

Barley with Wheatley Booth Parish Council (BPC)

Minutes of the Meeting of the Council held on Thursday 18<sup>th</sup> January'24 at the Village Hall

**Present:** Cllr. D. Heap (Chair) Cllr. D. Goldsbrough Cllr. G. Grimshaw  
Cllr. L. Rushworth Cllr. J. Harthan

**In Attendance:** C A Heap (Clerk & RFO) **Public:** None

1.	<b>Apologies:</b> Cllr L. Hunt & J. Connor	<b>Absent:</b> None																																				
2.	<b>Councillors Declaration of Interest: None</b>																																					
3.	<p><b>To Approve the Minutes of the Council Meetings held on 13<sup>th</sup> December 2023.</b> <b>To Approve the Minutes of the Council Meetings held on 20<sup>th</sup> December 2023.</b></p> <p>It was <b>RESOLVED</b> that the Minutes of the meeting should be <b>APPROVED</b> and that the Chair sign them as a correct record.</p>																																					
4.	<b>Public Participation: None</b>																																					
5.	<p><b>Financial Matters:</b> The following payments were approved / ratified for payment:</p> <table border="1"> <thead> <tr> <th>December'23</th> <th>Expenditure</th> <th></th> </tr> </thead> <tbody> <tr> <td>15</td> <td>Octopus Energy Electricity</td> <td>57.11</td> </tr> <tr> <td>19</td> <td>UU Water Toilets Nov-Dec</td> <td>198.22</td> </tr> <tr> <td>21</td> <td>Gatekeeper Salary</td> <td>237.00</td> </tr> <tr> <td>21</td> <td>Clerk Salary</td> <td>555.00</td> </tr> <tr> <td>21</td> <td>RFO Salary</td> <td>370.00</td> </tr> <tr> <td>21</td> <td>PwE Commission November</td> <td>233.22</td> </tr> <tr> <td>January'24</td> <td></td> <td></td> </tr> <tr> <td>2</td> <td>Shorrocks Trichem Hygiene Bin</td> <td>216.00</td> </tr> <tr> <td>2</td> <td>Wilkinson Toilet Clean Dec</td> <td>372.00</td> </tr> <tr> <td></td> <td></td> <td></td> </tr> <tr> <td></td> <td></td> <td></td> </tr> </tbody> </table>		December'23	Expenditure		15	Octopus Energy Electricity	57.11	19	UU Water Toilets Nov-Dec	198.22	21	Gatekeeper Salary	237.00	21	Clerk Salary	555.00	21	RFO Salary	370.00	21	PwE Commission November	233.22	January'24			2	Shorrocks Trichem Hygiene Bin	216.00	2	Wilkinson Toilet Clean Dec	372.00						
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6.	<p><b>Planning Applications (PA) for Consideration &amp; Updates:</b> There were no updates to report other than Cllr Heap had been told by Mr Wren that he had sold Boothman Wood.</p>																																					
7.	<p><b>Parish Maintenance &amp; Village Projects – Members to receive Reports &amp; Proposals</b> <b>Update on Playground Upgrade</b></p> <p>Cllr Heap reported that design amendment proposals, including adding an extra swing and changes to the climbing tower, have been sent to Kompan to enable them to provide a revised quote. Once the final quote has been received the playground committee will arrange a meeting to agree the revised price and place a draft order.</p> <p>It is anticipated that the PC and Kompan will arrange a project planning meeting during early February to go through the scheme details.</p>																																					

Cllr. Goldsbrough said Kopan had indicated they could install the new playground by April. The Chairman reminded members that the PBC grant for the playground expires on 31<sup>st</sup> March so an early start was required.

#### **Playground Fence**

A specification and pricing schedule had been prepared in draft by the Chairman and sent to the Playground project team for comments. A copy of the draft document has also been sent to Kompan and they will be preparing a cost estimate. Cllr's. Goldsbrough and Harthan confirmed they approved the specification and schedule.

Kompan have confirmed they would prefer to have the new fence erected after the new playground equipment has been installed. The consequence was that the section of fence that had recently blown down, approximately 20m, would not be replaced until the new playground was installed.

The new fencing documents would be sent to two other contractors along with a request to provide a quotation for supply and erect a new fence. **Action: RFO** in February.

#### **Update on Repairs to Masonry Wall between Cabin & Village Green**

The Chairman reported that a meeting would be scheduled with PBC Engineers Department in early February. **Action: Cllr. Heap & Grimshaw.**

#### **Update on Xmas Lighting Decorations Project**

Christmas lights on the tree and turning area have been removed and put into the storage cupboard in VH by Cllrs Connor & Grimshaw.

ABC electrical have been commissioned to remove the 'stars' and additional string lights on VH and Chapel and they will also be stored in VH.

Cllr. Goldsbrough has been contacted by Blachere Ltd to arrange a meeting to discuss additional lighting for Xmas next year. It was agreed that Cllr Heap & Grimshaw would arrange a meeting with Blachere to discuss new products. **Action: Cllr Goldsbrough.**

### **8. Traffic Issues, Turning Area, Car Park & Planned Events**

#### **Resident Parking Update**

Road lining works and signs had been completed on Friday 12<sup>th</sup> January. The signs have been covered with bags and should remain so until the scheme commences. The next LCC order for the scheme is currently being processed and the 'come into force' date will then be publicly advertised by LCC. A time window will be set for residents to obtain their parking permits prior to enforcement commencing.

Cllr. Rushton expressed concern regarding the size and location of parking bays outside the Chapel and Barley mow. She felt they were the wrong size and located incorrectly. The Chairman said a representative from LCC is visiting so any issues can be pointed out to her and hopefully resolved if possible. **Action: Cllr. Heap.**

#### **Closure of Barley New Road**

The 'patching' works have been completed and members felt the scheme has been a success with driving surfaces improved. However, double yellow lines have been lost where the new surface has been installed and visitors are parking in these areas causing a hazard. Members felt this needed bringing to the attention of LCC as a matter of urgency. **Action: Cllr Heap.**

Cllr. Harthan reminded members that Cllr Grimshaw had suggested yellow lines were needed on a dangerous bend on Barley New Road.

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	<p><b>Action:-</b> Cllr's Harthan and Grimshaw to take photos of 'danger spots' on bends including images with cars parked there. . As agreed previously, the PC would begin the process of applying for additional yellow lines on Barley New Road and outside VH once resident parking was in force. The Chairman informed council this process was likely to take in the region of 12 months</p> <p><b>Events:</b> Pendle Way Walk on Saturday 3rd February – about 150No Walkers from VH A Clayton Harriers fell race is planned for 2<sup>nd</sup> March 2024</p>
9.	<p><b>Members to consider the purchase of a new outdoor defibrillator cabinet to be installed in the bus shelter.</b></p> <p>Cllr Connor had put this on the agenda and he had proposed two very different cabinets on the WhatsApp Group but he was not present to explain his proposals. Cllr Heap said that the PC needed to know if any new cabinet was an improvement on what we currently had. He did not see that a power free cabinet was an improvement when we had an available power supply. The key requirements of the cabinet are to protect the Defib from the weather, vandalism and theft and temperature regulation (heater) to protect the Defib battery from low temperatures enabling the longest life from it. It was noted that the Defib itself had a battery and did not rely on the power supply. Item deferred for further research. <b>Action: Cllr Harthan</b></p> <p>Cllr Harthan suggested the Village Hall should have a defibrillator.</p>
10.	<p><b>Members to also consider the purchase and installation of a dedicated internet connection at the toilet block for the park management system.</b></p> <p>Cllr Hunt had put this on the agenda but was not present so decisions were deferred. The reliability of the VH internet and the additional cost of a replacement would form part of a business case to consider. Further investigation required. <b>Action: Cllr Hunt &amp; Grimshaw.</b></p>
11.	<p><b>Reports from Chairman</b></p> <p>The blocked gullies, opposite the Chapel and the Village Hall, had been cleared by LCC. Cllr Heap had delivered grit salt to the toilet block and spread some on the snow and ice. The bins in the village are overflowing. <b>Action:-</b> Cllr. Grimshaw to contact PBC. All pensioners Christmas gifts had been delivered and had been well received.</p>
12.	<p><b>Members to review and update (if necessary) the Parish Council's Standing Orders</b></p> <p>Deferred to February meeting.</p>
13.	<p><b>Clerk &amp; Financial Officers Report</b></p> <p>The current bank balance was £102,335.31 and after setting aside commitments, and reserves, the monies available for the Council to spend is £33k.</p>
14.	<p><b>Reports from Councillors &amp; Borough Councillor Reports:</b></p> <p>Cllr Goldsbrough had arranged for a contractor to clear blocked toilet drains on 16 January. The ladies' toilet hand dryer units had electrically tripped and this had put the car park pay kiosk out of action which demonstrated that PwE had linked their system to the handwash units. Nigel Dewhurst had affected a temporary electrical repair.</p>
15..	<p><b>Date of the next meeting: Wednesday 14<sup>th</sup> February 2024 (agenda items by 8<sup>th</sup> Feb'24)</b></p>