

Barley with Wheatley Booth Parish Council (BPC)

Minutes of the Meeting of the Council held on Thursday 12th March'25 at the Village Chapel

Present: Cllr. D. Heap (Chair) Cllr. D. Goldsbrough Cllr. J. Harthan
Cllr. L. Rushworth

In Attendance: C A Heap (Clerk & RFO) **Public:** None

1. **Welcome:**
Apologies: Cllr. Connor **Absent:** Cllr Grimshaw & Cllr McGregor
The chairman explained the reason why apologies should be made to the Clerk in good time before a meeting so that the Clerk is aware that a quorum will be in attendance. Apologies will not be accepted from other third parties, including Councillors, in the future.

2. **Councillors Declaration of Interest: None**

3. **To Approve the Minutes of the Council Meetings held on 13th February 2025.**
It was **RESOLVED** that the Minutes of the meeting should be **APPROVED** and that the Chair sign them as a correct record and append to the PC website.

4. **Public Participation: None**

5. **Financial Matters:** The following payments were approved / ratified for payment:

February'25	Expenditure	
17	UU Water Toilets Dec-Jan	242.07
25	Rosendale & Pendle Mountain Rescue Donation	50.00
26	Octopus Energy Electricity January	82.78
March'25		
10	Wilkinson February Toilet Clean	336.00
10	FW Gritting x2 & Resin Repair toilet cisterns	31.00
10	New Gate Lock & keys & Screws	40.50
10	Lloyds Jones Toilet Supply	181.30
11	Octopus Energy Electricity February	80.26
12	PwE Commission February	483.29

6. **Planning Applications (PA) for Consideration by Members & Updates: None**

7. **Parish Maintenance & Village Projects – Members to receive Reports & Proposals**
Update on CCTV Camera Replacement Project - Cllr Grimshaw was not present and submitted no report. No update.

Confirmed Minutes *Derek Heap*

Date: 9 April 2025

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Update on Toilet Block Improvement Works

The chairman reported that two quotes has been received to fit seven pipe flow isolator valves to prevent flooding and replace three plastic cisterns. A contractor had been appointed and the works are due to commence W/C 17 March. **Action: Cllr Heap.**

As discussed at the last meeting, Robert Baines (a facilities manager living in Barley) had provided three cost estimates based upon three improvement options:

Option	Description	Cost Est. £
1	PC specification Sept'24 include gents' floor & urinals, new doors and frames in both toilets, pipe covers and new flat roof with new guttering.	19,893
2	As above plus improvements to Disabled WC, external works including wall pointing and cladding plus new pitched roof.	52,865
3	Full internal refurbishment throughout (new floor coverings, wall finishes, sanitaryware, cubicles, lighting, etc.) plus external refurbishment to try and eliminate ongoing maintenance liabilities	109,282

Members had agreed to set a budget of £30k allowing for Option 1 and part of Option 2 to be undertaken. Councillor Heap and Councillor Goldsbrough had pulled together a schedule of works from the options provided which amounted to a cost estimate of £31k.

Members considered all the works items included and **RESOLVED** to progress with the works included in the new Option 4. This option would now be put to Robert Baines to receive advice on how the works items complemented each other, whether any essential works had been missed and whether the cost estimate needed amending.

Action: Cllr Heap & Goldsbrough to liaise with RB on the works, costs and specification.

Cllr Harthan felt that the ladies' toilets should have plastic/wooden seats fitted. Cllr Heap responded that the existing toilets were high quality almost vandal proof stainless steel with a cast in seat. Whilst seats would offer more comfort, they would likely be a recurring maintenance liability for the Council.

Update on Removal of Dead Trees on Car Park – Cllr Heap & Cllr Grimshaw

Phase 1 tree removal had been completed on 5th March, laurel pruning to be arranged.

Update on Landscaping of Car Park with Large Bushes - Cllr Heap & Cllr Grimshaw

Cllr Heap confirmed that a list of plants had been agreed with Bannister Hall Ltd. Members discussed the size and prices of rhododendron bushes and agreed to purchase larger bushes to reduce the risk of theft. Arrangements will be made for delivery and for PBC to undertake the planting in March. Three Hawthorne bushes to be purchased for playground hedge.

Action: Cllr Heap, Cllr Grimshaw & RFO.

Members to approve their choice and possible purchase of a VE Flag – Cllr Connor

Members agreed to purchase a VE flag with a preference for no date included.

Update on Lengthsman Scheme – Members to agree contribution for 2025-26.

Members agreed to make an initial contribution of £2k in to the scheme. **Action: RFO.**

8	<p>Traffic Issues, Turning Area, Car Park & Planned Events</p> <p>The chairman had circulated a proposal for three additional signs to increase visitor awareness of the resident parking zone. One sign would be in the middle of the zone and the others towards the end of the zone; all clearly identifying the zone. White signs with blue emblems and black font were proposed in alloy all less than 1SqM in area. Providing appropriate locations could be found to fix the signs then members RESOLVED to purchase the additional signs and arrange erection. Action RFO & Cllr Goldsborough.</p> <p>It was also RESOLVED to also purchase two alloy "No Dogs" signs for the playground.</p> <p>Turning Area Parking policy updated by Cllr. Heap. Action Cllr Grimshaw to post on website.</p> <p>Events in Barley</p> <ul style="list-style-type: none"> • Clayton Harriers "Pendle Fell Race" race is scheduled for Saturday 5th April • Rossendale Mountain Rescue "Dark Dash" is scheduled for Wednesday 26 March.
9	<p>Members are asked to consider and agree an updated Social Media policy – Cllr Harthan Deferred to May meeting.</p>
10	<p>Reports from the Chairman</p> <p>Parking on Verges on Cross Lane above the Village Hall Update – Cllr Heap The Chairman reported he had written to LCC proposing that a short section of double yellow lines were introduced on Cross Lane, above the Village Hall, to reduce congestion. LCC had acknowledge receipt and confirmed the matter would be discussed at the next meeting of the Pendle Area Traffic Liaison Group.</p> <p>Update on application for formal registration of Barley Village Green by Pendle BC The Chairman reported that PBC had prepared a report on the registration, and this had recently been supported by the Council's Leadership Management Team. The report will now progress to the Executive Council meeting later in March.</p> <p>Public Request for a Dog Waste Bin at Ings End. The Clerk reported that a request had been submitted to PBC to install a dog bin.</p> <p>Feedback on meeting with LCC regarding condition of Barley Lane. The chairman confirmed that following the lobbying of LCC by the PC, LCC had started work earlier in the day on upper Barley Lane and would be installing new larger gullies with aprons and cleaning drainage pipes. Carriageway edge deterioration improvement works would follow, and the lay-by would be reinstated with granular subbase. Patching of the road had been undertaken in February. The chairman would raise further queries regarding the lay-by and the lower narrow section of Barley Lane and the installation of a chevron at the right-angled bend. Action: Cllr. Heap</p> <p>Feedback from LCC Parking Enforcement The chairman had been in contact with Parking Enforcement and reported the following:</p> <ul style="list-style-type: none"> • The team in the east covers Burnley, Hyndburn, Ribble Valley, Rossendale and Pendle • The team in the east has 15 Civil Enforcement Officers which means there is probably anywhere between 7 – 10 CEOs out and about around East Lancashire each day. • The team aim to visit Barley every Saturday and Sunday, visits during the week are carried out in conjunction with the Pendle mobile patrol and is every other day. • Parking problems can be reported at https://www.lancashire.gov.uk/roads-parking-and-travel/parking/report-a-parking-problem/

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	<ul style="list-style-type: none"> • There is no direct contact number to request immediate attendance of a CEO because of the size of the area covered and the resources available; the team would be pulled in all directions and vehicles could have moved before the CEO arrived. • Members discussed and agreed to offer Pat Lowcock the opportunity to put a plaque on an undedicated bench to commemorate Jeff Lowcock (recently deceased) who served for over 20 years on the P.C. Action: Clerk.
11	<p>Members are asked to consider a grant application for £1300 from the Barley Chapel towards £35k of roof repairs in accordance with the Councils S137 general powers. Members RESOLVED to approve the grant the application.</p>
12	<p>Members to review and update (if necessary) the Parish Council's Risk Assessment. Members discussed the content and RESOLVED to adopt the Risk Assessment.</p>
13	<p>Members to review and update (if necessary) the Parish Council's Asset Register. Members discussed the content and RESOLVED to adopt the Asset Register.</p>
14	<p>Members to review and update (if necessary) the Parish Council's Standing Orders. A review was undertaken by the Clerk who advised there had been no amendments issued by NALC since last year's major review of the SO's. Members discussed the content and RESOLVED to adopt the Standing Orders for 2025/26.</p>
15	<p>Clerk & Financial Officers Report The current bank balance was £98,154.83 and after setting aside commitments, and reserves, the monies available for the Council to spend is £14k. Members RESOLVED to appoint Mrs. S. Taylor again as the internal auditor for 2024-25..</p>
16	<p>Best Kept Village Competition Update The application form to be completed this month. Action: Clerk. James Maunder had agreed to provide support to the BKV by working extra hours on request. Cllr Goldsbrough requested the Cllr Harthan post on Facebook a request for volunteers to assist in the village – weeding and sweeping etc. Action: Cllr Harthan.</p>
17	<p>Reports from Councillors & Borough Councillor: Cllr Harthan – Inventory of Signs to determine if any are no longer required – Short report to be presented at the May meeting. Cllr Goldsbrough reported he had assisted the police to trawl through CCTV footage to identify the owner of a dog that had savaged a sheep. The dog owner had been identified.</p>
18	<p>Exempt Items – Members agreed to the Exclusion of Public & Press (Commercial Item) Members to decide whether to extend the lease of a toilet facility to the Cabin. Members agreed to extend the lease and increase the rent by a small amount. Action: Clerk to inform the Cabin and confirm if they wish to progress with the rental 2025-26.</p>
19	<p>Date of the next meeting: Wednesday 9th April 2025 (agenda items by 3rd April)</p>