

BARLEY WITH WHEATLEY BOOTH PARISH COUNCIL

'Content, at the foot of Pendle'

Winner: Lancashire Best Kept Village, Hamlet Class 2008-2010, 2013, 2016-17 & 2021.
Runner-up 2012, 14, 15 & 19, Winner: Forest of Bowland Best Kept Village 2014

You are hereby summoned to attend a meeting of Barley with Wheatley Booth Parish Council at Barley Village Hall on Wednesday 11th June 2025 at 7.30pm for the purpose of transacting the following business:

Agenda

1) Welcome & Apologies for Absence

2) Councillor Declarations of Interest

Members are reminded of the legal requirements concerning the declaration of interests. A Member must declare a disclosable pecuniary interest which he or she has in any item on the agenda. A Member with a disclosable pecuniary interest may not participate in any discussion of the matter at the meeting and must not participate in any vote taken on the matter at the meeting. In addition, the Council's Standing Orders require a member with a disclosable pecuniary interest to leave the room where the meeting is held while any discussion or voting takes place.

3) To approve, or otherwise, the Minutes of the Meeting held on 14th May 2025.

4) Public Participation

To receive, for a maximum of 10 minutes, questions from members of the public on issues which do not appear on the agenda.

5) Financial Transactions

Members to Approve or Confirm Payments to be made by the Council.

6) Planning Applications for Consideration by Members & Any Updates

Updates: Pendle House Farm - agricultural building to form 3 no. holiday cottages.

7) Parish Maintenance & Village Projects – Members to receive Proposals & Reports

- Update on CCTV Camera Replacement project. - Cllr Grimshaw
- Update on Toilet Block Improvement Works – Cllr Heap & Goldsbrough
- Update on Erecting Car Park Signs and additional Resident Parking Signs – Cllr Heap
- Proposal to paint timber fence at lower section car park – Cllr Heap
- Update on Project to remove ponding on corner of Turning Area – Cllr Heap
- Proposal to erect a sign at Cross Lane Lay-By regarding using waste bins – Cllr Heap

8) Traffic Issues, Turning Area, Car Park & Planned Events

- Parking on Verges above Village Hall Update – Cllr Heap
- Update on LCC improvement works on Barley Lane including Lay-By.
- Events in Barley Update – Pendle Hospice Pub Walk 14 June 2025.

9) Reports from Chairman

- Grant application for £2.5k submitted to PBC for toilet block upgrade.
- Playground Inspection Updates & 12-month maintenance period inspection.
- Member to consider cloud storage of PC information at a cost £2 per month.
- Update Plaque for J. Lowcock.

10) Allocation of Roles & Responsibilities of Individual Councillors 2025-26

Members to agree lead and support roles for planning, maintenance, playground, car park, toilet block, waste management, CCTV, Lengthsman, PC website and general IT matters etc.

11) Members are asked to consider and agree an updated Social Media policy – Cllr Harthan

12) Members are asked to consider and agree removal of redundant signs – Cllr Harthan

Members to consider a request from A, Hargreaves for an additional Resident Parking Sign

13) Members to Consider a response to PBC “Dog Control Public Spaces Protection Order”

14) Clerk & Financial Officers Report

Reports to be presented upon Accounts, Financial Matters & Correspondence.

Cllr Grimshaw to confirm checks on accounts 2024-25.

Members to confirm Financial Reserves to be held in 2025-26.

Members to agree to delegate authority to spend up to £2k on any urgent matter as a combined decision by the Chairman, Deputy Chairman and Clerk during the summer recess.

Confirmation of Member Attendance Records 2024-25.

15) Best Kept Village Competition Update

Update from Cllr Goldsbrough & Cllr. Connor including an Action Plan for June & July 2025.

Members asked to support “Balsam Bashing” sessions on the village green, embankment and the car park.

16) Reports from Councillors & Borough Councillor Reports

Reporting & Discussion matters from any Parish Councillor

Reporting & Discussion matters from Borough Councillor

17) Date of Next Meeting: Confirmation of date of next meeting – Wednesday 6th August’25.

Prepared by C. A. Heap – Clerk & RFO to the Parish Council
5th June 2025