salary
	30	Clerk Salary
	30	RFO Salary
	1 July'24	CP Sign Clips Start Safety DH
	1	Cable Ties & Toilet Mops DH
	1	Gatekeeper Tim C June
	5	B. Pinder Slide & Bench Paint
	5	AJB Playground Works
	5	Wilkinson June Toilet Clean
	16	Octopus Energy Electricity June
	16	LALC Subscription
	16	PwE Commission
	16	J Maunder Garden Services
	18	UU Water Toilets May-June
	19	PGrd Lawn Turf & Cpark GateKey
	19	TravisPerkins Kiln Dried Sand PG
	24	Johnston Ltd PG Fencing

Confirmed Minutes

Derek Heap

Date: 11 September 2024

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1 Aug'24	Mike Dodd Gratuity PG Turfing	22.00
1	Cable Ties DH	7.56
1	Plastic Key Tags	5.21
1	Lloyds Jones Toilet Supply	169.49
9	RFO Gratuity Audit	100.80
9	PFK External Auditor	378.00
9	Dewhurst Paint Supply Playground	51.56
14	Wilkinson July Toilet Clean	372.00
14	Knapsack Sprayer DH	121.00
14	PwE Commission	495.12
14	Octopus Energy Electricity July	54.16

6. **Planning Applications (PA) for Consideration & Updates:**
Town and Country Planning Act 1990 APPLICATION: 24/0329/OHL

PROPOSAL: Full: Stone cladding to first floor Western elevation; timber cladding to single storey extension; erection of a single-storey outdoor store for plant; flat roof of single-storey extension to be used as external terrace with balustrade; walkway to access upper garden level; un-obscuring roof-lights and various windows; incorporating an integrated solar roof to the South; removing existing chimney; and the relocation of an existing garden pod.

AT: Far Banks Farm Cross Lane Barley FOR: Mark Platt

The Chair informed the Certificate of Lawful Development had been approved by the Borough Council and members were pleased to see that the corner window was reduced in size on the north and west elevations. Members were also pleased to see the glass balustrades removed from the design and replaced with matching slate on the north elevation and cast black steel on the west elevation.

After some discussion, the proposed building improvements were welcomed.

The Council did however have concerns over the two outbuildings. No dimensions were provided on the drawings (and the Council was unable to scale from the drawings) so that the size, height and distance from boundaries and the main building could not be determined. It was also considered that the proposed plant room was forward of the principal elevation and that the garden pod seemed so far from the main building it was in the open countryside. Given these concerns members RESOLVED to object to the planning application and request the planning authority carry out diligence on these matters.

Update: Mankowles PLE/23/1087 - In August 2023 members had noticed that the stone roofing slates on the rear of the building were not the same; it looked like there were existing slates at the top of the roof and newer slates on the lower section of the roof. PBC were aware of the issue and had given the developer a period to remedy the situation. Cllr Heap had recently visited the structure and shared images with Members; it was agreed that there was still a distinct difference in colour. An update had been sent to PBC and a reply awaited.

Update: Installation of Solar Panels at Ogden Hill Farm – Decision 28 August'24.

Update: COLD 5No Houses at Barley House Farm – Referred to BwP meeting'.

7. **Parish Maintenance & Village Projects – Members to receive Reports & Proposals**
Update on Playground Upgrade

All works were completed and invoices had been paid. There was an outstanding defect of two small punctures in the carpet and Kompan would be repairing them. A completion certificate

	<p>had been issued to Kompan, by the RFO, dated 12 July 2024 and the one year defects period will terminate on 11 July 2025.</p> <p>The total cost of the whole playground improvement project including equipment, surfaces, new fences and footways (inside and out) was circa £45k with a £5k grant from PBC.</p> <p>Playground Inspections - Cllr Goldsbrough informed these had restarted and he would forward a copy to the Clerk for the PC records. He was checking a gate. Action: Cllr Goldsbrough.</p> <p>Infill to Hedges – Cllr Heap offered two substantial Hawthorne plants to support the project. Action: Cllr Goldsbrough</p> <p>Toilet Upgrade – It was reported a resident on the bullion has offered to assist. Action. Cllr Heap to make contact.</p>
8	<p>Traffic Issues, Turning Area, Car Park & Planned Events</p> <p>Cross Lane Parking on Verges above Village Hall – Feedback from Village Hall Proposed double yellow lines outside the VH to prevent inconsiderate parking and congestion. The Village Hall had said that ideally the lines would be on the opposite side of the road from the VH so people could park outside the VH. Members thought it unlikely LCC would put double yellow lines on the footway side of Cross Lane rather than the verge side and the Council also wanted to protect the verges. Members RESOLVED to request LCC install double yellow lines on the VH side of Cross Lane from just above the VH to the bend in the road.</p> <p>Events Planned: On 7th September Barley Events Committee Summer Event on Village Green. On 7th September Pendleside Hospice are hosting a long-distance trek and they will have an aid station on the car park. They are expecting 100-140No walkers between 0900-1230Hrs.</p> <p>Surface Dressing of Barley New Road The works have been completed in July but the road lines have not been reinstated, Action: Cllr Heap to encourage LCC to reinstate parking restriction lines asap.</p>
9	<p>Discussion Item – Meeting to discuss future of Barley Chapel considering dwindling attendances and finances plus the recent identification of dry rot in the roof. The Chapel has arranged a crisis meeting for residents interested on 28th August 2024.</p> <p>Members considered they could not discuss this matter in any detail since the extent of the repair works were unknown. Whilst some members were in favour of financially supporting the Chapel it was recognised that there might be little the PC can legally do but this could be researched further. Action: RFO.</p>
10	<p>CCTV – Members to consider a proposal to upgrade the CCTV cameras.</p> <p>Cllr Grimshaw circulated a paper detailing options for upgrading the CCTV cameras to provide better images, day and night time, for the police and others. The proposed Ubiquiti UVC G5 Pro was the preferred camera for the Village Hall, Hargreaves Farm and the car park sites. The proposal included configuring the camera system to have a single centralised recording device within the village hall. This will require the village internet to connect the cameras over</p>

	<p>the network. The proposal included Cllr Grimshaw undertaking the installation supported by other volunteers. An installation period of 2 months was planned. Members RESOLVED to support this project and set a budget of £5k. Action: Cllr. Grimshaw</p>
11	<p>Car & Coach Parking Policy – Members are asked to consider details of a parking policy for inclusion on the Council’s website and agree coach parking charges.</p> <p>Cllr Heap had previously circulated a draft policy and guidance document, including recommendations for coach parking charges, for consideration. It was RESOLVED to adopt the document and post it on the Council webpage. Action: Cllr Heap & Grimshaw. It was agreed to purchase a sign informing “Reserved for Coach Parking”.</p>
12	<p>Reports from Chairman Management arrangements during the summer 2 months recession (no July meeting).</p> <p>Purchase a 20L knapsack sprayer for weed treatment - completed August’24.</p> <p>Members agreed to offering cleaning work to PI cleaner – Ex. wash down bins & benches. Members agreed to request F. Wilkinson undertakes a deep clean of toilet block. Members agreed to a small repair to the riverside wall opposite Higher Barley Green. Action Heap.</p> <p>Balsam eradication around village – Cllr Heap reported little had been done to date.</p>
13	<p>Clerk & Financial Officers Report</p> <p>The current bank balance was £77485.91 and after setting aside commitments, and reserves, the monies available for the Council to spend is £36k.</p> <p>External Auditors Report 2023/24 - On the basis of our review of Sections 1 and 2 of the Annual Governance and Accountability Return (AGAR), in our opinion the information in Sections 1 and 2 of the AGAR is in accordance with Proper Practices and no other matters have come to our attention giving cause for concern that relevant legislation and regulatory requirements have not been met. Notices had been posted on the website and noticeboard.</p>
14	<p>Chairman to discuss relationship with Pendle Borough Council</p> <p>The chairman gave a short presentation to members emphasising the importance of working collaboratively with PBC and the benefits of cost sharing where appropriate. He referenced the gifting of the car park and PBC support on the car park with grass cutting and waste collection along with professional accountancy and engineering services to the PC. They had also awarded grants adding up to £13k over the last five years.</p> <p>A discussion followed and members agreed to developing a cost share process with PBC to improve waste bins on the car park and village green. Action: Cllr Heap & Grimshaw.</p>
15	<p>Members to receive an update and discuss the Best Kept Village</p> <p>The Chairman confirmed that Barley had not progressed to the final judging round.</p>
19	<p>Reports from Councillors & Borough Councillor Reports: None</p>
20	<p>Date of the next meeting: Wednesday 11th September 2024 (agenda items by 5th Sept’24)</p>