

Barley with Wheatley Booth Parish Council (BPC)

Minutes of the Meeting of the Council held on Wednesday 11th February '26 at the Village Hall

Present: Cllr. D. Heap (Chair) Cllr. D. Goldsbrough Cllr. J. Connor
Cllr. L. Rushworth Cllr. G. Grimshaw

In Attendance: C A Heap (Clerk & RFO)

Public:

1 **Apologies:** Cllr. J. McGregor & Cllr Harthan

Absent:

2 **Councillors Declaration of Interest: None**

3 **To Approve the Minutes of the Council Meetings held on 14th January 2026.**

It was **RESOLVED** that the Minutes of the meeting should be **APPROVED** and that the Chair sign them as a correct record.

4 **Public Participation: None**

5 **Financial Matters:** The following payments were approved / ratified for payment:

January '26	Expenditure	
21	Lloyds Jones Toilet Supply	100.73
22	UU Water Toilets 3Dec - 2 January '26	428.36
22	Shorrock Trichem 3 Hygiene Bins	171.27
28	Defibrillator Store – Replacement Pads	114.00
February '26		
2	J. Maunder Gardening Oct-Nov	75.00
3	Wilkinson January Toilet Clean	377.00
9	Deep Clean Toilet Store & PG	119.00
9	Lloyds Jones Toilet Supply	61.94
9	Toilet Block CL Danson Interim 2	23,882.96
9	PBC Tree & Shrub Clear CP	914.69
10	Octopus Energy Electricity December	88.76
11	PwE Commission January	401.76
11	Xmas Tree Lights Assist Pendle Young Farmers (BH)	40.00

6 **Planning Applications for Consideration by Members & Any Updates**

Planning Application Update –

Town and Country Planning Act 1990

APPLICATION: 25/0682/FUL

PROPOSAL: Full: Conversion of a stable block to form 1 no. dwelling.

AT: Whitehough Grange Barley New Road Barley

FOR: Mr & Mrs Stevenson

This application was refused at the BwP Committee meeting held on 4th February as follows:
"The only feasible access to the site is via a privately maintained bridge with a limited weight capacity which would not provide safe and suitable access for emergency and service vehicles and result in an unacceptable impact on highway safety contrary to policy SP13 of the Adopted Pendle Local Plan Fourth Edition (2021-2040) and paragraphs 115-116 of the National Planning Policy Framework".

Confirmed Minutes

Derek Heap

Date: 11 March 2026

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- 7 Parish Maintenance & Village Projects – Members to receive Reports & Proposals**
- a Update on CCTV Camera Replacement project.** - Cllr Grimshaw confirmed that 7 x 4k cameras are now held ready to be installed. Low light LPR camera and some networking equipment still out of stock.
- b Update on Toilet Block Improvement Works – Cllr Heap**
 Cllr Heap reported majority of works are now completed. Outstanding works are re-pointing of some walls and painting, plus some minor snagging issues in May when the weather should be better. Expenditure to date is £46K + VAT and the outstanding work and retention monies are circa £6k. Overall, the project has gone well, and we now have a waterproof building and facilities which are safe and fit for purpose.
 The project had been supported by Robert Baines a resident from the Bullion. It was agreed a gratuity reflecting his contribution would be offered. **Action: RFO.**
 Deep cleaning of the block is complete – it took Caroline almost 6 hours to clean the storeroom due to years of dirt and the disc cutting of the concrete floor. PBC paid the grant of £2.5k.
- Cllr Connor asked why the Gents toilet was closed earlier in the day and he was reminded that members had **RESOLVED** in January that the Gents toilet could be kept closed during all day inclement weather driven by westerly winds, when there are few visitors, at the discretion of the cleaner so reducing risk of slips on a wet floor. On these occasions the Ladies toilet, clearly signed as a unisex, and the wheelchair access toilets, would remain open. It is anticipated this would be around twenty times per year. The Cabin holds a key for the accessible toilets which can be requested by anyone.
- c Update on Signage – Pendle Lay-By Waste, Resident Parking & Playground Restrictions**
 All signs collected and are in Barley, but we currently have no posts. The sign locations are:
 2 signs to playground. **Action: Cllr Goldsbrough & Harthan**
 3 waste signs all requiring posts – 2 to Pendle Hill and 1 to Village Green. **Action: Cllr Heap**
 1 Resident Parking sign to village centre – issued to **Angie Hargreaves** to erect on her land.
- Signs can be erected on the playground, but we need to acquire posts – Chair proposed Gary Gardener to erect signs once posts are sourced. Cllr McGregor has confirmed the landowner is agreeable to signs being erected on Pendle Hill.
- d Double yellow lines on Barley Green - Cllr Grimshaw**
 Cllr Grimshaw reported no progress made. It was agreed that the PC could circulate a letter to residents outlining a plan to reduce parking congestion. **Action: Cllr Grimshaw and Heap.**
- e Members to consider installing a gate within the car park shelter to form a small secure storage area for signs, cones, and equipment.**
 Members **RESOLVED** to install a gate with a budget of £1k. **Action: Cllr Heap**

- 8 Traffic Issues, Turning Area, Car Park & Planned Events**
- Update on Cross Lane Parking Enforcement above Village Hall**
 The chair reported that the Traffic Regulation Order for parking enforcement on Cross Lane has been approved, it forms a package of three sites within Pendle, and all are now approved. An order has been placed with the lining contractor to install lines and signs. It is hoped the installation will be completed by May.
- Speed Indicator Device – Cllr Heap** had located it in Blacko, it had been delivered and erected in Barley by Cllr Heap & Goldsbrough. It would remain until the end of February then passed on to Newchurch and hopefully the monthly sharing by PC's would start again. It was reported that Roughlee now had their own SPID and were no longer involved in the sharing arrangements.

	<p>Pendle Way in a Day – 7th February Feedback – No issues reported by members. Stan Bradshaw Fell Race – 7 March from Village Hall.</p>
9	<p>Reports from Chairman</p> <p>A Resident Parking Briefing to post on website – Outstanding Action: Cllr Grimshaw Cllr Grimshaw reported he will have the information on the website for the next meeting.</p> <p>B Update on Playground Inspection Reports – Outstanding Action: Cllr Harthan At the last meeting it was confirmed that reports should be sent to the Clerk each month as evidence they had been done on time (and not retrospectively) should a claim be submitted. Whilst not present, Cllr Harthan had informed the Clerk reports would be sent earlier in the day which the Clerk took to be imminently. Action: Cllr. Harthan.</p> <p>C Update on Handwash Units in Ladies Toilet – Cllr Heap N. Dewhurst had got the handwash unit working with a new part, but we needed to get a code from Wallgate Ltd to access timings for water and hand dryer. Action: Cllr. Heap</p> <p>D Update on Local Government Reorganisation – Deferred to next meeting.</p> <p>E Update on Best Kept Village competition. Two of the senior people on the BKV committee have retired and the main sponsor, Barton Grange Garden Centre, has been taken over by another company. The committee has therefore decided there will be no competition in 2026 but that they will use the year to seek sponsors and re-focus the competition.</p> <p>F Application for grant for Turning Area cobbled surface improvements to PBC. PBC has received £1.5m funding from central government to revitalise high streets and public spaces and restore neighbourhood pride; called the Pride in Pendle Impact Fund. The areas recommended for funding are Colne, Earby, Barnoldswick, Barrowford and Brierfield but recently parishes have been included, as announced at the recent BwP Committee meeting. PCs were given 3 days to submit a bid, but it was reported that current bids were more than the funds available. The chairman and vice chair had agreed to submit a bid of £8k to improve the Turning Area with 50% funding contribution offered from the PC. This was a project previously supported by members and this was re-affirmed. Action: Cllr. Heap.</p>
10	<p>Members to consider an offer from Pendle BC to undertake maintenance work to the playground carpet – Cllr Heap Moss is developing in the astroturf on the playground, and it mentioned in the Annual Playground Inspection Report (Page 15 of 30). A stiff brush and weedkiller are the answer to prevent further spread as reported by PBC and Kompan.</p> <p>Members RESOLVED to progress mechanical cleaning with PBC. Action: Cllr Heap.</p>
11	<p>Blank</p>
12	<p>Members to agree on future participation in the Lengthsman Scheme – Cllr Heap</p> <p>At the previous meeting, the chairman reported the Council have been in the scheme for many years and enjoyed a 20% enhancement for every pound we put into the scheme due to supporting funding from others such as Lancs CC. The support funding has now been withdrawn, and the Council had agreed to stay in the scheme for a further year and see how it works out. It had been acknowledged the scheme could collapse since administration cost of 15% would now have to be paid by PC's leading to them withdrawing from the scheme.</p>

	<p>Cllr Heap reported that since then he had attended a meeting of PC members of the Lengthsman scheme and it seemed at least half were withdrawing. He had also learnt that the Lengthsmen were all self-employed and had their own insurances. The coordinating Sabden PC had gathered grants, administered payments to Lengthsman and established accounts with suppliers. Members view was that work undertaken through the scheme was low level maintenance and the Council were able to administer payments to the Lengthsman and maintain control over all payments. Work was supervised by the Council and included general maintenance work only such as grass cutting, sweeping, pruning, weeding, litter picking and keeping drains cleared etc.</p> <p>Members RESOLVED to withdraw from the scheme and administer it themselves and continue to employ James Maunder, but to inform Sabden PC we would be willing to rejoin if grants became available in the future. Action: Cllr. Heap.</p>
13	<p>CCTV Events & Maintenance Update - Designated Councillors Grimshaw & Goldsbrough</p> <p>Cllr Heap reported that the CCTV monitor had been damaged during construction works and that a replacement was required; members agreed to buy a second-hand monitor. Action RFO.</p> <p>Cllr Grimshaw was informed the Council had RESOLVED to look at CCTV footage when a theft has been reported and then inform the police (and residents) if there was any footage of value. The police can then look if they wish or we e-mail footage to them if requested using a police link. The target should be to look within 3 days and two of the designated officers should attend.</p>
14	<p>Clerk & Financial Officers Report Reports presented upon Accounts, Financial Matters & Correspondence.</p> <p>The current bank balance was £65,700.07 and after setting aside commitments and reserves, the monies available for the Council to spend is £22k.</p>
15	<p>General Maintenance Issues - None</p>
16	<p>Reports from Councillors & Borough Councillor Reports Mary Bland had said she had not received a gift – Action Cllr. Grimshaw.</p> <p>There was a discussion regarding cigarette detritus in the bus shelter from Barley Mow staff. The clerk had swept up the area, and the chair had spoken to Toby about the Barley Mow commitment to keep the shelter tidy. Cllr Connor reported that the ash holder had been repaired.</p> <p>This issue has been an ongoing matter for years and members thought the Barley Mow should provide their own smoking shelter. Since the bus shelter was a public area, it was difficult to impose smoking restrictions. Ideas put forward included closing the shelter and removing the roof or the seating. It was agreed to monitor the situation and to persuade the Barley Mow to direct staff to keep the shelter tidy.</p>
17	<p>Part II Exempt Items – Exclusion of Public & Press Members agreed to exclude the public and press from the meeting pursuant Sect. 100(A4) of the Local Government Act 1972.</p> <p>Members to decide whether to extend the lease of a toilet facility to the Cabin. Members agreed to extend the lease for 1 year and increase the rent by a small amount. Action: Clerk to inform the Cabin and confirm if they wish to progress with the rental 2026-27.</p>
18	<p>Date of the next meeting: Wednesday 11th March '26 (agenda items by 5th March '26)</p>