

BARLEY WITH WHEATLEY BOOTH PARISH COUNCIL

‘Content, at the foot of Pendle’

Winner: Lancashire Best Kept Village, Hamlet Class 2008-2010, 2013, 2016-17 & 2021.
Runner-up 2012, 14, 15 & 19, Winner: Forest of Bowland Best Kept Village 2014

You are hereby summoned to attend a meeting of Barley with Wheatley Booth Parish Council at Barley Village Hall on Wednesday 13th May 2026 at 7.00pm for the purpose of transacting the following business:

Agenda

1) Welcome & Apologies for Absence

2) Councillor Declarations of Interest

Members are reminded of the legal requirements concerning the declaration of interests. A Member must declare a disclosable pecuniary interest which he or she has in any item on the agenda. A Member with a disclosable pecuniary interest may not participate in any discussion of the matter at the meeting and must not participate in any vote taken on the matter at the meeting. In addition, the Council's Standing Orders require a member with a disclosable pecuniary interest to leave the room where the meeting is held while any discussion or voting takes place.

3) Annual Parish Council Meeting - To elect the Chairperson of the Council

4) Annual Parish Council Meeting - To elect the Vice-Chairman of the Council

5) To approve, or otherwise, the Minutes of the Meeting held on 8th April 2026.

6) Public Participation

To receive, for a maximum of 10 minutes, questions from members of the public on issues which do not appear on the agenda.

7) Financial Transactions

Members to Approve or Confirm Payments to be made by the Council.

8) Planning Applications for Consideration by Members & Any Updates – No Applications Update on two Storey Extension to Bollards Barn, Whitehough Ref:25/0588/HHO.

9) Parish Maintenance & Village Projects – Members to receive Proposals & Reports

- Update on CCTV Camera Replacement project. - Cllr Grimshaw
- Update on Toilet Block Improvement Works – Cllr Heap & Goldsbrough
- Update on installing drain in the floor of the Ladies toilet – Update Cllr Heap
- Pendle Lay-By & Bottom of Pendle Hill Waste Signs – Update Cllr Heap
- Installing a gate within the car park shelter to form a small secure storage – Cllr Heap
- Update on relaying Turning Area Setts and laying macadam at Barley Farm Entrance
- Any other updates on projects from members.

10) Traffic Issues, Turning Area, Car Park & Planned Events

- Events in Barley - Update from Members

11) Reports from Chairman

- Update on Lengthsman appointment.
- Ogden Reservoir Improvement Works Update on Footway Closures.
- Tipping of waste grass cuttings on car park
- Update Playground carpet cleaning by PBC
- Annual Parish Meeting preparation.

12) Pendle Hospice Pub Walk 13 June 2026 – Members to consider whether to close the public toilets on the day of the walk and whether to offer support to hire toilets.

13) Members are asked to consider a grant application for £1000 from the Barley Chapel towards £40k of roof repairs in accordance with the Councils S137 general powers.

14) Annual Accounts, Internal Audit & Governance Statement

Members to approve the draft accounts of the Council for 2025-26.

Members to receive feedback from the Internal Audit Report and to approve the Annual Governance Statement and the Accounting Statement.

15) Members are asked to consider, agree and adopt the following policy documents:

- Barley Parish IT Policy – procedures for the use, management and security of IT systems.
- Barley Parish Privacy Notice – details how Council uses, stores and protects personal data
- Barley Parish Council Data Protection Policy - outlines how the Council collects, uses, stores, and secures personal data to comply with legal requirements of the UK GDPR and the Data Protection Act 2018.

16) Clerk & Financial Officers Report

Reports to be presented upon Accounts, Financial Matters & Correspondence.

17) Best Kept Village Competition Update

Members to agree on areas of the village where they would take the lead responsibility for Maintenance and engagement with the Lengthsman.

18) Reports from Councillors & Borough Councillor Reports

Reporting & Discussion matters from any Parish Councillor

Councillor Connor – Introduction of 20mph limit in Barley Village.

Councillor Grimshaw – Repair to fence on Village Green.

19) Part II Exempt Items – Exclusion of Public & Press

Members to decide whether to extend the car parking arrangements to the Cabin and
Members to decide whether to amend the rental parking charge.

20) Date of Next Meeting: Confirmation of date of next meeting – Wednesday 10th June'26.