

Barley with Wheatley Booth Parish Council (BPC)

Minutes of the Meeting of the Council held on Wednesday 12th November'25 at the Village Hall

Present: Cllr. D. Heap (Chair) Cllr. D. Goldsbrough Cllr G. Grimshaw
 Cllr. L. Rushworth Cllr. McGregor Cllr. J. Connor

In Attendance: C A Heap (Clerk & RFO) **Public:**

1.	Apologies: Cllr. J. Harthan	Absent:																																				
2.	Councillors Declaration of Interest: None																																					
3.	To Approve the Minutes of the Council Meetings held on 8th October 2025. It was RESOLVED that the Minutes of the meeting should be APPROVED and that the Chair sign them as a correct record.																																					
4.	Public Participation:																																					
5.	Financial Matters: The following payments were approved / ratified for payment:																																					
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6.	Planning Applications for Consideration by Members & Any Updates																																					
A	APPLICATION: 25/0588/HHO Proposal: Full: Erection of a two-storey side extension at Bollards Barn, Barley New Road Barley – No Update Available																																					
B	APPLICATION: 25/0606/HHO Full: Erection of a single storey rear conservatory. AT: Meadow View Barley Green Barley – Approved.																																					
	<p>The Chairman had issued a briefing note entitled "The Role of Barley Parish Council on Planning Matters - November 2025" setting out the function and role of the Parish Council in the planning process to assist members in understanding the Council's role. He said that the PC should be a source of local information and act as a facilitator and community leader in the process.</p> <p>He emphasised that community representation was important in the planning process, particularly when local residents do not understand the material planning considerations and do not engage. He also thought that protecting the AONB was a key role of the PC.</p>																																					

7. **Parish Maintenance & Village Projects – Members to receive Reports & Proposals**
- a **Update on CCTV Camera Replacement project. - Cllr Grimshaw**
Cllr. Grimshaw reported that the upgraded cameras needed for the project are STILL unavailable, but he is monitoring the situation. **Action: Cllr. Grimshaw.**
- b **Update on Toilet Block Improvement Works – Cllr Heap** (issued a briefing on 8 November). As planned CL Danson started work on the improvements to the toilet block on Monday 3rd November. The works programme soon hit setbacks as layers of the building were peeled back. Cllr Heap, as the Project Manager, reported issuing instructions for additional work that had been required to improve the drainage in the gent's toilets, which were found to be of a poor standard, and a further instruction to replace windows which were found to have rotted.
- Further bad news came when the edges of the roof were inspected as part of the work to replace the barge boards, fascia and cladding. The two ends of the roof were found to be in poor condition; these are the areas where water usually gets in and so does UV daylight which damages the timbers and felt etc. The roof is 50yrs old and at the end of its life. Members had considered the position over the previous weekend following receipt of a briefing note from the chairman. It was **RESOLVED** to replace the roof tiles, battens and felt over the whole roof and to replace any timbers that showed signs of distress.
- Members **RESOLVED** to increase the project budget to £50k with a further £5k contingency with delegated authority to spend to Cllr Heap, Cllr Goldsbrough and the RFO.
- Cllr Heap reported a potential delay waiting for windows to be supplied and that the project had been posted on the PC Facebook page. He also informed that the cladding would be sage green and all fascias, bargeboards, gutters and downspouts would be black and added that signage was on site informing of the Ladies toilet being a Unisex toilet as required. The Chairman said that Robert Baines had been a valuable source of information and support.
- c **Update on Signage – Pendle Lay-By Waste, Resident Parking & Playground Restrictions**
The Chairman reported all signs were now ordered. **Action Cllr Heap**
- d **Removal or dead or dying trees and pruning of Laurel bushes (update April'25)**
Chairman to meet Pendle BC tomorrow to agree extent of works. **Action: Cllr Heap.**
8. **Traffic Issues, Turning Area, Car Park & Planned Events**
- a **Cross Lane - LCC Formal Consultation: Parking Enforcement one side of Cross Lane**
Chair reported that the formal Consultation process was completed on 24th October. LCC had reported that they had received several comments and all were supportive. A Traffic Regulation Order will now go to LCC members for sign-off. Members will pay attention to the Officers Report and the public response to the consultation.
- b **Update on LCC improvement works on Barley Lane including Lay-by.**
The Chair reported that LCC have carried out further patching works within the Village Centre and on Barley Lane following lobbying by the PC. The work was much welcomed, particularly at the north end of the village but it was felt further edge repair works were required.
- c **Large Public Busses passing through Barley causing congestion and damages.**
Clerk reported that she had written to Preston Bus, and they said the operator was Stagecoach. She had written to Stagecoach who said it was Preston Bus. **Action: Clerk to write to LCC**
- d **Events in Barley – Tour of Pendle fell race is to be held on 15th November.**

<p>9. a b c d</p>	<p>Reports from Chairman Village Green Registration – LCC have still not processed this though they received it in March. Code of Conduct to be included on website and Councillor acceptance forms. Action: Clerk. Chairman has prepared a Resident Parking briefing to go on Website. Action: Cllr Grimshaw. It was re-affirmed that the flag should be taken down until St Georges day. Action: Cllr Connor.</p> <p>The passing of ex-Councillor Rita Seymour was immensely sad; the funeral was well attended.</p>
<p>10</p>	<p>Members to review the Councillor Actions List May-October '25. The Clerk had issued the completed Action list to members detailing projects and actions completed and outstanding. Members reviewed 82No actions and agreed to retain them all except one relating to a list of local suppliers which Cllr McGregor reported little enthusiasm from local companies. Action: Clerk to update Action List.</p>
<p>11</p>	<p>Members are asked to consider a grant application for £335 from the Village Hall towards the purchase of Smart TV & Accessories in accordance with the Councils S137 general powers. Members RESOLVED to approve the grant application. Action: RFO.</p>
<p>12</p>	<p>Update on Adoption of Pendle Local Plan Fourth Edition There had been a public consultation in 2024 followed by the considerations of the Planning Inspectorate. Amendments had been made, a further consultation concluded on 24 October'25 and the Council are awaiting any further views of the Planning Inspectorate. If any recommendations are acceptable to PBC then the new Local Plan will be adopted and be the key planning document for the Borough until 2040.</p>
<p>13</p>	<p>Update Xmas pensioners gifts and budget Members to look out for deals on chocolates and biscuits and inform Clerk. Action: All</p>
<p>14</p>	<p>Clerk & Financial Officers Report Reports to be presented upon Accounts, Financial Matters & Correspondence. The current bank balance was £117,707.67 and after setting aside commitments and reserves, the monies available for the Council to spend is £15k.</p>
<p>15</p>	<p>Best Kept Village Competition Update & General Maintenance Members discussed the two judges reports which were mainly positive. There were concerns that the judges had raised irrelevant issues such as there was only one glass window on the noticeboard (as designed) and a lack of notices and safety views on the playground river fence. Other criticisms of the Chapel and VH as outstanding features were acknowledged. The Turning Area, Pendle Inn, Village Green and visitor facilities were judged as outstanding. The Chairman said he was not surprised we had not got to the final, he had previously said that too few people had got involved including Councillors. Some members questioned the merit of entering the competition. To discuss next year.</p>
<p>16</p>	<p>Reports from Councillors & Borough Councillor Reports Cllr McGregor reported instances of people sleeping on the roadside locally. Cllr Goldsbrough reported a positive conversation with the Garage regarding use of car park. Cllr Connor proposed the Xmas lights were up by 10 December. Action: Cllr Connor, Heap and Goldsbrough. Cllr Connor reported the cigarette ash box in the bus shelter was broken. Action: Cllr Connor to inform Barley Mow and encourage them to repair asap.</p>
<p>Date of the next meeting: Wednesday 10th December'25 (agenda items by 4th December '25)</p>	