

Barley with Wheatley Booth Parish Council (BPC)

Minutes of the Meeting of the Council held on Wednesday 9th October'24 at the Village Hall

Present: Cllr. D. Heap (Chair) Cllr. D. Goldsbrough Cllr. L. Rushworth

In Attendance: C A Heap (Clerk & RFO)

Public: None

1.	<p>Apologies: Cllr. J. Harthan (Maternity), Connor & Grimshaw. Absent: None Note: The Clerk consulted with all members before the meeting and all agreed to the meeting being held with a quorum of three members, as set out in the Councils Standing Orders.</p>																																					
2.	<p>Councillors Declaration of Interest: None</p>																																					
3.	<p>To Approve the Minutes of the Council Meetings held on 11th September 2024. It was RESOLVED that the Minutes of both meeting should be APPROVED and that the Chair sign them as a correct record.</p>																																					
4.	<p>Public Participation: None</p>																																					
5.	<p>Financial Matters: The following payments were approved / ratified for payment:</p> <table border="1"> <thead> <tr> <th>September'24</th> <th>Expenditure</th> <th></th> </tr> </thead> <tbody> <tr> <td>16</td> <td>PwE Commission August</td> <td>670.97</td> </tr> <tr> <td>17</td> <td>UU Water Toilets June-July</td> <td>197.21</td> </tr> <tr> <td>17</td> <td>Octopus Energy Electricity August</td> <td>52.71</td> </tr> <tr> <td>20</td> <td>J. Wall Toilet Clean Sept.</td> <td>108.00</td> </tr> <tr> <td>25</td> <td>Gallagher Insurance</td> <td>694.46</td> </tr> <tr> <td>30</td> <td>Gatekeeper Salary</td> <td>220.00</td> </tr> <tr> <td>30</td> <td>Clerk Salary</td> <td>429.00</td> </tr> <tr> <td>30</td> <td>RFO Salary</td> <td>283.50</td> </tr> <tr> <td>1 October</td> <td>Wilkinson Sep Toilet Clean</td> <td>252.00</td> </tr> <tr> <td></td> <td></td> <td></td> </tr> <tr> <td></td> <td></td> <td></td> </tr> </tbody> </table>		September'24	Expenditure		16	PwE Commission August	670.97	17	UU Water Toilets June-July	197.21	17	Octopus Energy Electricity August	52.71	20	J. Wall Toilet Clean Sept.	108.00	25	Gallagher Insurance	694.46	30	Gatekeeper Salary	220.00	30	Clerk Salary	429.00	30	RFO Salary	283.50	1 October	Wilkinson Sep Toilet Clean	252.00						
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6.	<p>Planning Applications (PA) for Consideration by Members & Updates:</p> <p>Town and Country Planning Act 1990 APPLICATION: 24/0545/FUL PROPOSAL: Full: Demolition of existing farmhouse and several outbuildings and the erection of a 1 no. self-build dwelling. AT: Ing Ends Farm Barley Lane Barley FOR: Mr Richmond</p> <p>A letter from the developer's architect was read out to members addressing the planning issues raised by the Council which included maintaining the existing building, amount of glazing and the height of the building. The architect said that there had been pre-consultation with PBC planning who had agreed the old farm was not worth saving and that the glazed areas faced away from neighbours</p>																																					

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and the public highways and footpaths. The architect had offered a meeting with the PC and members agreed this could be arranged.

Update: Manknowles PLE/23/1087 - In August 2023 members had noticed that the stone roofing slates on the rear of the building were not the same; it looked like there were existing slates at the top of the roof and newer slates on the lower section of the roof. PBC were aware and in October 2023 reported that the owners wanted to try and colour the roof to see if they can get the materials to match. PBC had agreed to this and the owner was getting on with it and PBC would see if does or does not work. In August 2024 there was no apparent changes and PBC were notified on 14 August'24 and a reply was awaited.

In September it was noticed that there had been a change in the colour of the roof. Members thought this was quite sudden and thought the roof might have been spray painted or something similar. Members **RESOLVED** to write to PBC again and request they view the roof and recommend waiting a further six months to see if there is any further change in the colour. **Action: Clerk.**

7. **Parish Maintenance & Village Projects – Members to receive Reports & Proposals**

Toilet Block Upgrade

Robert Baines had collected the keys to the toilet block earlier in the week. He confirmed he had received the PC brief for improvement works and he would be starting by undertaking an assessment of the floors, doors and roof.

Update on CCTV Camera Replacement Project

Cllr Grimshaw was not in attendance but had reported no progress in the last month.

Replacement of post and wire fence on playground near Slide with picket fence,

Cllr Heap reported that the old dilapidated fence between the hedge near the slide and the bridge access to Barley Farmhouse was to be replaced with a timber picket fence and Ian Johnston had started work today. The fence would match the existing picket fence between the playground and the footpath but it would be 300mm higher and it would include a locked gate. The fence would stop children accessing the river.

Update on Waste Bin Replacements

The Chairman reported that the waste bin at the entrance to the car park and the waste bin on the village green near the toilet block were both to be replaced with the Broxap Derby Double Bins which would double the waste holding capacity. The Chairman confirmed the costs were circa £700 each and it had been agreed PBC would fund one and BPC the other. They would be a black heritage design with a gold stripe. Cllr Heap would liaise with PBC on installation and cost sharing. **Action: Cllr Heap.**

Update on Washing of Waste Bins

Completed by Pendle Inn staff this week at a cost of £36.

Update on deep clean of Toilets

Frank Wilkinson would be using a power washer to clean the toilets,

	<p>Update on Playground Inspections Cllr Goldsbrough informed he was completing a third inspection and he would forward a copy to the Clerk for the PC records. Action: Cllr Goldsbrough. Pendle BC had confirmed the Kompan repair to the carpet under the swing was satisfactory.</p> <p>Update on Other Village Projects – None</p>
8	<p>Traffic Issues, Turning Area, Car Park & Planned Events</p> <p>Cllr Goldsbrough reported that the resident parking scheme was being abused and the matter should be reported to LCC. Cllr Heap replied that LCC would want a guide to the times when cars were parked in breach of the RP scheme so they could target visits. Action Cllr Goldsbrough & Rushworth. If the Council are to add to the existing signage the size, wording, colour and location would have to be agreed at a Council meeting.</p> <p>Events Planned: The Tour of Pendle event is to take place on Saturday 16th November. As usual, Clayton Harriers would be hiring three portable toilets to go on the car park.</p>
9	<p>Members to consider a proposal that the Parish Council takes over the ownership of the Village Green and the associated responsibilities and maintenance costs.</p> <p>Following a recent discussion the chairman had discussed the matter with Pendle BC. Pendle had confirmed they were willing to transfer the land to BPC and continue with maintenance works with charges to BPC for grass cutting, emptying bins and miscellaneous works of circa £4500+ per year.</p> <p>The Chairman said he could see no benefits and only liabilities to the future Council. There was no certainty that PBC would continue to deliver services in the future which would mean the Council having to take on contractors or provide services themselves which would be a demand on Councillors time. All liabilities would transfer to the Council and so additional insurance would be required plus the time dealing with such matters as liability claims and inspections. Furthermore, there would be an ongoing cost of circa £5k year on year and he thought the whole matter would be a burden on future Councillors.</p> <p>Some members were concerned that PBC could sell the Village Green for housing. The Chairman responded that to be designated as a village green, the land must have been used for lawful sports and pastimes by a significant number of local people for at least 20 years. This designation will protect the land from development and preserve it for use by local people; this gives a high degree of protection for Barley Village Green. The chairman further explained that a higher degree of protection is achieved if the green was "registered" as a village green and only PBC, as owners, can do this.</p> <p>It was RESOLVED to decline the offer to transfer the Village Green to the Parish Council but for the Council to continue to financially support the maintenance of the green. In return PBC will be asked to progress the registration of the green over the next 12 months.</p>
10	<p>Members are asked to consider if opening a savings account might be appropriate so that the Council can benefit from interest payments. Members RESOLVED to instruct the RFO to investigate options with Barclays Bank.</p>

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11	<p>Reports from Chairman</p> <p>Update on process for selection of a co-opted Councillor. There had been one applicant to date and the position would remain open until the November agenda is published. Applicants would be invited to attend an interview at the November meeting.</p> <p>Update on parking policy on website and other proposals for Resident and Turning Area parking. It was RESOLVED that a summary of the Turning Area Parking Policy and the Resident Parking arrangements should be included on the Council website. Action: Cllr Heap</p> <p>Members to consider taking down flag from the flagpole for the winter period. It was RESOLVED to remove any flags from the Turning Area flagpole after the Remembrance Service until spring to minimise damage to the flag and noise nuisance to residents. Action: Cllr. Connor.</p> <p>Members to agree on negotiating team for PwE contract beyond January 2025. It was RESOLVED that Cllr Heap, Cllr Goldsbrough and the RFO would lead on negotiations and report back to the Council for a final decision.</p> <p>Winter Maintenance Policy for Car Park Members discussed the requirement and agreed that a policy was required which stated what the PC would and would not do during ice and snow conditions. Action: Cllr Heap.</p> <p>Large Water-Plus Invoice The RFO reported that the Council had received an invoice of £1,497.78 for September 2024. The usual monthly invoice was circa £200. A meter reading had recently been submitted and a query has been raised with Waterplus. Action: RFO.</p> <p>Members to discuss option to install separate water meters for Cabin and the PC. Members discussed installing a separate water meter for the Cabin and agreed to investigate if this was possible once the above invoice costs were resolved. Action: RFO.</p>
12	<p>Clerk & Financial Officers Report The current bank balance was £88,254 and after setting aside commitments, and reserves, the monies available for the Council to spend is £35k.</p>
13	<p>Reports from Councillors & Borough Councillor Reports: Cllr. Connor will order Remembrance Day wreaths.</p> <p>Cllr Goldsbrough reported he and Cllr Heap had met with Blachere Ltd and they are looking options to extend the Xmas lights on the Turning Area. Action: Cllr Goldsbrough & Heap.</p>
14	<p>Date of the next meeting: Wednesday 13th November 2024 (agenda items by 7th Nov'24)</p>

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