

Barley with Wheatley Booth Parish Council (BPC)

Minutes of the Meeting of the Council held on Thursday 13th February'25 at the Village Chapel

Present: Cllr. D. Heap (Chair) Cllr. D. Goldsbrough Cllr. J. McGregor Cllr. J. Harthan
Cllr. G. Grimshaw Cllr. L. Rushworth

In Attendance: C A Heap (Clerk & RFO)

Public: None

1.	<p>Welcome: The Chairman explained the venue had been changed because there was a wedding at the Village Hall the following day. Apologies: Cllr. Connor Absent:</p>																																																					
2.	Councillors Declaration of Interest: None																																																					
3.	<p>To Approve the Minutes of the Council Meetings held on 9th January 2025. It was RESOLVED that the Minutes of the meeting should be APPROVED and that the Chair sign them as a correct record and append to the PC website.</p>																																																					
4.	Public Participation: None																																																					
5.	<p>Financial Matters: The following payments were approved / ratified for payment:</p> <table border="1"> <thead> <tr> <th>January'25</th> <th>Expenditure</th> <th></th> </tr> </thead> <tbody> <tr> <td>13</td> <td>Riverside Fence VAT I. Johnston</td> <td>250.00</td> </tr> <tr> <td>14</td> <td>Octopus Energy Electricity December</td> <td>46.92</td> </tr> <tr> <td>17</td> <td>UU Water Toilets Dec-Jan</td> <td>184.99</td> </tr> <tr> <td>28</td> <td>Gratuities & Xmas Hardware DH</td> <td>43.22</td> </tr> <tr> <td>28</td> <td>Gary Pegg Clean Toilet Roof</td> <td>105.00</td> </tr> <tr> <td>29</td> <td>Abc Electrical Xmas Take Down Lights</td> <td>250.00</td> </tr> <tr> <td>29</td> <td>Toilet Clean Pendle Inn FB</td> <td>24.00</td> </tr> <tr> <td>February'25</td> <td></td> <td></td> </tr> <tr> <td>4</td> <td>Wilkinson January Toilet Clean</td> <td>336.00</td> </tr> <tr> <td>4</td> <td>James Maunder Maintenance Works</td> <td>420.00</td> </tr> <tr> <td>10</td> <td>Gritting Car Park Jan'25</td> <td>132.00</td> </tr> <tr> <td>10</td> <td>No Dogs on Playground - Sign Shed DH</td> <td>21.21</td> </tr> <tr> <td>13</td> <td>LCC Reserved Coach Signs & Framr from LCC</td> <td>134.40</td> </tr> <tr> <td>13</td> <td>PwE Commission January</td> <td>374.77</td> </tr> <tr> <td></td> <td></td> <td></td> </tr> <tr> <td></td> <td></td> <td></td> </tr> </tbody> </table>			January'25	Expenditure		13	Riverside Fence VAT I. Johnston	250.00	14	Octopus Energy Electricity December	46.92	17	UU Water Toilets Dec-Jan	184.99	28	Gratuities & Xmas Hardware DH	43.22	28	Gary Pegg Clean Toilet Roof	105.00	29	Abc Electrical Xmas Take Down Lights	250.00	29	Toilet Clean Pendle Inn FB	24.00	February'25			4	Wilkinson January Toilet Clean	336.00	4	James Maunder Maintenance Works	420.00	10	Gritting Car Park Jan'25	132.00	10	No Dogs on Playground - Sign Shed DH	21.21	13	LCC Reserved Coach Signs & Framr from LCC	134.40	13	PwE Commission January	374.77						
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6.	Planning Applications (PA) for Consideration by Members & Updates: None																																																					
7.	<p>Parish Maintenance & Village Projects – Members to receive Reports & Proposals Update on CCTV Camera Replacement Project - Cllr Grimshaw reported no progress but he anticipates purchasing the equipment in the next month.</p>																																																					

	<p>Update on Playground Inspections – All inspections and reports up to date. Cllr Goldsbrough reported that the fencing contractor had attended site and he was waiting for feedback regarding the gate locks.</p> <p>Cllr Heap reported he had purchased two plastic “No Dogs Allowed” signs for the playground.</p>												
8	<p>Traffic Issues, Turning Area, Car Park & Planned Events</p> <p>Cllr. Goldsbrough reported that he will present details for the proposed additional RPS signage including wording, font size, colour and proposed location for discussion at the next Council meeting. This is to increase visitors’ awareness of the RPS. Action: Cllr. Goldsbrough Deferred to next meeting.</p> <p>Events in Barley</p> <ul style="list-style-type: none"> • Clayton Harriers “Stan Bradshaw” race was scheduled for Saturday 1st March. • Rossendale Mountain Rescue “Dark Dash” was scheduled for Wednesday 26 March. 												
9	<p>Members to receive an update and make decisions on Toilet Block upgrade</p> <p>The Chairman reported that he had received an e-mail from Robert Baines late in the afternoon. It contained three cost estimates based upon three improvement options:</p> <table border="1" data-bbox="172 943 1497 1335"> <thead> <tr> <th>Option</th> <th>Description</th> <th>Cost Est. £</th> </tr> </thead> <tbody> <tr> <td>1</td> <td>PC specification Sept’24 include gents’ floor & urinals, new doors and frames in both toilets, pipe covers and new flat roof with new guttering.</td> <td>19,893</td> </tr> <tr> <td>2</td> <td>As above plus improvements to Disabled WC, external works including wall pointing and cladding plus new pitched roof.</td> <td>52,865</td> </tr> <tr> <td>3</td> <td>Full internal refurbishment throughout (new floor coverings, wall finishes, sanitaryware, cubicles, lighting, etc.) plus external refurbishment to try and eliminate ongoing maintenance liabilities</td> <td>109,282</td> </tr> </tbody> </table> <p>There had been no time to undertake a full assessment of the options other than for the Chairman to outline the three options as described above. He reminded Council they had set a budget for Option 1 of £17k in September and this had now increased to £20k He added that there were works that needed to be added to Option 1 given the other necessary works that Rob had proposed such as improvements to the disabled toilet.</p> <p>A discussion followed on how much members were prepared to invest in the toilet block. All members felt they had to be safe, private, clean and functional and suitable for a range of users. The disabled toilet must be accessible using a radar key at any time of the day. Existing wall tiles, stainless steel toilets and handwash units were considered satisfactory.</p> <p>After discussion members RESOLVED to set a budget of £30k allowing for Option 1 and part of Option 2 to be undertaken. The working group, Councillor Heap and Councillor Goldsbrough supported by Robert Baines are to develop a schedule of works valued at circa £30k and report back to Council for confirmation of authority to progress to tender,</p> <p>Servicing of Handwash Units Members RESOLVED to engage Wallgate Limited to service all four handwash units in the toilets providing costs were reasonable. Action: RFO.</p>	Option	Description	Cost Est. £	1	PC specification Sept’24 include gents’ floor & urinals, new doors and frames in both toilets, pipe covers and new flat roof with new guttering.	19,893	2	As above plus improvements to Disabled WC, external works including wall pointing and cladding plus new pitched roof.	52,865	3	Full internal refurbishment throughout (new floor coverings, wall finishes, sanitaryware, cubicles, lighting, etc.) plus external refurbishment to try and eliminate ongoing maintenance liabilities	109,282
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	<p>Proposal to install water supply isolation taps to each toilet to reduce the impact of flooding – Currently need to turn off all water supply to the block if there is a burst pipe. Members RESOLVED to install isolation taps and replace damaged cisterns. Action: Cllr Heap</p>
10.	<p>Feedback on meeting with LCC regarding condition of Barley Lane. Members were asked to consider encouraging LCC to upgrade the Lay-By with the offer of a financial contribution circa £5k.</p> <p>Cllr Heap reported the outcome of the meeting with an LCC Engineer on 30 January:</p> <ul style="list-style-type: none"> • LCC would clean and install larger gullies at the upper section of Barley Lane, • Where carriageway edge deterioration was significant, edge repairs would be undertaken, • Carriageway patching would be undertaken – this had been undertaken, • Consideration of the best form of repair to the Pendle Hill layby would be made, • Consideration of the best form of repair to the lower narrow section of the road would be made (drainage and shape), • Install a chevron, or similar, at the right-angle bend near the bottom of Barley Lane <p>LCC had reported that budget restrictions limited monies available except for essential maintenance. Following a lengthy discussion members RESOLVED to contribute £5k towards improving the layby providing LCC were undertaking an improvement to the layby which improved parking and drainage, which would have a benefit to residents.</p>
11	<p>Members are asked consider and agree an updated Social Media policy – Cllr Harthan Deferred to next meeting.</p>
12	<p>Reports from Chairman</p> <p>Car Park Contract & Turning Area Lease - 2 Year Extensions for Park with Ease Ltd. Both documents had been prepared, signed by the Chair and Deputy Chair and sent to PwE for their signatures. Action: Clerk.</p> <p>Waste Bin at Barley Lane Lay-by Cllr. Heap confirmed the Lengthsman had undertaken litter picking at the layby area and would attend every 2 weeks. Cllr Heap had requested PBC increase the size of the waste bin and informed that the PC would contribute fifty percent of the costs. Response awaited.</p> <p>Update on application for formal registration of Village Green by Pendle BC The Chairman reported that the proposal had been referred to the PBC Executive Committee,</p> <p>Public Request for a Dog Waste Bin at Ings End. Members considered the request and gave consideration to other popular public footpaths having dog bins including Narrowgates, Barley Green and Barley Lane Lay-By. Member RESOLVED to purchase a dog waste bin at Ings End at a cost of circa £180 subject to a satisfactory arrangement being made with PBC regarding the frequent emptying. Action: Clerk.</p> <p>Cllr McGregor reported that residents had agreed with PBC that the dog bin at Ings Head Farm was removed about 2 years ago previous because it was not being regularly emptied by PBC.</p> <p>Minor Patching of Footway and Carriageway close to Village Hall Members agreed to purchase up to 5No bags of pothole filler material. Action: Cllr Heap</p> <p>Members RESOLVED to make a £50 donation to the Mountain Rescue.</p>

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	<p>Review of Projects The Chairman asked members to confirm their support to the projects previously agreed and which would be carried forward into 2025. The following projects were confirmed:</p> <table border="1" data-bbox="167 302 1417 705"> <thead> <tr> <th>Project</th> <th>Budget (£)</th> <th>Leads Councillors</th> </tr> </thead> <tbody> <tr> <td>Removal of dead trees in village</td> <td>1,500</td> <td></td> </tr> <tr> <td>New Shrubs Car Park</td> <td>1,500</td> <td></td> </tr> <tr> <td>Village Green Drainage</td> <td>6,000</td> <td></td> </tr> <tr> <td>Verti-drain & Scarify Village Green</td> <td>1,500</td> <td></td> </tr> <tr> <td>Re-lay uneven pcc paving's around toilet</td> <td>1,500</td> <td></td> </tr> <tr> <td>Turning Area Drainage</td> <td>Unknown</td> <td></td> </tr> <tr> <td>Upgrade 2 upper parking bays on car park</td> <td>6,000</td> <td></td> </tr> <tr> <td>Replace a Village Bench</td> <td>1,000</td> <td></td> </tr> </tbody> </table>	Project	Budget (£)	Leads Councillors	Removal of dead trees in village	1,500		New Shrubs Car Park	1,500		Village Green Drainage	6,000		Verti-drain & Scarify Village Green	1,500		Re-lay uneven pcc paving's around toilet	1,500		Turning Area Drainage	Unknown		Upgrade 2 upper parking bays on car park	6,000		Replace a Village Bench	1,000	
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13	<p>Members to consider whether to maintain or extend the parking restrictions on the Turning Area. In October 2021 members agreed to enforce parking restrictions between 0800Hrs and 1800Hrs so allowing parking in the evening to support village centre residents. Members agreed to review the parking restrictions and charging policy should resident parking be introduced and / or the Barley Mow car park was reinstated as a car park.</p> <p>Members discussed options and RESOLVED to maintain the current parking arrangements and review the policy again in 2 years or earlier if there was a change in circumstances.</p>																											
14	<p>Clerk & Financial Officers Report The current bank balance was £95,304.15 and after setting aside commitments, and reserves, the monies available for the Council to spend is £41k.</p>																											
15	<p>Members to consider whether to enter the Best Kept Village competition and how to progress if the village enters. Members RESOLVED to enter the 2025 BKV competition – Action: Clerk. Cllr Goldsbrough agreed to lead, hopefully assisted by Cllr. Connor if well enough. Members RESOLVED to engage a gardener for the summer – Lengthsman James Maunder. Members RESOLVED to establish a budget of £2k for maintenance of Parish assets at the joint discretion of the RFO, Chairman and Vice-Chairman</p>																											
15	<p>Reports from Councillors & Borough Councillor:</p> <p>Cllr Harthan – Inventory of Signs to determine if any are no longer required – No Report. Cllr Harthan reported that the Resident parking arrangements were different to urban areas in that parking bays were used to define where visitors could park rather than where residents only can park and suggested this was causing confusion for visitors. Cllr Heap thought the RP arrangements might be better suited to a rural village. Cllr Harthan commented that the “Keep Clear Gritting” signs were located where the RP bays were and would be better located near the Village Hall.</p> <p>Cllr McGreggor reported that local businesses he had spoken to had only shown limited interest in being included on a local list of suppliers but he would continue with the list..</p>																											
<p>Date of the next meeting: Thursday 12th March 2025 (agenda items by 6th March)</p>																												